

## Application

<b>Federal Award Identification Number (FAIN)</b>	PR-2020-037-00
<b>Temporary Application Number</b>	5489-2020-8
<b>Application Name</b>	Section 5311 FY 2018 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP; PRHTA; PR
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	N/A
<b>Original Period of Performance End Date</b>	3/30/2025
<b>Current Period of Performance End Date</b>	N/A Revision #: N/A

### Part 1: Recipient Information

**Name: Highway & Transportation Authority, Puerto Rico**

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
5489	State Agency	PUERTO RICO HIGHWAY AND TRANSPORTATION AUTHORITY	088541391

Location Type	Address	City	State	Zip
Headquarters	SAN JOSE ST CRN SAN	SAN JUAN	PR	00901
Physical Address	CALLE DE DIEGO # C	SAN JUAN	PR	00923
Mailing Address	PO BOX 42007	SAN JUAN	PR	00940

### Union Information

<b>Union Name</b>	HERMANDAD DE EMPLEADOS DE OFICINA, COMERCIO Y RAMAS ANEXAS
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Address 1	PO BOX 8599
Address 2	
City	SANTURCE
State	Puerto Rico
Zipcode	00910
Contact Name	ASTRID ROSARIO
Telephone	
Fax	
E-mail	
Website	
<b>Union Name</b>	<b>PROSOL- UTIER CAPÍTULO: AUTORIDAD DE CARRETERAS</b>
Address 1	P.O. Box 13068
Address 2	Calle Cerra #612
City	San Juan
State	Puerto Rico
Zipcode	00908
Contact Name	Juan Jacob
Telephone	7872091966
Fax	
E-mail	cyberianpri@hotmail.com
Website	
<b>Union Name</b>	<b>UNION DE TRONQUISTAS DE PUERTO RICO (UTPR)</b>
Address 1	352 Calle del Parque
Address 2	Parada 23
City	San Juan
State	Puerto Rico
Zipcode	00912
Contact Name	Lcdo. Alexis Rodriguez
Telephone	7877218980
Fax	7877242190
E-mail	unitron@onelinkpr.net
Website	

## Part 2: Application Information

**Title: Section 5311 FY 2018 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP; PRHTA; PR**

<b>FAIN</b>	<b>Application Status</b>	<b>Application Type</b>	<b>Date Created</b>	<b>Last Updated Date</b>	<b>From TEAM?</b>
PR-2020-037-00	Final Concurrence / Reservation	Grant	1/31/2020	1/31/2020	No

**Application Executive Summary**

This application includes a total of \$1,000,864 (with \$335,898 Transportation Development Credits) in FY 2018 Section 5311 lapsing funds apportioned to Rural Areas for Capital Project, State Administration (FY 2018) and RTAP (FY 2018).

Each of these projects are operated by a sub grantee and supervised by the Puerto Rico Highway and Transportation Authority distributed as follow:

a) Operating Assistance (Coamo - \$232,690) (Comerio - \$164,836) (Jayuya-\$172,912) (Orocovis - \$50,148) (Vieques- \$28,114)

Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion. Given the distressed economic conditions in Puerto Rico, this assistance will also allow for new jobs creation.

b) Preventive Maintenance (Comerio - \$13,026) (Orocovis - \$19,076) (Jayuya-\$23,904)

For existing and future vehicle fleet, annual element. This financial assistance will improve the fleet's performance, including less interruption in route service due to damaged vehicles. The users will benefit from this performance, especially older citizens and health patients that rely on public transportation services. The better performing route service will allow for more people, including workers and visitors to rely on this service.

d) Drugs and Alcohol Test (Comerio - \$534)

Effective January 1, 2019, the minimum random drug testing rate for FTA employers will increase to 50 percent of all covered employees. 49 CFR Part 655.45(b) requires the FTA Administrator to raise the minimum annual random drug testing.

e) Project Administration (Jayuya - \$1,200)

The municipalities are specifically working on everything related to the program as monthly reports. To be more efficient in the handling of the data, the equipment is requested for the office.

g) State Administration-Fiscal Year 2018 (\$200,725)

For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient. No know items will exceed \$5,000. If an item is purchased in the future that we find cost more than \$5,000, the grantee will perform a budget revision on this application to add use life of that item.

h) RTAP -Fiscal Year 2018- (\$93,699)

Training

For assistance to develop, establish and operate a public transit service, which include the preparation (training about it) of Drugs and Alcohol program and ADA complementary plan.

