From: Shauna Holman Harries To: Luong, Hoan - OFCCP

CC: Neil Bourque; Charles Nyakundi; Lida Daniel; Kela Moon; Sean Smith

Sent: 10/29/2015 9:18:01 PM

HQCA 14 of 29 Subject:

Attachments: HQCA - Personnel File - 13 zip

Best Regards, Shauna Holman-Harries

## ORACLE'

Shauna Holman-Harries - Director Diversity Compliance

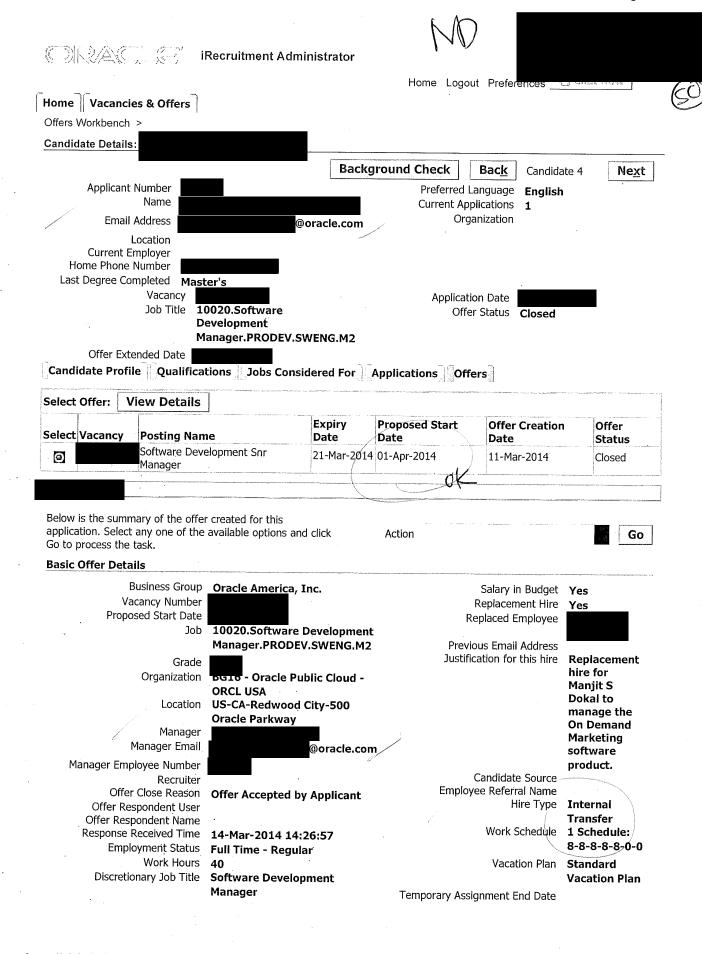
Phone: +1 602 333 9112 | Fax: +1 602 333 9112 | Mobile: +1 480 689 1858

#### "Working to create an inclusive, diverse culture that drives innovation and business success."

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| Approved              |            |  | 1                       |               |               |
|-----------------------|------------|--|-------------------------|---------------|---------------|
| Pending For Approval  |            |  |                         |               |               |
| Return for Correction | Ton, Vicki |  | in the same of the same | ************* | na ranter ere |
| Pending For Approval  |            |  |                         |               |               |

## Approval History

| Line<br>number | Approver             | Approver<br>Type | Category                | Approval<br>Status | Date                        | Comment  |
|----------------|----------------------|------------------|-------------------------|--------------------|-----------------------------|--|
| 1              | Sengupta,<br>Manash  | HR People        | Approver                | Approved           | 13-Mar-<br>2014<br>15:06:49 | has accepted the position to manage the mass over 300 customers. These customers actively use the application throughout the year. Will work with the Product Management team and be responsible to make sure that will continue to implement customer desired features working and ongoing patch releases. She will interface with Customer Support teams to make sure any production customer issues will be handled in a prompt manner and to customer satisfaction. Having been donned the roles of a Developer, Manager and in Support understands what it takes to develop and maintain successful Oracle products like and make sure on going development meets customer needs. Not filling this position would drastically affect Oracle's ability to maintain and keep their customers. |
| 2              | Ton, Vicki           | HR People        | Approver                | Approved           | 14-Mar-<br>2014<br>09:30:25 | Approved, thanks.  |
|                | Chauhan,<br>Vikash   | HR People        | Approver                | Approved           | 14-Mar-<br>2014<br>09:33:47 |  |
|                | Arun,<br>Gopalan     | HR People        | Approver                | Approved           | 14-Mar-<br>2014<br>09:46:04 |  |
|                | Pinkham,<br>Chris    | HR People        | Approver                | Approved           | 14-Mar-<br>2014<br>10:00:23 | ,  |
|                | Kurian,<br>Thomas    | HR People        | Approver                | Approved           | 14-Mar-<br>2014<br>12:51:36 |  |
|                | Mandava,<br>Srikanth | HR People        | Approver                | Approved           | 14-Mar-<br>2014<br>14:24:44 |  |
| 8 .            | HROFFERS             | HR People        | For Your<br>Information | Notified           | 14-Mar-<br>2014<br>14:24:46 |  |

