

# DOT

# FTA

U.S. Department of Transportation

Federal Transit Administration

## Application

<b>Federal Award Identification Number (FAIN)</b>	VT-2022-001-03
<b>Temporary Application Number</b>	1393-2021-7
<b>Award Name</b>	5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) SFY22
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	5/12/2022			
<b>Original Period of Performance End Date</b>	9/30/2023			
<b>Current Period of Performance End Date</b>	6/30/2028	Revision #: 1	Approved?: No	

### Part 1: Recipient Information

**Name: TRANSPORTATION, VERMONT AGENCY OF**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1393	State Agency	VERMONT AGENCY OF TRANSPORTATION	K5ZLF422BS36	809376296

Location Type	Address	City	State	Zip
Headquarters	109 State St Ste 5	Montpelier	VT	056090003
Physical Address	219 N MAIN ST STE 402	BARRE	VT	05641
Mailing Address	219 N Main St Ste 402	Barre	VT	05641

### Union Information

<b>Union Name</b>	<b>INTERNATIONAL BROTHERHOOD OF TEAMSTERS</b>
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Address 1	25 LOUISIANA AVE., NW
Address 2	
City	WASHINGTON
State	District of Columbia
Zipcode	20001
Contact Name	TOM SEVER
Telephone	8024764159
Fax	
E-mail	
Website	
<b>Union Name</b>	<b>INTERNATIONAL BROTHERHOOD OF TEAMSTERS</b>
Address 1	QUARRY HILL RD
Address 2	PO BOX 424
City	BARRE
State	Vermont
Zipcode	05641
Contact Name	RONALD RABIDEAU
Telephone	800-371-17
Fax	802-476-41
E-mail	
Website	
<b>Union Name</b>	<b>TEAMSTERS, LOCAL NO. 597</b>
Address 1	149 Quarry Hill Road
Address 2	
City	Barre
State	Vermont
Zipcode	56410
Contact Name	Duane Messier
Telephone	800-371-17
Fax	802-476-41
E-mail	
Website	

## Part 2: Application Information

**Title: 5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) SFY22**

FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
VT-2022-001-03	Final Concurrence / Reservation	Grant	Region 1	2/22/2024	2/22/2024	No

**Application Executive Summary**

**Amendment #3**

This amendment is a VTRANS request as a \$0 amendment to move unspent funding in the amount of \$1,368,443 from project #2 (Statewide Dispatch and Software Hardware) to project #1 (Operating Assistance) for VTRANS subrecipients.

**Amendment #2:**

This amendment will apply an additional \$1,494,712 Federal unobligated CRRSAA apportionments for SFY22 and SFY23 Operating costs for VTrans designated subrecipients and for subrecipient Tri-Valley Transit to acquire a statewide dispatch and scheduling software to replace an outdated software platform. The amendment adds to the urban project #3 to reflect the portion of the Tri-Valley (TVT) statewide scheduling software implementation applicable to the GMT Urban system. The CRRSAA funds will assist VTrans, the designated recipient, and the Vermont subrecipients as defined below in the activities to be performed. This will leave a \$0 Federal unobligated CRRSAA apportionments balance.

**Amendment #1:**

VTrans received an FFY21 Section 5311 CRRSAA Apportionment of \$26,725,119. This amendment is requesting to use an additional \$13,094,497 of these unobligated apportionments for additional eligible expenses for SFY22 and SFY23 for a total amended and obligated amount of \$25,230,407 Federal with a remaining unobligated balance of \$1,494,712 Federal.

VTrans certifies that it, and its subrecipients and contractors that are providers of public transportation, have not furloughed any employees since March 27, 2020 (the enactment date of the CARES Act)

**Original:**

VTrans received FFY21 Section 5311 CRRSAA Apportionment of \$26,725,119. This application is requesting to use \$12,135,910 at 100% Federal for eligible expenses for SFY22. The remaining apportionment balance of \$14,589,209 will be applied to SFY23 eligible program expenses in a future grant application.