Technical Assistance

For assistance, by in the house staff and or site visit for the preparing an application for capital improvement or vehicles acquisition and completing reports annually required (FFY Certification and Assurance, Use certification, NTD, Drugs and Alcohol Testing Data, Biannual Report of Use and Expenses of Vehicles (Trolley, Paratransit). Also, in the preparation of the documents required for reimbursement.

Transit Research

For survey and interview with public operators and municipal official to meet the specific needs of transportation services to develop training and technical assistance resources materials.

1. Overall Start Date February 1, 2021/ End Date June 30, 2022.
2. PRTHA is the designated recipient and direct recipient of the Section 5311 funds apportioned to Puerto Rico.
3. This application includes research funds.
4. No indirect costs will be charged to this application.
5. The Puerto Rico Highway and Transportation Authority will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).
6. The Authority will ensure contractors procured will not be on the FTA Suspension and Debarment list.
7. All sub-recipients will follow useful life standards as defined in the PRHTA State Management Plan.
8. Relevant STIP pages, STIP Approval Letter and TDC approval letter have been uploaded to the application documents.

**Frequency of Milestone Progress Reports (MPR)**

Annual

**Frequency of Federal Financial Reports (FFR)**

Annual

**Does this application include funds for research and/or development activities?**

This award includes research and development activities.

**Pre-Award Authority**

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

**Will this Grant be using Lapsing Funds?**

Yes, this Grant will use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Nelson	Delgado-Rivera	General Engineer	n.delgado-rivera@dot.gov	+1(787) 771-2545
Norma	Garcia-Lebron	Executive Officer	nogarcia@dtop.gov.pr	787-729-1586

## Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,000,864
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$335,898
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,000,864</b>

## Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
PR-2020-037-01-00	117-00 (117-A1) OTHER CAPITAL ITEMS (BUS)	\$56,540.00	\$0.00	\$56,540.00	2
PR-2020-037-01-00	11.71.11 OTHER 3RD PARTY CONTRACTUAL SERVICES	\$534.00	\$0.00	\$534.00	1
PR-2020-037-01-00	11.7A.00 PREVENTIVE MAINTENANCE	\$56,006.00	\$0.00	\$56,006.00	1
PR-2020-037-01-00	300-00 (300-A2) OPERATING ASSISTANCE	\$648,700.00	\$0.00	\$648,700.00	1
PR-2020-037-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$648,700.00	\$0.00	\$648,700.00	1
PR-2020-037-01-00	610-00 (610-A3) STATE / PROGRAMS ADMINISTRATION	\$200,725.00	\$0.00	\$200,725.00	1
PR-2020-037-01-00	11.80.00 STATE OR PROGRAM ADMINISTRATION	\$200,725.00	\$0.00	\$200,725.00	1
PR-2020-037-01-00	620-00 (620-A4) PROJECT ADMINISTRATION	\$1,200.00	\$0.00	\$1,200.00	1

PR-2020-037-01-00	11.79.00	PROJECT ADMINISTRATION	\$1,200.00	\$0.00	\$1,200.00	1
PR-2020-037-01-00	635-00 (635-A5)	RURAL TRANSIT ASSISTANCE PROGRAM	\$93,699.00	\$0.00	\$93,699.00	3
PR-2020-037-01-00	43.50.01	TRAINING	\$31,233.00	\$0.00	\$31,233.00	1
PR-2020-037-01-00	43.50.02	TECHNICAL ASSISTANCE	\$31,233.00	\$0.00	\$31,233.00	1
PR-2020-037-01-00	43.50.03	TRANSIT RESEARCH	\$31,233.00	\$0.00	\$31,233.00	1

## Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

### Project Title: Section 5311 FY 2018 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP

Project Number	Temporary Project Number	Date Created	Start Date	End Date
PR-2020-037-01-00	5489-2020-8-P1	5/19/2020	6/1/2020	6/30/2022

#### Project Description

This application includes a total of \$1,000,864 (with \$335,898 TDCs) in FY 2018 Section 5311 funds apportioned to Rural Areas for Capital Project, State Administration (FY 2018) and RTAP (FY 2018).