## **Approval History**

|          |                      |                               |                      | Previous 1-10 Next 10       Next 10       Next 10       Next 10       Next 10       Next |
|----------|----------------------|-------------------------------|----------------------|--|
| Sequence | Name                 | Action                        | Date                 | Comments ·   |
| 1        | Mandava,<br>Srikanth | Submit                        | 11-Mar-2014 12:00:42 | has accepted the position to manage the On Demand<br>Marketing product.  |
| 2        | Sengupta,<br>Manash  | Approved                      | 11-Mar-2014 12:02:59 | has accepted the position to manage the On Demand<br>Marketing product.  |
| 3        | Ton, Vicki           | Returned<br>for<br>Correction | 11-Mar-2014 14:35:12 |  |
| 4        | Mandava,<br>Srikanth | Resubmit                      | 11-Mar-2014 15:36:45 | has accepted the position to manage the has over 300   |

| Sengupta, Manash  Mana |               |   |                                       | customers. These customers actively use the application throughout the year. Will work with the Product Management team and be responsible to make sure that Will continue to implement customer desired features working and ongoing patch releases. She will interface with Customer Support teams to make sure any production customer issues will be handled in a prompt manner and to customer satisfaction. Having been donned the roles of a Developer, Manager and in Support understands what it takes to develop and maintain successful Oracle products like and make sure on going development meets customer needs. Not filling this position would drastically affect Oracle's ability to maintain and keep their customers. |
|--|---------------|---|---------------------------------------|--|
| 7 Mandava, Srikanth S | 5             |   | Approved                              | customers. These customers actively use the application throughout the year.  will work with the Product Management team and be responsible to make sure that will continue to implement customer desired features working and ongoing patch releases. She will interface with Customer Support teams to make sure any production customer issues will be handled in a prompt manner and to customer satisfaction. Having been donned the roles of a Developer, Manager and in Support understands what it takes to develop and maintain successful Oracle products like and make sure on going development meets customer needs. Not filling this position would drastically affect Oracle's  |
| Answer Srikanth  Mandava, Srikanth  Support. As part of the Mandava successful product. She understands customers needs since she worked in the Support organization.  Masser Software and what it takes to deliver a successful product. She understands customers needs since she worked in the Support organization.  Masser Software and what it takes to deliver a successful product. She understands customers needs since she worked in the Support organization.  Masser Software and what it takes to deliver a successful product. She understands customers needs since she worked in the Support organization.  Masser Software and what it takes to deliver a successful product. She understands customers needs since she worked in the Support organization.  Masser Software and what it takes to deliver a successful product. She understands customers needs since she worked in the Support organization.  Masser Software Approved the Masser Software She worked in the Support organization.  Masser Software She worked in the Support organization. | 6             | Ton, Vicki  | Question                              |  |
| 9 Chauhan, Vikash Vikash 14-Mar-2014 09:33:45 10 Arun, Approved 14-Mar-2014 09:46:02   |               | Srikanth  |                                       | 13-Mar-2014 20:36:14 has been a manager for over years now. She has been a part of Oracle in different organizations like Development, Support. As part of the Software and what it takes to deliver a successful product. She understands customers needs since she worked in the Support organization. has over 250 customers and she would be a great fit to manage the development team and keep customers satisfied with continued upgrades to the also has many years of experience interfacing with multiple teams like Product Management, OA, Support etc. which is needed to manage the product.   |
| Vikash 10 Arun, Approved 14-Mar-2014 09:46:02  | Contraction - | CALL PROPERTY OF A COURT OF A SHARE OF THE PARTY. | property and a contract of the second | 14-Mar-2014 09:30:24 Approved, thanks.   |
|  |               | Vikash  |                                       | 14-Mar-2014 09:33:45   |
|  | 10            |   | Approved                              | 14-Mar-2014 09:46:02   |

Return To Search

**Background Check** 

Bac<u>k</u>

Candidate 4

Ne<u>x</u>t

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#### **PROFILE**

- Have 15+ years of experience working in various development roles with Service, Field Service and Enterprise
  Contracts suite of CRM products; and has been involved in several projects starting from their infancy stage to
  several product revisions going forward with large growing customer base and good visibility across multiple
  internal divisions
- Extensive knowledge in Tele-Service, Oracle Field Service, Siebel Field Service, Depot Repair, Order Management,
   Oracle Advanced Pricing and Fusion Enterprise Contracts products; with exemplary track record of completing products in time with high quality
- Periodically attend meetings/brown bag sessions conducted by the architecture teams across the organization and provide appropriate guidance through presentations to the development organization
- Provide excellent guidance and leadership to team members across the globe
- Manage development projects spanning across multiple teams using Agile Scrum methodologies
- Fluent in managing cross-functional relationship with teams consisting of architects, Developers, Product Managers, QA managers, Technical writers, Release managers, Customers and Consulting
- Understand Oracle Applications technically and functionally, Oracle Tools and technologies relating to applications and custom development
- Adept in handling customers in the capacity of Development Manager, Principal Engineer and as a Project Lead
- In depth understanding of the entire life cycle of a Product in Development and support thereafter via bug fixes.