**Purpose:**

This application utilizes CRRSAA funding to prevent, prepare for, and respond to coronavirus. This application for Section 5311 CRRSAA funds is for the Vermont Agency of Transportation, the designated recipient. We received \$13,407,895 million of FFY2020 Section 5311 CARES Act funds allocated directly to Vermont for expenses related to COVID-19 that were applied by VTrans and our sub-recipients to SFY20 and SFY21 program costs. VTRANS also received \$7,112,714 in ARPA funds that Vtrans is applying to program costs for SFY22. The ARPA funding will be insufficient to cover all SFY22 eligible program costs, and we are requesting to apply our CRRSAA apportionment to cover the remaining program costs for SFY22. Additionally, COVID-19 pandemic continues to negatively affect transit operations. Vermont subrecipients have increased driver wages and hiring incentives in an effort to attract new Commercial Drivers into the workforce. Vermont, as is the case nationally, is experiencing CDL driver shortages as a result of the tight labor market. Vermont and the subrecipients continue to maintain stringent COVID-19 safety measures including safety barriers between seats and driver compartment, deep sanitization of capital vehicles and purchasing personal protective equipment.

**Activities to be performed:**

Operating expenses for the following subrecipients:

- Tri Valley Transit (TVT) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Advance Transit (AT)- 100% Federal Operating expenses

- Southeast Vermont Transit (SEVT) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Green Mountain Community Network (GMCN) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Green Mountain Transit Rural (GMT) 100% Federal Preventive Maintenance; and Special Services Administration expenses
- Marble Valley Regional Transit District (MVRTD)- 100% Federal Preventive Maintenance; Special Services Administration
- Regional Community Transit (RCT) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Vermont Public Transportation Association (VPTA) - 100% Federal Administrative expenses.

The total funding is updated as follows:

Tri-Valley Transit (TVT) Statewide Dispatch and Scheduling Software:  
 Scheduling software implementation and annual license and support \$3,350,000 100% Federal.  
 Scheduling software hardware requirements \$378,200 100% Federal.  
 Rural portion of statewide implementation \$2,982,560  
 Rural portion of statewide implementation additional this amendment: \$1,494,712  
 Urban portion of statewide implementation \$745,640

In accordance with FTAs circulars 9040.1G and 9030.1E Preventive Maintenance and Administrative activities are considered operating costs. Per CRRSAA, this grant requests 100% federal share and the activities in this application are not required to be programmed in the Long-Range Transportation Plan or Statewide Transportation Improvement Program.

**Expected Outcomes:**

The CRRSAA funding allows VTrans to fund program costs at 100% Federal reducing the local match burden to the federal subrecipients. It also allows for continued support for expenses related to COVID-19. The CRRSAA funding will provide operating assistance and support to public transportation in rural and urbanized areas with populations of less than 50,000, where many residents often rely on public transit to reach their destinations.

**Intended Beneficiaries:**

The intended beneficiaries are the federal subrecipients and the riding public. The CRRSAA funding helps Vermont to maintain safe, reliable, friendly and accessible Public Transit services for all Vermonters. Vermont providers continue to maintain safety protocols on their buses, transit centers, administrative facilities, bus stops and shelters in an effort to maintain and improve the riding public's confidence in Public Transit in the wake of some difficult times as a result of the recent pandemic. VTrans and the Vermont transit providers continue to aggressively advertise the benefits and safety of Public Transit.

**Subrecipient activities:**

VTrans competitively selected the following subrecipients to execute the activities in this grant - Advance Transit (AT), Green Mountain Transit (GMT), Marble Valley Regional Transit District (MVRTD), Vermont Public Transportation Association (VPTA), Regional Community Transit (RCT), Tri Valley Transit (TVT), Green Mountain Community Network (GMCN), and Southeast Vermont Transit (SEVT). Service types included Fixed Route, Deviated Fixed Route, Commuter, Demand Response.

VTrans is charged with managing all modes of transportation in Vermont and is authorized to do so under legislation, Title 25 5094. VTrans has oversight responsibility for the Department of Motor Vehicles, Aviation Section, Rail Program and all aspects of Highway and Bridges.

VTrans agrees that if it receives Federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity

approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

**Frequency of Milestone Progress Reports (MPR)**

Annual

**Frequency of Federal Financial Reports (FFR)**

Annual

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

No, this Grant does not use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

## **Award Description**

**Purpose**

Amendment #3

VTRANS is requesting a \$0 amendment to move unspent funding in the amount of \$1,368,443 from project #2 (Statewide Dispatch and Software Hardware) to project #1 (Operating Assistance) for VTRANS subrecipients. All other activities will remain within the original scope of the award.

Amendment #2:

This amendment will apply an additional \$1,494,712 Federal unobligated CRRSAA apportionments for SFY22 and SFY23 Operating costs for VTrans designated subrecipients and for subrecipient Tri-Valley Transit to acquire a statewide dispatch and scheduling software to replace an outdated software platform. The amendment adds to the urban project #3 to reflect the portion of the Tri-Valley (TVT) statewide scheduling software implementation applicable to the GMT Urban system. The CRRSAA funds will assist VTrans, the designated recipient, and the Vermont subrecipients as defined below in the activities to be performed. This will leave a \$0 Federal unobligated CRRSAA apportionments balance.