Each of these projects are operated by a sub grantee and supervised by the Puerto Rico Highway and Transportation Authority distributed as follow:

a) Operating Assistance (Coamo - \$232,690) (Comerio - \$164,836) (Jayuya-\$172,912) (Orocovis - \$50,148) (Vieques- \$28,114)

Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion. Given the distressed economic conditions in Puerto Rico, this assistance will also allow for new jobs creation.

b) Preventive Maintenance (Comerio - \$13,026) (Orocovis - \$19,076) (Jayuya-\$23,904)

For existing and future vehicle fleet, annual element. This financial assistance will improve the fleet's performance, including less interruption in route service due to damaged vehicles. The users will benefit from this performance, especially older citizens and health patients that rely on public transportation services. The better performing route service will allow for more people, including workers and visitors to rely on this service.

d) Drugs and Alcohol Test (Comerio - \$534)

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e) Project Administration (Jayuya - \$1,200)

The municipalities are specifically working on everything related to the program as monthly reports. To be more efficient in the handling of the data, the equipment is requested for the office.

g) State Administration-Fiscal Year 2018 (\$200,725)

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h) RTAP -Fiscal Year 2018- (\$93,699)Training

For assistance to develop, establish and operate a public transit service, which include the preparation (training about it) of Drugs and Alcohol program and ADA complementary plan.

Technical Assistance

For assistance, by in the house staff and or site visit for the preparing an application for capital improvement or vehicles acquisition and completing reports annually required (FFY Certification and Assurance, Use certification, NTD, Drugs and Alcohol Testing Data, Biannual Report of Use and Expenses of Vehicles (Trolley, Paratransit). Also, in the preparation of the documents required for reimbursement.

Transit Research

For survey and interview with public operators and municipal official to meet the specific needs of transportation services to develop training and technical assistance resources materials.

1. Overall Start Date February 1, 2021/ End Date February 1, 2024
2. PRHTA is the designated recipient and direct recipient of the Section 5311 funds apportioned to Puerto Rico.
3. This application includes research funds.
4. No indirect costs will be charged to this application.
5. The Puerto Rico Highway and Transportation Authority will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).
6. The Authority will ensure contractors procured will not be on the FTA Suspension and Debarment list.
7. All sub recipients will follow useful life standards as defined in the PRHTA State Management Plan.
8. Relevant STIP pages, STIP Approval Letter and TDC approval letter have been uploaded to the application documents.

**Project Benefits**

Project Benefits

Coamo

The project will benefit the overall public transportation system, in terms of providing the required operating vehicles without service interruptions to users. Support the continuation of the expansion for the municipality's public transportation system.

Comerio

The project provides the needed continuation for the municipality to develop its public transportation system, to maintain the buses at optimal conditions and prevent route delays or lack of full service.

Orocovis

With this project we hope to provide effective maintenance to the vehicle, minimizing damage, reducing fuel consumption and preserving it. In addition, it will provide us with saving in the annual expenditure of the Municipality. Being a municipality with a small budget, it is difficult to cover 100% of maintenance and operation expenses.

### Jayuya

Expected to increase elderly and handicapped participation in the usage of multimodal transportation. To achieve our goal, we must keep our vehicle in optimum conditions, for the safety of our passengers. Having technological equipment contributes in the fulfillment of the objective of the program in the delivery of reports at the indicated time, to fill real statistics, to keep informed the citizenship of the available service.

### Vieques

The project provides the needed continuation for the municipality to develop its public transportation system, to maintain the buses at optimal conditions and prevent route delays or lack of full service.