#### WORK EXPERIENCE:

Oracle Corporation (Redwood Shores, CA)

- Development Manager,
- Principal Applications Engineer,
- Project Lead, CRM Development,
- Sr. Applications Engineer,
- Applications Engineer,
- Technical Support,

#### SKILLS HIGHLIGHT:

Design/Process:

Languages/Technology:

JAVA, J2EE, ADF technologies like SOA, Web Services, ADF Model and UI, Oracle Forms & PLSQL

Management/Leadership Skills:

Team Building, Planning, Estimation, Resource Allocation, Resource Management, Mentoring, Managing Team, Project Management

Other:

#### INDUSTRY EXPERIENCE:

Oracle Corporation, Development Manager,

| •         | Managed multiple complex projects in applications  |
|-----------|--|
|           |  |
|           | Design and develop   |
| •         |  |
| •         | Coordinate with external applications like and successfully discuss requirements and help resolve design/development involves to the state of the st |
|           | discuss requirements and help resolve design/development issues; apart from chasing them to deliver dependencies on time   |
| •         | Expert and technical know-how in   |
| •         | Work with ST teams across ADF technology to help resolve framework issues  |
| •         | Work with Contracts QA to ensure smooth delivery of code along with feedback to test documents   |
|           | Ensure that team is always on top of timely resolution of bugs with consistent low bug counts  |
| •         | Work with product management, quality assurance, usability, accessibility, internationalization, documentation,  |
|           | release, operations, customer support, sales and consulting teams during various phases in the product development   |
|           | lifecycle  |
| •         | area has a lot of integrations with external applications belonging to   |
|           | and  |
| •         | champion, process used during subscription lines development   |
| •         | Major customer wins include  |
|           |  |
| 0         |  |
| Oracie    | Corporation, Principal Engineer,   |
|           |  |
| •         | Manage the entire development lifecuals of application and the state of the state o |
|           | Manage the entire development lifecycle of application software development leading to successful release of products as part of Oracle Applications releases  |
| •         |  |
|           | Design, develop and enhance using technologies  Design, develop Service Charges/Billing product that had extensive integrations with   |
|           | So, we the standard standard that had extensive integrations with  |
|           |  |
| •         | Design, develop and enhance revenue models, agreement pricing etc for  |
| •         | Major customer wins include  |
|           |  |
| Overale ( | Company that D. J. (X. J.  |
| Oracie (  | Corporation, Project Lead,   |
| •         | Design and develop of products including Service Request. Service Contracts and Installed  |
|           | Design and develop  Of products including Service Request, Service Contracts and Installed  Base that are part of  |
|           | Designed and developed upgrade scripts for customer support suite of applications using PLSQL. These scripts   |
|           | enabled customers move to  |
|           |  |
|           |  |
| Oracle C  | Corporation, Technical Analyst,  |
| • _       | Provide technical solutions to customer, regarding installation, design, debugging and coding issues related to  |
|           | tools  |
| •         | Work in highly escalated with customer priority issues. Coordinate and Collaborate with customers and internal tool  |
| 1         | development teams to resolve customer bugs.  |
|           |  |
| EDUCA'    | TION   |
|           | n Computer Applications (MCA),   |
| Masters i | n Economics (MA),  |
|           |  |
|           |  |

## MISCELLANEOUS:

Loves reading, basketball, learning, travelling, good food, friends, family and my two beautiful daughters; continue to maintain a delicate work-life balance!!