**Activities to be performed:**

Amendment #2:

Tri-Valley Transit (TVT) Statewide Dispatch and Scheduling Software:

\$1,494,712 Federal

The total funding is updated as follows:

Tri-Valley Transit (TVT) Statewide Dispatch and Scheduling Software:  
Scheduling software implementation and annual license and support \$3,350,000 100% Federal.  
Scheduling software hardware requirements \$378,200 100% Federal.  
Rural portion of statewide implementation \$2,982,560  
Rural portion of statewide implementation additional this amendment: \$1,494,712  
Urban portion of statewide implementation \$745,640

**Expected outcomes:**

The CRRSAA funding allows VTrans to fund program costs at 100% Federal reducing the local match burden to the federal subrecipients. It also allows for continued support for expenses related to COVID-19. The CRRSAA funding will provide operating assistance and support to public transportation in rural and urbanized areas with populations of less than 50,000, where many residents often rely on public transit to reach their destinations.

**Intended beneficiaries:**

The intended beneficiaries are the federal subrecipients and the riding public. The CRRSAA funding helps Vermont to maintain safe, reliable, friendly and accessible Public Transit services for all Vermonters. Vermont providers continue to maintain safety protocols on their buses, transit centers, administrative facilities, bus stops and shelters in an effort to maintain and improve the riding publics confidence in Public Transit in the wake of some difficult times as a result of the recent pandemic. VTrans and the Vermont transit providers continue to aggressively advertise the benefits and safety of Public Transit.

**Subrecipient Activities:**

VTrans competitively selected the following subrecipients to execute the activities in this grant - Advance Transit (AT), Green Mountain Transit (GMT), Marble Valley Regional Transit District (MVRTD), Vermont Public Transportation Association (VPTA) , Regional Community Transit (RCT), Tri Valley Transit (TVT), Green Mountain Community Network (GMCN), and Southeast Vermont Transit (SEVT). Service types included Fixed Route, Deviated Fixed Route, Commuter, Demand Response.

VTrans is charged with managing all modes of transportation in Vermont and is authorized to do so under legislation, Title 25 5094. VTrans has oversight responsibility for the Department of Motor Vehicles, Aviation Section, Rail Program and all aspects of Highway and Bridges.

VTrans agrees that if it receives Federal funding from the Federal Emergency Management Agency ( FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Stephanie	Reilly	Program Coordinator	stephanie.reilly@vermont.gov	(802) 522-7120

Jonathan Schmidt	Environmental Protection Specialist	Jonathan.Schmidt@dot.gov	(617) 494-3439
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## Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$26,725,119
Local			\$1,870,671
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$28,595,790</b>

## Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
VT-2022-001-01-03	300-00 (300-A1) OPERATING ASSISTANCE	\$22,870,650.00	\$1,870,671.00	\$24,741,321.00	0
VT-2022-001-01-03	30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$22,870,650.00	\$1,870,671.00	\$24,741,321.00	0
VT-2022-001-02-03	114-00 (114-A2) BUS: SUPPORT EQUIP AND FACILITIES	\$3,108,829.00	\$0.00	\$3,108,829.00	2
VT-2022-001-02-03	11.42.07 ACQUIRE - ADP HARDWARE	\$302,560.00	\$0.00	\$302,560.00	1
VT-2022-001-02-03	11.42.08 ACQUIRE - ADP SOFTWARE	\$2,806,269.00	\$0.00	\$2,806,269.00	1
VT-2022-001-03-03	114-00 (114-A3) BUS: SUPPORT EQUIP AND FACILITIES	\$745,640.00	\$0.00	\$745,640.00	2
VT-2022-001-	11.42.07 ACQUIRE -	\$75,640.00	\$0.00	\$75,640.00	1

03-03		ADP HARDWARE				
VT-2022-001-03-03	11.42.08	ACQUIRE - ADP SOFTWARE	\$670,000.00	\$0.00	\$670,000.00	1

## Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

### Project Title: 5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) SFY22

Project Number	Temporary Project Number	Date Created	Start Date	End Date
VT-2022-001-01-03	1393-2021-7-P1	2/22/2024	7/1/2021	7/31/2023

#### Project Description

Amendment #3 Changes as follows:

Operating expenses for the following subrecipients:

- Tri Valley Transit (TVT) \$3,002,721 Federal/ \$267,239 Local (Increase \$147,721 Federal/ \$267,239 Local) Federal Operating expenses
- Advance Transit (AT)- \$920,475 Federal/ \$267,239 Local (Increase of \$250,809 Federal/ \$267,239 Local) Operating expenses
- Southeast Vermont Transit (SEVT) \$3,037,239 Federal/ \$267,239 Local (Increase \$267,239 Federal/ \$267,239 Local) Operating expenses
- Green Mountain Community Network (GMCN) \$1,190,572 Federal/ \$267,239 Local (Increase of \$267,239 Federal/ \$267,239 Local) Operating expenses
- Green Mountain Transit Rural (GMT) \$2,717,239 Federal/ \$267,239 Local (Increase of \$267,239 Federal/ \$267,239 Local) Operating expenses
- Marble Valley Regional Transit District (MVRTD)- \$3,329,042 Federal/ \$267,237 Local (Increase \$67,770 Federal/ \$267,237 Local) Operating expenses
- Regional Community Transit (RCT) \$1,170,301 Federal/ \$267,239 Local (Increase of \$115,301 Federal/ \$267,239 Local) Operating expenses
- Vermont Public Transportation Association (VPTA) – 11,976 Federal (Decrease of \$14,875 Federal)
- Project Administration

Amendment #1 changes as follows:

- Advance Transit (AT) request increased from \$82,059 to \$192,927 100% Federal for Additional Yellow Line Operating (typically funded with Congestion Mitigation Air Quality Program)
- Marble Valley Regional Transit District (MVRTD) request increased from \$675,000 100% Federal to \$1,636,272 Federal for Operating; Preventative Maintenance; Administrative Special Services; Operating for South Route Extension Forever CMAQ (typically funded with Congestion Mitigation Air Quality Program)
- Rural Community Transit request decreased from \$1,944,000 100% Federal to \$1,864,000 100% Federal for Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; US2 Commuter Forever CMAQ, Route 14/15 3 year pilot, Jay-Lyn Forever CMAQ and Burke new start up in SFY22 (typically funded with Congestion Mitigation Air Quality Program)

Original:



VTrans requests \$12,135,910 of FFY2021 Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds allocated directly to Vermont for expenses to prevent, prepare for, and respond to COVID-19.

These funds will cover expenses which will allow the programs to continue normal operations and the system improvements.

The activities include operating expenses for the following subrecipients:

- Tri Valley Transit (TVT) will request \$3,580,000 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration; and 116 Commuter, Saturday Link, Tri-Town Shuttle, Middlebury Shuttle, 89er North (typically funded with Congestion Mitigation Air Quality Program)
- Advance Transit (AT) will request \$82,059 100% Federal Additional Yellow Line Operating (typically funded with Congestion Mitigation Air Quality Program)
- Southeast Vermont Transit will request \$3,375,000 100% Federal - Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; Wilmington to Bennington and Ludlow Route Forever CMAQ (typically funded with Congestion Mitigation Air Quality Program)
- Green Mountain Community Network will request \$1,203,000 100% Federal - Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; Brattleboro to Wilmington-Emerald Route Forever CMAQ (typically funded with Congestion Mitigation Air Quality Program)
- Green Mountain Transit (GMT Rural) will request \$1,250,000 100% Federal - Operating expenses; Administrative Special Services
- Vermont Public Transportation Association (VPTA) will request \$26,851 100% Federal - Administrative expenses for the Executive Director salary and marketing volunteer recruitment efforts.
- Marble Valley Regional Transit District (MVRTD) will request \$675,000 100% Federal - Preventative Maintenance; Administrative Special Services; operating for South Route Extension Forever CMAQ ( typically funded with Congestion Mitigation Air Quality Program)
- Rural Community Transit will request \$1,944,000 100% Federal - Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; US2 Commuter Forever CMAQ, Route 14/15 3 year pilot, Jay-Lyn Forever CMAQ and Burke new start up in SFY22 (typically funded with Congestion Mitigation Air Quality Program)

#### **Project Benefits**

FFY21 and SFY22 CRRSAA funding will be used by VTrans to fund Operating expenses through 2022 and allow our rural providers to address any expenses related to providing service during the COVID-19 Pandemic. Strategic Objectives for FTA CRRSAA Act Funding: Overall goals are to fully address the costs associated with the COVID response, maximize Federal funds to reduce match pressures from State and municipal resources.

