

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WASHINGTON, D.C. 20210



October 5, 1973

MEMORANDUM #114

TO: All Government Contracting Agencies of the Federal
Government and the District of Columbia

SUBJECT: REVISED SF-98

Attached for your information is a copy of the revised SF-98, Notice of Intention to Make a Service Contract, which should be used by contracting officers in place of the present form, effective immediately. Forms should continue to be obtained from the General Services Administration.

You will note that the form now has 2 pages, to provide information required by the Department of Labor as a result of the 1972 Amendments to the Service Contract Act.

Particular attention should be given to the revised instructions printed on the back of the form.

Ray J. Dolan
Assistant Administrator

Attachment

STANDARD FORM 98
Rev. Feb. 1973

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS
ADMINISTRATION

NOTICE OF INTENTION TO MAKE
A SERVICE CONTRACT AND RESPONSE TO NOTICE

(See Instructions on Reverse)

1. NOTICE NO.

A 690409

MAIL TO:

Administrator
Wage and Hour Division
U.S. Department of Labor
Washington, D.C. 20210

2. Estimated solicitation date (use numerals)

Month Day Year

3. Estimated date bids or proposals to be opened or negotiations begun (use numerals)

Month Day Year

4. Date contract performance to begin (use numerals)

Month Day Year

5. PLACE(S) OF PERFORMANCE

6. SERVICES TO BE PERFORMED (describe)

7. INFORMATION ABOUT PERFORMANCE

- A. Services now performed by a contractor B. Services now performed by Federal employees C. Services not presently being performed

8. IF BOX A IN ITEM 7 IS MARKED, COMPLETE ITEM 8 AS APPLICABLE

Name and address of incumbent contractor

b. Number(s) of any wage determination(s) in incumbent's contract

c. Name(s) of union(s) if services are being performed under collective bargaining agreement(s). *Important: Attach copies of current applicable collective bargaining agreements*

RESPONSE TO NOTICE
(by Department of Labor)

- A. The attached wage determination(s) listed below apply to procurement.
- B. As of this date, no wage determination applicable to the specified locality and classes of employees is in effect.
- C. From information supplied, the Service Contract Act does not apply (see attached explanation).
- D. Notice returned for additional information (see attached explanation).

9. OFFICIAL SUBMITTING NOTICE

SIGNED:

DATE

TYPE OR PRINT NAME

TELEPHONE NO.

10. TYPE OR PRINT NAME AND TITLE OF PERSON TO WHOM RESPONSE IS TO BE SENT AND NAME AND ADDRESS OF DEPARTMENT OR AGENCY, BUREAU, DIVISION, ETC.

Signed: _____

(U.S. Department of Labor)

(Date)