## ORACLE CRM - PERFORMANCE REVIEW & PLANNING FORM

| Employee Name:          | Manager Name:                                     |
|-------------------------|---|
| Employee Number:        | Cost Center Description: D76                      |
| Job Title: Project Lead | Review Period: Ending March 29 <sup>th</sup> 2002 |

I. EMPLOYEE PRE-REVIEW: Please take the opportunity to provide your manager with information regarding your performance, your development needs and how your manager can best support your performance. Please indicate "N/A" for any questions which are not applicable.

| A. | My most significant accomplishments were:  - Involved in the design and development of building new  - Enhanced the performance of contracts entitlements engine for  - Changed Contract defaulting rules in based on business processes.  - Completed the integration of building rates with seed on business processes.  - Completed the integration of building types and billing categories.  - Input to multi-org and inventory organization solutions for Tele-Service and new functionality to redesign and development of Service transaction billing types.  - New proposed by team.  - UI usability study.  - Service Codes redesign and implementation and implementation and implementation and implementation.  - Numerous customer enhancements (eg. freight charges, single order creation, etc).  - Fixing customer bugs for both customers and technical help for junior engineers.  - Provide guidance and technical help for junior engineers.  - Training QA/Doc/Demo/Support teams with new functional changes in Module. | transactions |
|----|--|--------------|
| В. | Things I would have liked to have done better: n/a   |              |
| A. | Barriers or conditions which affected my performance, and what can be done to overcome them: n/a   |              |
| В. | <ul> <li>My manager has supported me in achieving my objectives in the following ways:</li> <li>He has been helpful in providing technical and functional guidance</li> </ul>  |              |

- 1

- C. I could use additional support from my manager in the following ways: I would like more responsibility and to take ownership of pieces of the project
- D. Things I have done to further my personal or professional development:
   I would like to take java classes and be proficient with the language before moving classes for my personal and professional development.

  Module into html techstack. Also would like to take management classes for my personal and professional development.
  - G. Developmental activities such as work assignments, experiences, course work, reading or training that would be helpful to me during the coming review period: See D.

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II. PERFORMANCE OBJECTIVES: Please use objectives established at the beginning of or during the review period. Objectives should be specific, measurable, achievable, relevant to department's goals and include time-frames for achievement. Please rank the objectives in priority order (1=highest priority; 2= next highest priority;

| Manager's Rating: Comments:            | _12         | ·        | 3                           | _4          | 5 _       | NH       | H        | ΓR           |                 |          |  |
|--|-------------|----------|-----------------------------|-------------|-----------|----------|----------|--------------|-----------------|----------|--|
| Objective 4:                           |             |          |                             |             |           |          |          |              |                 |          |  |
| Priority:                              |             |          |                             |             |           |          |          |              |                 |          |  |
| Individual's Self- Rating<br>Comments: | g:l         | 2        |                             | 34          | ·         | _5       | NH       | [ <u> </u> _ | _TR             |          |  |
| Manager's Rating:<br>Comments:         | _12         | ;        | 3 _                         | _4:         | 5 _       | NH       | I        | ΓR           |                 |          |  |
| A. Execution                           | and add co  | y of W   | s/exam <sub> </sub><br>/ork | ples in the | e section | on prov  | vided.   |              |                 |          | in the future. Please mark an "X" in the box in front of the |
| Individual's Self-Rating:              | 1           | T        | 2                           | 3           | X         | 4        |          | 5            | Trans           | fer      | New Hire   |
| Comments:                              |             |          |                             | •           | •         |          | •        |              | 1. 1            |          |  |
| Manager's Rating :                     | 1           | I        | 2                           | 3           | X         | 4        |          | 5            | Trans           | for      | New Hire   |
| Comments:                              |             | <u> </u> |                             |             | 1         | ⊥. *     | <u> </u> |              | 1 114113        | ,1C1     | NEW IIII'C   |
| 2. Analytical Skills Uses              | s logical r | easoni   | ing; de                     | evelops a   | lterna    | utives j | for ach  | ievi         | ing objectives; | consiste | ntly identifies and prioritizes best way to deliver          |

|                             | solves į | problems | crea | tively. |   |             |              |             |  |
|-----------------------------|----------|----------|------|---------|---|-------------|--------------|-------------|--|
| Individual's Self-Rating:   | 1        | 2        |      | 3       | X | 4           | 5            | Transfer    | New Hire   |
| Comments:                   |          |          | •    |         |   | <del></del> |              | <u> </u>    |  |
|                             | <br>     |          |      |         |   | -           |              |             |  |
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| Monogon's Dating            |          |          | 1.   | T _     | Τ | · ·         | <del> </del> | <del></del> |  |
| Manager's Rating:           | 1        | 2        | X    | 3       |   | 4           | 5            | Transfer    | the control of the co |
| Manager's Rating: Comments: | 1        | 2        | X    |         |   | 4           | 5            | <del></del> |  |

| 3. Written Expres Communication Skills | ses ideas (                                      | clearly/suc | ccinctly | and ir   | an or | ganized m | anner; writing is clea | r, thorough and easy to understand. |
|--|--|-------------|----------|----------|-------|-----------|------------------------|-------------------------------------|
| Individual's Self-Rating:              | 1  | 2           | 3        | X        | 4     | 5         | Transfer               | New Hire                            |
| Comments:                              |  |             |          |          |       |           | <u> </u>               |                                     |
| Manager's Rating:                      | 1  | 2           | 3        | X        | 4     | 5         | Transfer               | New Hire                            |
| Comments:                              | <del>-                                    </del> |             |          | <u> </u> | 1_    |           | TTUISTET               | 11cw IIIIe                          |