#### **Additional Information**

These funds will go directly to our subrecipients: TVT, AT, GMT Rural, SEVT, MVRTD, RCT, VPTA, GMCN, and MVRTD all of which operate in largely rural areas and are providing the necessary transit to those who do not own a vehicle yet still need to travel to work, grocery stores, or medical appointments. These providers play a pivotal role in moving the community more now than ever.

#### **Location Description**

State of Vermont

## Project Location (Urbanized Areas)

UZA Code	Area Name
500000	Vermont
503000	Burlington, VT

## Congressional District Information

District	State
1	Vermont

## Program Plan Information

### STIP/TIP

Date: Not Provided

Description: This project includes only operations, planning and/or capital projects, with no substantial functional, location, or capacity change. Therefore, per CRRSAA requirements, no Statewide Transportation Improvement Program (STIP) or Transportation Improvement Plan (TIP) documentation is needed.

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$22,870,650
Local			\$1,870,671
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$24,741,321</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
VT-2022-001-01-03	300-00 (300-A1) OPERATING ASSISTANCE	\$22,870,650.00	\$1,870,671.00	\$24,741,321.00	0
VT-2022-001-01-03	30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$22,870,650.00	\$1,870,671.00	\$24,741,321.00	0

## Project Budget Activity Line Items

### Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	0

#### Extended Budget Description

##### Amendment #3

Operating expenses for the following subrecipients:

- Tri Valley Transit (TVT) \$3,002,721 Federal/ \$267,239 Local (Increase \$147,721 Federal/ \$267,239 Local) Federal Operating expenses
- Advance Transit (AT)- \$920,475 Federal/ \$267,239 Local (Increase of \$250,809 Federal/ \$267,239 Local) Operating expenses
- Southeast Vermont Transit (SEVT) \$3,037,239 Federal/ \$267,239 Local (Increase \$267,239 Federal/ \$267,239 Local) Operating expenses
- Green Mountain Community Network (GMCN) \$1,190,572 Federal/ \$267,239 Local (Increase of \$267,239 Federal/ \$267,239 Local) Operating expenses
- Green Mountain Transit Rural (GMT) \$2,717,239 Federal/ \$267,239 Local (Increase of \$267,239 Federal/ \$267,239 Local) Operating expenses
- Marble Valley Regional Transit District (MVRTD)- \$3,329,042 Federal/ \$267,237 Local (Increase \$67,770 Federal/ \$267,237 Local) Operating expenses
- Regional Community Transit (RCT) \$1,170,301 Federal/ \$267,239 Local (Increase of \$115,301 Federal/ \$267,239 Local) Operating expenses
- Vermont Public Transportation Association (VPTA) – 11,976 Federal (Decrease of \$14,875 Federal) Project Administration

##### Amendment #1

Funds will be used for all operating activities (net revenues) incurred July 1, 2021 and forward for demand response, ADA Paratransit, Fixed Route and Shuttle Services. Operating expenses include costs necessary to operate, maintain, and manage the public transportation system including but not limited to Administrative functions, employee salaries (including contracted employees), fuel, personal protective equipment, cleaning supplies and equipment. This also may include administrative leave for employees put on leave due to reductions in service or leave associated with COVID 19.

Preventive maintenance is considered an operating expense and includes all activities, supplies,

materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset in a cost-effective manner, up to and including the current state of the art for maintaining such asset.

Per CRRSAA, the federal share is 100% of eligible costs.

More specifically the funds will cover:

- Tri Valley Transit (TVT) additional \$1,750,000 100% Federal SFY23 Operating, Amended total Federal Operating for SFY22/SFY23 \$1,750,000.
  - Advance Transit (AT) additional \$669,666 100% Federal for SFY23 Operating. Advance Transit (AT) additional \$110,868 100% Federal for SFY22 CMAQ. Amended total Federal CMAQ for SFY22 \$192,927. Amended total Federal Operating for SFY22/SFY23 \$862,593
  - Southeast Vermont Transit (SEVT) additional \$1,545,000 100% Federal for SFY23 Operating. Amended total Federal Operating for SFY22/SFY23 \$3,620,000.
  - Green Mountain Community Network (GMCN) additional \$373,333 100% Federal for SFY23 Operating. Amended reduction for Preventative maintenance from \$130,000 to \$106,215 100% Federal. Amended total Federal Operating for SFY22/SFY23 \$1,077,548.
  - Green Mountain Transit Rural (GMT) additional \$1,200,000 100% Federal for SFY22 Operating. Amended total Federal Operating for SFY22/SFY23 \$2,450,000.
  - Marble Valley Regional Transit District (MVRTD)- adding \$961,272 100% Federal for SFY22 Operating and \$2,300,000 100% Federal for SFY23 Operating. Amended total Federal \$3,261,272. Amended reduction for CMAQ Operating from \$210,000 to \$187,798 100% Federal. Amended total Federal Operating for SFY22/SFY23 \$3,464,070.
  - Rural Community Transit (RCT) additional \$700,000 100% Federal for SFY23 Operating. Amended total SFY22/SFY23 Operating \$1,665,000.
- Amended Administrative expenses for the following subrecipients:
- Rural Community Transportation (RCT) reduction in Project Administration expense for SFY22 from \$175,000 100% Federal to \$77,720 Federal.
  - Southeast Vermont Transit (SEVT) reduction in Project Administration expense for SFY22 from \$600,000 100% Federal to \$582,777 Federal.
  - Green Mountain Community Network (GMCN) reduction in Project Administration expense for SFY22 from \$275,000 100% Federal to \$236,125 Federal.
  - Marble Valley Regional Transit District (MVRTD) reduction in Project Administration expense for SFY22 from \$450,000 100% Federal to \$405,523 Federal.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$22,870,650
Local			\$1,870,671
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$24,741,321</b>