### **Additional Information**

*None provided.*

### **Location Description**

#### Location Description

All projects will be development at the municipality of Coamo, Orocovis, Jayuya, Comerio and Vieques.

Municipality of Orocovis  
Calle Luis Munoz Rivera #10  
Orocovis, PR

Municipality of Coamo  
Calle Mario Braschi #3  
Coamo, PR

Municipality of Jayuya  
Carretera 144 Calle Cementerio  
Jayuya, PR

Municipality of Comerio  
13 Calle Jose De Diego  
Comerio, PR

Municipality of Vieques  
Calle Carlos Lebrum #449  
Vieques, PR

### **Project Location (Urbanized Areas)**

UZA Code	Area Name
720000	Puerto Rico

### **Congressional District Information**

State	District	Representative
Puerto Rico	1	Jenniffer González



## Program Plan Information

### STIP/TIP

Date: 5/19/2020

Description: "These projects are included in the 2019-2022 STIP, Amendment #1, Section 5311 and Rural Transportation Assistance Program (RTAP) as follows: 1. Operating Assistance for the Municipality of Coamo: Page FTA-83, Item #2 for \$232,690 (\$232,690 Federal and \$116,345 TDCs), 2. Operating Assistance for the Municipality of Comerío: Page FTA-83, Item #3 for \$164,836 (\$164,836 Federal and \$82,418 TDCs), 3. Preventive Maintenance for the Municipality of Comerío: Page FTA-83, Item #4 for \$13,026 (\$13,026 Federal and \$2,605 TDCs), 4. Drugs and Alcohol Testing for the Municipality of Comerío: Page FTA-83, Item #5 for \$534 (\$534 Federal and \$107 TDCs), 5. Operating Assistance for the Municipality of Jayuya: Page FTA-83, Item #6 for \$172,912 (\$172,912 Federal and \$86,456 TDCs), 6. Preventive Maintenance for the Municipality of Jayuya: Page FTA-83, Item #7 for \$23,904 (\$23,904 Federal and \$4781 TDCs), 7. Project Administration for the Municipality of Jayuya: Page FTA-83, Item #8 for \$1,200 (\$1,200 Federal and \$240 TDCs), 8. Operating Assistance for the Municipality of Orocovis: Page FTA-83, Item #9 for \$50,148 (\$50,148 Federal and \$25,074 TDCs), 9. Preventive Maintenance for the Municipality of Orocovis: Page FTA-83, Item #10 for \$19,076 (\$19,076 Federal and \$3815 TDCs), 10. Operating Assistance for the Municipality of Vieques: Page FTA-84, Item #12 for \$28,114 (\$28,114 Federal and \$14,057 TDCs), 11. Fiscal Year 2018 State Administration: Page FTA-84, Item #13 for \$200,725 Federal, 12. Fiscal Year 2018 Rural Transportation Assistance Program (RTAP): Page FTA-86, Item #1 for \$93,699 Federal."

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,000,864
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$335,898
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,000,864</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
PR-2020-037-01-00	117-00 (117-A1) OTHER CAPITAL ITEMS (BUS)	\$56,540.00	\$0.00	\$56,540.00	2
PR-2020-037-01-00	11.71.11 OTHER 3RD PARTY CONTRACTUAL SERVICES	\$534.00	\$0.00	\$534.00	1
PR-2020-037-01-00	11.7A.00 PREVENTIVE MAINTENANCE	\$56,006.00	\$0.00	\$56,006.00	1
PR-2020-037-01-00	300-00 (300-A2) OPERATING ASSISTANCE	\$648,700.00	\$0.00	\$648,700.00	1
PR-2020-037-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$648,700.00	\$0.00	\$648,700.00	1
PR-2020-037-01-00	610-00 (610-A3) STATE / PROGRAMS ADMINISTRATION	\$200,725.00	\$0.00	\$200,725.00	1
PR-2020-037-01-00	11.80.00 STATE OR PROGRAM ADMINISTRATION	\$200,725.00	\$0.00	\$200,725.00	1
PR-2020-037-01-00	620-00 (620-A4) PROJECT ADMINISTRATION	\$1,200.00	\$0.00	\$1,200.00	1
PR-2020-037-01-00	11.79.00 PROJECT ADMINISTRATION	\$1,200.00	\$0.00	\$1,200.00	1
PR-2020-037-01-00	635-00 (635-A5) RURAL TRANSIT ASSISTANCE PROGRAM	\$93,699.00	\$0.00	\$93,699.00	3
PR-2020-037-01-00	43.50.01 TRAINING	\$31,233.00	\$0.00	\$31,233.00	1
PR-2020-037-01-00	43.50.02 TECHNICAL ASSISTANCE	\$31,233.00	\$0.00	\$31,233.00	1
PR-2020-037-01-00	43.50.03 TRANSIT RESEARCH	\$31,233.00	\$0.00	\$31,233.00	1