| 4. Oral<br>Communication Skills | Relays a                              | nd/or p | resents          | infor      | mation | clearly and                           | concisely | ; facilitates open exch | nange of ideas. |
|---------------------------------|---------------------------------------|---------|------------------|------------|--------|---------------------------------------|-----------|-------------------------|-----------------|
| Individual's Self-Rating:       |                                       | 1       | 2                | X          | 3      | 4                                     | 5         | Transfer                | New Hire        |
| Comments:                       | · · · · · · · · · · · · · · · · · · · |         |                  |            |        |                                       |           |                         |                 |
| Manager's Rating:               | ·                                     |         | <del>-   -</del> | T <b>T</b> | 1 - 1  | · · · · · · · · · · · · · · · · · · · | · · ·     |                         |                 |
|                                 |                                       | 1       | 2                | X          | 3      | 4                                     | 5         | Transfer                | New Hire        |
| Comments:                       |                                       |         |                  |            |        |                                       |           |                         |                 |

| 5. Industry Awareness     | Und | erstai | nds c | urrei | ıt ma | rket | envir | onme | nt an | d indi | ustry t | rends; acts within | a br | road business perspective.              |
|---------------------------|-----|--------|-------|-------|-------|------|-------|------|-------|--------|---------|--------------------|------|---|
| Individual's Self-Rating: |     |        | 1     |       | 2     | X    | 3     |      | 4     | -      | 5       | Transfer           | -    | New Hire                                |
| Comments:                 |     |        |       |       | •     |      |       | •    |       |        |         |                    |      | 110111111111111111111111111111111111111 |

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| Individual's Self-Rating: 1 2 X 3 4 5 Transfer New Hire | 8. Professional Acts responsibly; maintains composure in stressful situations; reaches sound conclusions; shows discretion, tact and sensitivity. | Manager's Rating: 1 2 3 X 4 5 Transfer New Hire | 7. Problem Solving Explores ideas from different approaches; contacts appropriate sources to resolve problems and develops contingency plans.  Individual's Self-Rating:  1 2 3 X 4 5 Transfer New Hire | Manager's Rating:     1     2     X     3     4     5     Transfer     New Hire | 6. Quality Orientation Successfully deploys work process improvements; effectively identifies core issues; participates in developing best methods for Individual's Self-Rating:  1 2 3 X 4 5 Transfer New Hire | Manager's Rating: 1 2 X 3 4 5 Transfer New Hire |
|---|---|---|---|---|---|---|
|---|---|---|---|---|---|---|

Comments:

Manager's Rating:

4

U

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4

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Transfer

New Hire

Comments:

| 9. Producing Results Indepe  | y gets ta  | ccomplished on or  | before schedule  | with high quality r  | sults, commensu  |
|--|--|--|--|--|--|
| Individual's Self-Rating:  | 1 2  | 3 x 4  | 5  | Transfer   | New Hire   |
| Comments:  |  |  | <u>}</u>   |  |  |
| Manager's Rating:  | <b>1</b>   | v  | 1 11   | <b>3</b>   |  |
|  | 1  | ٠<br>•   | 3  | ransier  | New Hire   |
| Comments:  |  |  |  |  |  |
| B. <u>Teamwork &amp;</u>   | Teamwork & Professionalism   |  |  |  |  |
| 1. Collaborative Ca  | ordinates efforts wi   |  |  |  |  |
|  | to team meeting goals; contributes to a productive team environment.   | th others to achieve   | e common goais:  | realizes impact the  |  |
| Individual's Self-Rating:  | 1 2  | Coordinates efforts with others to achieve common goals; realizes impact that to team meeting goals; contributes to a productive team environment. | e common gouis;<br>roductive team e  | realizes impact th   | t behavior has on others; consistently contribut   |
| Comments:  |  | th others to achieve; contributes to a pi  | productive team e  | realizes impact the avironment.  Transfer  |  |
| Manager's Rating:  |  | th others to achieve; contributes to a pi  | roductive team e   | realizes impact the avironment.  Transfer  |  |
| Comments: has excelled   | 1 2  | th others to achieve ; contributes to a pi   | aroductive team e  | realizes impact the avironment.  Transfer  Transfer  |  |
|  | g:    1   2   3   X   4   5   Transfer   | x 3 2 2 2 2 2 3 3 3 3 4 2 2 2 3 3 4 2 2 3 3 4 3 4  | roductive team e  4   5    4   5    Ind within Oracling the developn                       | realizes impact the nvironment.  Transfer  Transfer  e. She has acted a nent efforts of junion   | New Hire    New Hire   |
|  | at working with other has also been we have also been which all the beautiful the hard also been als | th others to achieve contributes to a pi   | roductive team e  4   5    4   5    Ind within Oracling the developn                       | realizes impact the nvironment.  Transfer  Transfer  e. She has acted a cent efforts of jumin  | New Hir New Hir New Hir ream members   |
| 2. Availability/Approachability  | at working with other with the has also been with the last or the last of the  | meeting goals; contributes to a productive team environment.    1  | roductive team e  4   5   and within Oracling the developn  dinates; shows w               | realizes impact the nvironment.  Transfer  Transfer  e. She has acted a cent efforts of junium address to address the address the address to address the address to address the addre | New Hir New Hir the primary tec or team members s concerns.  |
| 2. Availability/Approachabili Individual's Self-Rating:                              | at working with oth She has also been we she had also been been been been been been been bee   | th others to achieve ; contributes to a present our group a erry helpful in guidi  | roductive team e  4   5    4   5    Ind within Oracling the developn  dinates; shows w     | Transfer  Transfer  C. She has acted a sent efforts of junicular properties and the sent address to | New Hir s the primary tec r team members s concerns.   |
| 2. Availability/Approachabili Individual's Self-Rating: Comments:                    | at working with oth She has also been we have also been al | x 3 x 2    X 3   X 2   x 3   X 3   X 3   x 3   X 4   x 4 3   x 4 4   x 5 4 5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6                                     | roductive team en  4   5    Ind within Oracle ing the developm  dinates; shows wi  X 4   5 | realizes impact that nvironment.  Transfer  Transfer  e. She has acted as ent efforts of junior  Ulingness to address  Transfer  | New Hire    New Hire     New Hire     New Hire     s the primary technical or team members.   s concerns.     New Hire |
| 2. Availability/Approachability/Approachability individual's Self-Rating:  Comments: | at working with other working with the state of the state o | th others to achieve; contributes to a pi    X   3   X     ners in our group a   ery helpful in guidi   o coworkers/subora   2   3                 | roductive team en  4   5    A   5    Ind within Oracle ing the developm  dinates; shows wi | Transfer  Transfer  E. She has acted a sent efforts of junical stransfer  Ullingness to address  | New Hir sthe primary tector team members s concerns.   |

Transfer

New Hire

| New Hire  |  |                           |                         |            |            |                       |                        |   |                                |
|---|--|---------------------------|-------------------------|------------|------------|-----------------------|------------------------|---|--------------------------------|
| New Hire  |  |                           |                         |            | i          |                       |                        |   | Comments:                      |
| TI.   | Transfer   | Tra                       | S                       | 4          | 3          | ×                     | 2                      |   | Rating:                        |
|   |  |                           |                         | 1          |            | •                     | ,                      | <b>\</b>  | dividually Cale                |
|   | nsibilities.   | ative respo               | administr               | ents and t | ı assignmı | rough or              | llows th               | Accepts and follows through on assignments and administrative responsibilities. | 1. Reliability $Acc$           |
|   |  |                           |                         |            |            |                       |                        | egrity  | C. Trust & Integrity           |
|   |  |                           |                         | issues.    | custome    | bugging               | on in de               | lakes a lead position in debugging customer issues.                             | Confillents: Makes a           |
| New Hire  | Iranster   | 11                        | U                       | +          |            |                       |                        |   |                                |
|   |  |                           |                         | 4.1        | 41         | <b>&gt;</b>           |                        |   | Managar's Dating:              |
|   |  |                           |                         |            |            |                       |                        |   | Comments:                      |
| New Hire  | Transfer   | Tr                        | 5                       | ۲ 4        | 3 X        | 2                     |                        |   | Individual's Self-Rating:      |
| Builds relationships, trust and confidence with customers, the field and other teams within Oracle. | d and other tec  | rs, the fiel              | custome                 | ence with  | nd confid  | s, trust a            | tionships              | Builds rela   | 4. External Relations          |
|   |  |                           |                         |            |            |                       |                        |   | Comments:                      |
| New Hire  | Transfer   | 5                         | 4                       | 3          | 2 ×        | 1                     |                        |   | Manager's Rating:              |
|   |  |                           |                         |            |            |                       |                        |   |                                |
|   |  |                           |                         |            |            |                       |                        |   | Comments:                      |
| New Hire  | Transfer   | 5                         | 4                       | 3          | 2   X      | 1                     |                        |   | Individual's Self-Rating:      |
| s and listens effectively; predicts and prepares eworking relationships.                            | Has a personal impact on others and responds appropriately; questions others' reactions; is sensitive to others; creates and maintains effective | 's appropri<br>25 and mai | d respona<br>rs; create | thers am   | npact on c | rsonal in<br>actions; | Has a per<br>thers' re | veness  | 3. Interpersonal Effectiveness |