Milestone Name	Est. Completion	Description
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Date		
Start Date	7/1/2021	Program expenses start to incur for State Fiscal Year 2022 being covered with CRRSAA funds during the pandemic.
End Date	7/31/2023	Final billing for program expenses being covered with CRRSAA funds.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	0	\$22,870,650.00	\$24,741,321.00

### Project Title: Statewide Scheduling and Dispatch Software (TVT RFP and Contract Rural implementation)

Project Number	Temporary Project Number	Date Created	Start Date	End Date
VT-2022-001-02-03	VT-2022-001-01-P3	2/22/2024	1/25/2022	11/30/2027

#### Project Description

Amendment #3 changes as follows:

PROJECT #2

Tri Valley Transit (TVT) - \$3,108,829 Federal (Decrease of \$1,368,443 Federal) RURAL Statewide Dispatch and Software hardware requirements including mobile data terminal Real-time Customer information.

\$1,494,712 moved to project #1 to re-assign these funds as Operating 50% Federal and 50% Local.

TVT true up adding \$126,269 Federal

**Original grant**

Tri-Valley TVT is requesting funding for automated scheduling and dispatch software and supporting hardware to meet the needs of the Rural Vermont Subrecipients which includes, Advance Transit (AT), Green Mountain Transit Operations (GMT Rural), Green Mountain Community Network Inc. (GMCN), Marble Valley Regional Transit District (MVRTD), Rural Community Transportation (RCT). Tri-Valley Transit (TVT) and Southeast Vermont Transit (SEVT). The software and supporting hardware will assist these transportation agencies that provide demand-response transportation services through 5311 and Medicaid Operation funding.

\* Tri-Valley Transit (Statewide Dispatch and Scheduling Software implementation and annual license and support fees) \$4,174,712 100% Federal

\* Tri-Valley Transit (Statewide Dispatch and Software hardware requirements including mobile data terminal Real-time Customer information) \$302,560 100% Federal

TOTAL 100% Federal \$4,477,272

Software vendor proposals should include vendor capability to install and maintain software that will be accessible through a web browser with users logging into the system with a username and password. Instead of

each user having to install the software on their computer, the user can access the program via the Internet.

Proposal should include vendor capability to capture dial-a-ride General Transit Feed Specifications (GTFS Flex) demand response trip data allowing transit users to access those services through VTrans Open Source Trip Planner or through an interactive dashboard in real time.

**Project Benefits**

Vermont transportation agencies use scheduling software to automate the passenger eligibility, trip reservations, scheduling, brokering, dispatching, routing, billing, data tracking, and reporting functions of demand-response transportation services. To view each agency’s service area please go to the VTrans Go! Vermont website located at: <https://www.connectingcommuters.org/>. Automated Scheduling and Dispatch software has functionality and flexibility to allow users to seamlessly add/change/manipulate data at the agency level. The opportunity for users to streamline updates in-house including billing rules reduces technical support requests to software vendor. The automated scheduling and dispatch system provides a sophisticated scheduling optimization feature that reduces the number of trips users have to schedule manually potentially degrading trip efficiencies. It is anticipated that TVT and the other Vermont transit agencies will purchase all software from one vendor (for purposes of standardization) that allows each transportation agency to test the software successfully and adequately before subsequently implementing live.