## Project Budget Activity Line Items

**Budget Activity Line Item: 43.50.02 - TECHNICAL ASSISTANCE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASSISTANCE PROGRAM (635-00)	43.50.02	TECHNICAL ASSISTANCE	RURAL TRANSIT ASST PROGRAM	1

**Extended Budget Description**

For assistance to develop, establish and operate a public transit service, which include the preparation (training about it) of Drugs and Alcohol program and ADA complementary plan. Renewal each year. (July 1, 2021- June 30, 2022)

PRHTA \$31,233

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$31,233
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$31,233</b>

Milestone Name	Est. Completion Date	Description
RFP/IFP ISSUE	6/1/2021	RFB to be issue immediately after expect date of FTA grant award.
Contract Award	7/1/2021	Initiate technical assistance including preparing capital improvement or vehicle acquisition requests and conducting annual reports.
Complete Date	6/30/2022	Complete technical assistance including preparing capital improvement or vehicle acquisition requests and conducting annual reports.

**Budget Activity Line Item: 43.50.03 - TRANSIT RESEARCH**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASSISTANCE PROGRAM (635-00)	43.50.03	TRANSIT RESEARCH	RURAL TRANSIT ASST PROGRAM	1

**Extended Budget Description**

For survey and interview with public operators and municipal official to meet the specific needs of transportation services to develop training and technical assistance resources materials. Renewal each year. (July 1, 2021- June 30, 2022)

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$31,233
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$31,233</b>

Milestone Name	Est. Completion Date	Description
RFP/IFP Issue	6/1/2021	RFB to be issue immediately after expect date of FTA grant award.
Contract Award	7/1/2021	Initiate the survey and interview with public operators and municipal official to meet the specific needs of transportation services to develop training and technical assistance resources materials.
Contract Complete	6/30/2022	Complete the survey and interview with public operators and municipal official to meet the specific needs of transportation services to develop training and technical assistance resources materials.

**Budget Activity Line Item: 43.50.01 - TRAINING**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASSISTANCE PROGRAM (635-00)	43.50.01	TRAINING	RURAL TRANSIT ASST PROGRAM	1

**Extended Budget Description**

For assistance to develop, establish and operate a public transit service, which include the preparation (training about it) of Drugs and Alcohol program and ADA complementary plan. Renewal each year. (July 1, 2021- June 30, 2022)

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$31,233
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$31,233</b>

Milestone Name	Est. Completion Date	Description
RFP/IFP ISSUE	6/1/2021	RFB to be issue immediately after expect date of FTA grant award.
Contract Award	7/1/2021	Start the training about Drugs and Alcohol program and ADA complementary plan.
Contract Complete	6/30/2022	Complete the training about Drugs and Alcohol program and ADA complementary plan.