| Comments: |  |
|-----------|--|
|           |  |

| Individual's Self-Rating: |           | 1 | 2   | 3           | X  | 4           | 5 | Transfer                              | New Hire |
|---------------------------|-----------|---|-----|-------------|----|-------------|---|---------------------------------------|----------|
| Comments:                 |           |   |     |             |    |             |   | · · · · · · · · · · · · · · · · · · · |          |
|                           |           |   |     |             |    |             |   |                                       |          |
|                           |           |   |     | <del></del> |    |             |   |                                       |          |
| Manager's Rating:         | : - · · · |   | 1 1 |             | Ιx | · · · · · · |   | Transfer                              |          |

| Individual's Self-Rating: | 1            | 2               | 3           | X   | 4                                     | <u> </u>  5 | Transfer | New Hire   |
|---------------------------|--------------|-----------------|-------------|-----|---------------------------------------|-------------|----------|--|
| Comments:                 |              |                 |             |     |                                       |             |          |  |
|                           |              |                 | · · · · · · | ··· | · · · · · · · · · · · · · · · · · · · |             |          |  |
| Manager's Rating:         | <del> </del> | <br><del></del> |             |     |                                       |             |          | <del>and the contract of the contr</del> |

## D. Aptitude For Change & Learning

| Individual's Self-Rating:  1 2 X 3 4 5 Transfer New Hire  Comments: | ;; |
|---|----|
| Comments:   |    |
|   |    |
| Managar's Potings   |    |
| Comments: 1 2 X 3 4 5 Transfer New Hire                             |    |

| 2. Continuous Learning    | Demons<br>learns n | trates d<br>ew way | active curio<br>es of workin | sity, se<br>ig fron | lf -rej<br>i both | flection<br>positi | n, and abilitive and nego | y to translate perform<br>tive experiences. | ance feedback into personal development; |
|---------------------------|--------------------|--------------------|------------------------------|---------------------|-------------------|--------------------|---------------------------|---|--|
| Individual's Self-Rating: |                    | 1                  | 2                            | 3                   | X                 | 4                  | 5                         | Transfer                                    | New Hire                                 |
| Comments:                 |                    |                    |                              |                     |                   |                    | ·                         |   |  |
| Manager's Rating:         |                    | 1                  | 2                            | 3                   | X                 | 4                  | 5                         | Transfer                                    | New Hire                                 |
| Comments:                 |                    |                    |                              |                     |                   |                    |                           |   | · · · · · · · · · · · · · · · · · · ·    |

## E. (This section Is For Managerial Employees Only) Management & Leadership

| Individual's Self-Rating: | 1     | 2 | 3        | 4                 | 5                                       | Transfer | New Hire |
|---------------------------|-------|---|----------|-------------------|---|----------|----------|
| Comments:                 |       |   |          | · · · · · · · · · | · • • • • • • • • • • • • • • • • • • • |          | •        |
|                           |       |   | <u> </u> |                   |   |          |          |
| Manager's Rating:         | 1 - 1 |   | 3        |                   | 1 = -                                   | Transfer | New Hire |

| 2. Business Planning & F<br>Execution | lans, prioritize | es, mobilize | es and con | itrols time | e and reso | urces to fulfill team/b | business goals. |
|---------------------------------------|------------------|--------------|------------|-------------|------------|-------------------------|-----------------|
| Individual's Self-Rating:             | 1                | 2            | 3          | 4           | 5          | Transfer                | New Hire        |
| Comments:                             |                  |              |            |             | . 23-      |                         |                 |
| Manager's Rating:                     |                  | 2            | 3          | 4           | 5          | Transfer                | New Hire        |
| Comments:                             |                  |              |            |             |            |                         |                 |