**Additional Information**

*None provided.*

**Location Description**

Statewide software and hardware implementation project for the 5311 Rural Subrecipient geographic regions.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
500000	Vermont
503000	Burlington, VT

**Congressional District Information**

District	State
1	Vermont

## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$3,108,829
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,108,829</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
VT-2022-001-02-03	114-00 (114-A2) BUS: SUPPORT EQUIP AND FACILITIES	\$3,108,829.00	\$0.00	\$3,108,829.00	2
VT-2022-001-02-03	11.42.07 ACQUIRE - ADP HARDWARE	\$302,560.00	\$0.00	\$302,560.00	1
VT-2022-001-02-03	11.42.08 ACQUIRE - ADP	\$2,806,269.00	\$0.00	\$2,806,269.00	1

SOFTWARE

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.42.08 - ACQUIRE - ADP SOFTWARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.08	ACQUIRE - ADP SOFTWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	1

#### Extended Budget Description

Amendment #3 changes as follows:

PROJECT #2

Tri Valley Transit (TVT) - \$3,108,829 Federal (Decrease of \$1,368,443 Federal) RURAL Statewide Dispatch and Software hardware requirements including mobile data terminal Real-time Customer information.

\$1,494,712 moved to project #1 to re-assign these funds as Operating 50% Federal and 50% Local.

TVT true up adding \$126,269 Federal

Tri-Valley Transit (TVT) issuing an RFP to purchase Statewide Scheduling and Dispatch software for all the Rural Vermont Subrecipients that provide demand response transportation services. Software acquisition includes testing, implementation and annual support and licensing fees.

Total estimated costs for software \$4,174,712 Federal.

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$2,806,269
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$2,806,269</b>

Milestone Name	Est. Completion Date	Description
Request for Proposals	1/25/2022	Tri-Valley TVT RFP issued for bid from multiple software vendors
Due date for Proposals	4/7/2022	Proposals due from software vendors
Initial contract award	8/8/2022	Contract Selection complete and initial award announced



Contract negotiated and signed	11/15/2022	Contract language completed and signed by both parties
Contract closed	11/15/2027	5 year contract complete and contract closed

**Budget Activity Line Item: 11.42.07 - ACQUIRE - ADP HARDWARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.07	ACQUIRE - ADP HARDWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	1

**Extended Budget Description**

Hardware purchase and installation for Seven (7) Rural Vermont Transit Agencies to upgrade their office computer systems and buses with the necessary computers, monitors, tablets, docking stations, tablet aprons and hardware kits to accommodate the new scheduling software platform. Transit agencies include Advance Transit (AT), Green Mountain Community Network (GMCN), Green Mountain Transit (GMT Rural), Marble Valley Regional Transit District (MVRTD, Rural Community Transportation (RCT), Southeast Vermont Transit (SEVT) and Tri-Valley Transit (TVT).

Total estimated hardware costs \$302,560 Federal.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$302,560
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$302,560</b>

Milestone Name	Est. Completion Date	Description
Multiple solicitations issued for hardware purchases	1/28/2023	TVT RFP's, IFB's and quotes for various hardware purchases
Contracts awarded	6/30/2023	All contracts awarded
All hardware purchased and contract completed	11/30/2027	5 year software completed and all hardware purchased

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.08	ACQUIRE - ADP SOFTWARE	1	\$2,806,269.00	\$2,806,269.00
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.07	ACQUIRE - ADP HARDWARE	1	\$302,560.00	\$302,560.00

**Project Title: Statewide Scheduling and Dispatch Software (TVT RFP and Contract Urban implementation)**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
VT-2022-001-03-03	VT-2022-001-01-P4	2/22/2024	1/25/2022	11/30/2027

**Project Description**

Tri-Valley TVT is requesting funding for automated scheduling and dispatch software and supporting hardware to meet the needs of Green Mountain Transit (GMT Urban) as part of the statewide implementation. The software and supporting hardware will assist GMT (Urban) that provides demand-response transportation services including ADA Complementary Paratransit in Chittenden County Vermont.

\* Tri-Valley Transit (GMT Urban Dispatch and Scheduling Software implementation and annual license and support fees) \$670,000 100% Federal

\* Tri-Valley Transit (GMT Urban Dispatch and Software hardware implementation requirements including mobile data terminal Real-time Customer information) \$75,640 100% Federal

TOTAL 100% Federal \$745,640

Software vendor proposals should include vendor capability to install and maintain software that will be accessible through a web browser with users logging into the system with a username and password. Instead of each user having to install the software on their computer, the user can access the program via the

Internet.