**Budget Activity Line Item: 11.71.11 - OTHER 3RD PARTY CONTRACTUAL SERVICES**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.71.11	OTHER 3RD PARTY CONTRACTUAL SERVICES	3RD PARTY CONTRACTS	1

**Extended Budget Description**

Drugs and Alcohol Test (Comerio - \$534)

The Municipality of Comerio will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance) and will ensure contractors procured will not be on the FTA Suspension and Debarment list. Effective January 1, 2019, the minimum random drug testing rate for FTA employers will increase to 50 percent of all covered employees. 49 CFR Part 655.45(b) requires the FTA Administrator to raise the minimum annual random drug testing. Renewal each year.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$534
Local			\$0
Local/In-Kind			\$0

State		\$0
State/In-Kind		\$0
Other Federal		\$0
Transportation Development Credit		\$107
Adjustment		\$0
<b>Total Eligible Cost</b>		<b>\$534</b>

Milestone Name	Est. Completion Date	Description
RFB/IFB	6/1/2021	
Contract Award	7/1/2021	Start the Drugs and Alcohol Test (50% of employees)
Contract Complete	6/30/2022	End the Drugs and Alcohol Test (50% of employees). Renewal each year.

**Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

**Extended Budget Description**

Operating Assistance (Coamo - \$232,690) (Comerio - \$164,836) (Jayuya-\$172,912) (Orocovis - \$50,148) (Vieques- \$28,114)

Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion. Given the distressed economic conditions in Puerto Rico, this assistance will also allow for new jobs creation. Renewal each year. (July 1, 2021- June 30, 2022)

If an item is purchased in the future that we find cost more that \$5000 , the grantee will perform a budget revision on this application to add use life of that item.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$648,700
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$324,350
Adjustment			\$0

<b>Total Eligible Cost</b>	<b>\$648,700</b>
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<b>Milestone Name</b>	<b>Est. Completion Date</b>	<b>Description</b>
Start Date	7/1/2021	Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion
End Date	6/30/2022	Closeout the operational assistance

**Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE**

<b>Scope Name / Code</b>	<b>Line Item #</b>	<b>Line Item Name</b>	<b>Activity</b>	<b>Quantity</b>
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	1

**Extended Budget Description**

Preventive Maintenance (Comerio - \$13,026) (Orocovis - \$19,076) (Jayuya-\$23,904)

For existing and future vehicle fleet, annual element. This financial assistance will improve the fleet's performance, including less interruption in route service due to damaged vehicles. The users will benefit from this performance, especially older citizens and health patients that rely on public transportation services. The better performing route service will allow for more people, including workers and visitors to rely on this service. Renewal each year. (July 1, 2021- June 30, 2022)

If an item is purchased in the future that we find cost more that \$5000 , the grantee will perform a budget revision on this application to add use life of that item.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
5311 - Rural Area Formula	5311-1A	20509	\$56,006
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$11,201
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$56,006</b>

Milestone Name	Est. Completion Date	Description
RFB/IFB	6/1/2021	For existing and future vehicle fleet, annual element
Contract Award	7/1/2021	The municipalities expect to complete the preventive maintenance project by this date.
Contract Complete	6/30/2022	End the Preventive Maintenance. Renewal each year

**Budget Activity Line Item: 11.80.00 - STATE OR PROGRAM ADMINISTRATION**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
STATE / PROGRAMS ADMINISTRATION (610-00)	11.80.00	STATE OR PROGRAM ADMINISTRATION	STATE / PROGRAM ADMINISTRATION	1

**Extended Budget Description**

For salaries of section 5311 employees (PRHTA).

PRHTA \$200,725 (10%-FY 2018 Section 5311 Rural Area Formula Apportionments)

For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient. No know items will exceed \$5,000. If an item is purchased in the future that we find cost more than \$5,000, the grantee will perform a budget revision on this application to add use life of that item. Renewal each year. (July 1, 2021- June 30, 2022)

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$200,725
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$200,725</b>

Milestone Name	Est. Completion Date	Description
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RFP/IFB Issue	6/1/2020	RFB to be issue immediately after expect date of FTA grant award.
Start Date	7/1/2021	For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient when start the grant.
End Date	6/30/2022	Closeout the grant.

**Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	PROJECT ADMINISTRATION	1

**Extended Budget Description**

Project Administration (Jayuya \$ 1,200)

Expenses may include, but not limited to support, planning, documentation, time recording, cost monitoring, billing, reporting, and evaluation of bids. Renewal each year (July 1, 2021-June 30, 2021)

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,200
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$240
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,200</b>

Milestone Name	Est. Completion Date	Description
RFB Issues	6/1/2020	RFB to be issue immediately after expect date of FTA grant award.
Start Date	7/1/2021	Start the project administration
End Date	6/30/2022	Concluded project administration

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.71.11	OTHER 3RD PARTY CONTRACTUAL SERVICES	1	\$534.00	\$534.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	1	\$648,700.00	\$648,700.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	1	\$56,006.00	\$56,006.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
STATE / PROGRAMS ADMINISTRATION (610-00)	11.80.00	STATE OR PROGRAM ADMINISTRATION	1	\$200,725.00	\$200,725.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an

environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	1	\$1,200.00	\$1,200.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
RURAL TRANSIT ASSISTANCE PROGRAM (635-00)	43.50.01	TRAINING	1	\$31,233.00	\$31,233.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
RURAL TRANSIT ASSISTANCE PROGRAM (635-00)	43.50.02	TECHNICAL ASSISTANCE	1	\$31,233.00	\$31,233.00

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
RURAL TRANSIT ASSISTANCE PROGRAM (635-00)	43.50.03	TRANSIT RESEARCH	1	\$31,233.00	\$31,233.00

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### FTA Comments for DOL

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**Comment By Nelson Delgado-Rivera**

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Comment Type DOL Review for Information

Date 9/15/2020

Comment For DOL information, this is a Section 5311 grant application from the Puerto Rico Highway & Transportation Authority, is for Preventive Maintenance, Operating Assistance, capital assistance and RTAP. The grantee contact is Mrs. Sonia Montañez and can be reached at smontanez@dtop.pr.gov or 787-469-1244. Thank you.

## Application Review Comments

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**Comment By Nelson Delgado-Rivera**

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Comment Type FTA Post Review Comments for Grantee

Date 6/10/2020

Comment Dear Norma / PRHTA,  
Please address the comments provided via email (June 10, 2020 @ 5:28 pm), remember to upload all supporting documentation identified in the application, and ensure language accuracy throughout. Let me know when they have been completed, so I can verify it prior to re-submission. This will help expedite any additional correction(s) that may be needed.  
Any additional questions or concerns, please let me know. Thank you for your support.

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**Comment By Nelson Delgado-Rivera**

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Comment Type FTA Post Review Comments for Grantee

Date 8/10/2020

Comment Dear Norma / PRHTA,  
Please address the comments provided via email (August 10, 2020 @ 5:24 pm), remember to upload all supporting documentation identified in the application, and ensure language accuracy throughout. Let me know when they have been completed, so I can verify it prior to re-submission. This will help expedite any additional correction(s) that may be needed.  
Any additional questions or concerns, please let me know. Thank you for your support.

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**Comment By Nelson Delgado-Rivera**

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Comment Type FTA Post Review Comments for Grantee

Date 9/2/2020

Comment Dear Norma / PRHTA,  
Please address the comments provided via email (September 2, 2020 @ 5:12 pm). Any

additional questions or concerns, please let me know.  
Thank you for your support.

**Comment By Nelson Delgado-Rivera**

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Comment Type FTA Post Review Comments for Grantee

Date 9/9/2020

Comment Dear Norma / PRHTA,  
As shared via text message and noted by the Technical Reviewer; for the activities to be undertaken in the RTAP, please change each ALL's Scope Code to 635. You can reuse the narrative(s) of the original ALLs.  
Once completed, please let me know, prior to transmittal. Any additional questions or concerns, please let me know.

## Application Review Comments

**Comment By Boyd Melton**

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Comment Type Application Details

Date 9/9/2020

Comment NOTE to TA -- As PAA has been selected a task will be generated in TrAMS after award requesting an Initial FFR prior to execution of the grant.

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-26, October 1, 2019)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(26), October 1, 2019, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND

CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

### **FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### **Recipient Information**

Recipient Name: Highway & Transportation Authority, Puerto Rico

Recipient ID: 5489

DUNS No: 088541391

#### **Application Information**

Federal Award Identification Number: PR-2020-037-00

Application Name: Section 5311 FY 2018 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP; PRHTA; PR

Application Start Date: N/A

Original Award End Date: 3/30/2025

Current Award End Date: N/A

Application Executive Summary: This application includes a total of \$1,000,864 (with \$335,898 Transportation Development Credits) in FY 2018 Section 5311 lapsing funds apportioned to Rural Areas for Capital Project, State Administration (FY 2018) and RTAP (FY 2018).

Each of these projects are operated by a sub grantee and supervised by the Puerto Rico Highway and Transportation Authority distributed as follow:

a) Operating Assistance (Coamo - \$232,690) (Comerio - \$164,836) (Jayuya-\$172,912) (Orocovis - \$50,148) (Vieques- \$28,114)

Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion. Given the distressed economic conditions in Puerto Rico, this assistance will also allow for new jobs creation.

b) Preventive Maintenance (Comerio - \$13,026) (Orocovis - \$19,076) (Jayuya-\$23,904)

For existing and future vehicle fleet, annual element. This financial assistance will improve the fleet's performance, including less interruption in route service due to damaged vehicles. The users will benefit from this performance, especially older citizens and health patients that rely on public transportation services. The better performing route service will allow for more people, including workers and visitors to rely on this service.

d) Drugs and Alcohol Test (Comerio - \$534)



Effective January 1, 2019, the minimum random drug testing rate for FTA employers will increase to 50 percent of all covered employees. 49 CFR Part 655.45(b) requires the FTA Administrator to raise the minimum annual random drug testing.

e) Project Administration (Jayuya - \$1,200)

The municipalities are specifically working on everything related to the program as monthly reports. To be more efficient in the handling of the data, the equipment is requested for the office.

g) State Administration-Fiscal Year 2018 (\$200,725)

For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient. No know items will exceed \$5,000. If an item is purchased in the future that we find cost more than \$5,000, the grantee will perform a budget revision on this application to add use life of that item.

h) RTAP -Fiscal Year 2018- (\$93,699)

Training

For assistance to develop, establish and operate a public transit service, which include the preparation (training about it) of Drugs and Alcohol program and ADA complementary plan.

Technical Assistance

For assistance, by in the house staff and or site visit for the preparing an application for capital improvement or vehicles acquisition and completing reports annually required (FFY Certification and Assurance, Use certification, NTD, Drugs and Alcohol Testing Data, Biannual Report of Use and Expenses of Vehicles (Trolley, Paratransit). Also, in the preparation of the documents required for reimbursement.

Transit Research

For survey and interview with public operators and municipal official to meet the specific needs of transportation services to develop training and technical assistance resources materials.

1. Overall Start Date February 1, 2021/ End Date June 30, 2022.
2. PRTHA is the designated recipient and direct recipient of the Section 5311 funds apportioned to Puerto Rico.
3. This application includes research funds.
4. No indirect costs will be charged to this application.
5. The Puerto Rico Highway and Transportation Authority will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).
6. The Authority will ensure contractors procured will not be on the FTA Suspension and Debarment list.
7. All sub-recipients will follow useful life standards as defined in the PRHTA State Management Plan.
8. Relevant STIP pages, STIP Approval Letter and TDC approval letter have been uploaded to the application documents.

Research and Development: This award includes research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is using Pre-Award Authority.

## **Application Budget**

Total Application Budget: \$1,000,864.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$1,000,864.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$1,000,864.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00

### **Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
5311 - Rural Area Formula	5311-1A	20509	\$1,000,864
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$335,898
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,000,864</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

### **U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

Original Certification Date:

### **Special Conditions**

There are no special conditions.

### **FINDINGS AND DETERMINATIONS**

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

### **FTA AWARD OF THE GRANT AGREEMENT**

Awarded By:

FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION

Contact Info:  
Award Date:

### **EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*Highway & Transportation Authority, Puerto Rico*