Proposal should include vendor capability to capture dial-a-ride General Transit Feed Specifications (GTFS Flex) demand response trip data allowing transit users to access those services through VTrans Open-Source Trip Planner or through an interactive dashboard in real time.

**Project Benefits**

Vermont transportation agencies use scheduling software to automate the passenger eligibility, trip reservations, scheduling, brokering, dispatching, routing, billing, data tracking, and reporting functions of demand-response transportation services. To view each agency's service area please go to the VTrans Go! Vermont website located at: <https://www.connectingcommuters.org/>. Automated Scheduling and Dispatch software has functionality and flexibility to allow users to seamlessly add/change/manipulate data at the agency level. The opportunity for users to streamline updates in-house including billing rules reduces technical support requests to software vendor. The automated scheduling and dispatch system provides a sophisticated scheduling optimization feature that reduces the number of trips users have to schedule manually potentially degrading trip efficiencies. It is anticipated that TVT and the other Vermont transit agencies will purchase all software from one vendor (for purposes of standardization) that allows each transportation agency to test the software successfully and adequately before subsequently implementing live.

**Additional Information**

*None provided.*

**Location Description**

Statewide software and hardware implementation project for the Burlington VT UZA Subrecipient geographic regions.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
500000	Vermont
503000	Burlington, VT
330000	New Hampshire

**Congressional District Information**

District	State
1	Vermont

**Program Plan Information**

**STIP/TIP**

Date: N/A

Description: N/A

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A  
 Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$745,640
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$745,640</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
VT-2022-001-03-03	114-00 (114-A3) BUS: SUPPORT EQUIP AND FACILITIES	\$745,640.00	\$0.00	\$745,640.00	2
VT-2022-001-03-03	11.42.07 ACQUIRE - ADP HARDWARE	\$75,640.00	\$0.00	\$75,640.00	1
VT-2022-001-03-03	11.42.08 ACQUIRE - ADP SOFTWARE	\$670,000.00	\$0.00	\$670,000.00	1

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.42.07 - ACQUIRE - ADP HARDWARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.07	ACQUIRE - ADP HARDWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	1

### Extended Budget Description

Hardware purchase and installation for Green Mountain Transit (GMT Urban) to upgrade their office computer systems and buses with the necessary computers, monitors, tablets, docking stations, tablet aprons and hardwire kits to accommodate the new scheduling software platform. Statewide RFP, contract and implementation being managed by Tri-Valley Transit (TVT) on behalf of GMT Urban.

Total estimated hardware costs \$75,640 Federal.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$75,640
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$75,640</b>

Milestone Name	Est. Completion Date	Description
Multiple solicitations issued for hardware purchases	1/28/2023	TVT RFP's, IFB's and quotes for various hardware purchases
Contracts awarded	6/30/2023	All contracts awarded
Select row 4 All hardware purchased and contract completed	11/30/2027	5 year software completed and all hardware purchased

**Budget Activity Line Item: 11.42.08 - ACQUIRE - ADP SOFTWARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.08	ACQUIRE - ADP SOFTWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	1

**Extended Budget Description**

Tri-Valley Transit (TVT) issuing an RFP to purchase Statewide Scheduling and Dispatch software for all the Vermont Subrecipients that provide demand response transportation services. Software acquisition includes testing, implementation and annual support and licensing fees.

Total estimated costs for software \$670,000 Federal.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$670,000
Local			\$0

Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$670,000</b>

Milestone Name	Est. Completion Date	Description
Request for Proposals	1/25/2022	Tri-Valley TVT RFP issued for bid from multiple software vendors
Select row 3 Due date for Proposals	4/7/2022	Proposals due from software vendors
Initial contract award	8/8/2022	Contract Selection complete and initial award announced
Contract negotiated and signed	11/15/2022	Contract language completed and signed by both parties
Contract closed	11/15/2027	5 year contract complete and contract closed

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item	Line Item Name	Quantity	FTA	Total Eligible
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	Number			Amount	Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.07	ACQUIRE - ADP HARDWARE	1	\$75,640.00	\$75,640.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.08	ACQUIRE - ADP SOFTWARE	1	\$670,000.00	\$670,000.00

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### FTA Comments for DOL

**Comment By** Jonathan Schmidt

**Comment Type** DOL Review for Information

**Date** 5/6/2024

**Comment** This amendment is a VTRANS request as a \$0 amendment to move unspent funding in the amount of \$1,368,443 from project #2 (Statewide Dispatch and Software Hardware) to project #1 (Operating Assistance) for VTRANS subrecipients.