| 3. Team Building/Alignment                      | Develop<br>adhere | s high<br>to ther | perfoi<br>n. | rmanc    | e work    | teams l            | by foc | using a              | n productive team pro                                   | actices and motivating members to aspire a   |
|---|-------------------|-------------------|--------------|----------|-----------|--------------------|--------|----------------------|---|--|
| Individual's Self-Rating:                       | ,                 | 1                 |              | 2        | 3         | 4                  | Ī      | 5                    | Transfer  | New Hire   |
| Comments:                                       |                   |                   |              |          |           |                    |        | <u> </u>             |   | Tion III c   |
|   |                   |                   | ·            |          |           |                    |        |                      |   |  |
| Manager's Rating:                               |                   | 1                 | 12           | 2        | 3         | 4                  |        | 5                    | Transfer  | New Hire   |
| Comments:                                       |                   |                   | •            |          | L_        |                    |        |                      |   |  |
|   |                   |                   |              |          | ···       |                    |        | <u>.</u>             |   |  |
| 1. Integration & Influence                      | Coordin           | ates te           | eam efj      | forts a  | cross of  | rganiza            | tiona  | bound                | aries and networks of                                   | people to improve work effectiveness.  |
| Individual's Self-Rating:                       |                   | 1                 | 2            | 2        | 3         | 4                  | 1      | 5                    | Transfer  | New Hire   |
| Comments:                                       |                   |                   |              |          | <u> l</u> |                    | 1      |                      | 1   | THE RELIE  |
|   |                   |                   | ,            | *1       | •         | , <b></b>          |        |                      |   |  |
| Manager's Rating:                               |                   | 1                 | 7            | 2        | 3         | 4                  | İ      | 5                    | Transfer  | New Hire   |
| Comments:                                       |                   | <del></del>       | <u> </u>     |          | <u> </u>  |                    |        |                      |   | Tiew Inte  |
|   | <del></del>       |                   |              |          |           |                    |        |                      |   |  |
| V. OVERALL PERFORMANC                           | E RATING          | 3: Sek            | ect the r    | ating w  | hich be   | st descri          | bes th | e emplo              | vee's overall performance                               | e in relation to the objectives and competencies. T  |
| overall rating should be consist                | ent with the      | e rating          | s given      | throug   | hout the  | review             | form.  |                      | , · · · · · · · · · · · · · · · ·                       | o in remains to the objectives and competencies.   |
|   |                   |                   |              |          |           |                    |        |                      |   |  |
|   | Individu          | al's Ov           | verall S     | Self- R  | lating:   | 1                  | 2      | ·                    | _x_45 _   | _NHTR  |
|   |                   |                   |              |          |           |                    |        |                      |   |  |
|   | Manager           | .'s Ove           | erall R      | ating:   | 1         | 2                  |        | 3 _X                 | _45NH   | TR   |
|   |                   |                   |              |          |           |                    |        |                      |   |  |
| V PERFORMANCE OR RECTIVE                        | EC EAD T          | THE AIR           | we no        | DIOD     | TP1 :     |                    |        |                      |   |  |
| berrormanee with be measured again              | ist these ob      | jecuves.          | . As cor     | iditions | : change  | : during t         | he rev | the emp.<br>view per | oyee's objectives for the<br>lod, they should be reasso | next review period. The employee's future essed and adjusted if appropriate. Please list and |
|   |                   |                   |              |          |           |                    |        |                      |   |  |
| ank the objectives in priority order            | (1=highest        | priority          | /; 2= ne:    | xt high  | est prior | ity; etc.)         |        | ·                    | , , ,   | and adjusted it appropriate. Please list and   |
| rank the objectives in priority order  Priority | (1=highest        | priority          | /; 2= ne     | xt high  | est prior | ity; etc.)  Object |        | <u>.</u>             |   | and adjusted it appropriate. Please list and   |

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| 1. | Fix Customer Bugs                      | <b>_</b> |
|----|--|----------|
| 2. | Fix Internal Bugs                      | <u> </u> |
| 3. | Complete Phase 1 of the implementation | <b> </b> |
| 4. | Complete changes for                   | <b>!</b> |
| 5. | Complete                               | <u> </u> |

VI. PERSONAL CAREER DEVELOPMENT STATEGY: This section outlines the employee's personal career development needs and goals. They will be the basis for discussions between the employee and manager concerning the employee's short-term and long-term career aspirations. Please identify and rank career development actions to be taken between now and the next review period. Please rank these development plans in priority order (1=highest priority; 2= next highest priority; etc.).

| Priority | Area Of Development  | Planned Accomplishment                      | Planned Date Of Completion |
|----------|--|---|----------------------------|
| 2.       | More proficient in java by taking java classes .  Learn more about products that the state of th | Take JSP classes Classes in OM, INV, and QP | 12 months                  |
|          |  |   |                            |

#### VII. ADDITIONAL EMPLOYEE COMMENTS:

| VIII. ADDITIONAL MANAGER COM                   | MENTS: | <del>-</del> |  |
|--|--------|--------------|--|
| has proven herself over and over as an invalua |        |              |  |
|  |        |              |  |
| IX. SIGNATURES:                                |        |              |  |
|  |        |              |  |
|  |        |              |  |
| Employee's Signature                           | Date   |              |  |
|  |        |              |  |
|  |        |              |  |
|  |        |              |  |

<sup>\*</sup>Please note: Employee's signature signifies receipt of evaluation only and does not necessarily indicate agreement with the evaluation.

## **ORACLE**

# PERFORMANCE REVIEW AND PLANNING FORM APPLICATIONS DEVELOPMENT

| Employee's Name:        | Manager's Name:                  |
|-------------------------|----------------------------------|
| Employee Number:        | Cost Center Description: F15     |
| Job Title: Project Lead | Review Period: Ending May 07 '03 |
| JOD Title. Project Lead |                                  |

I. EMPLOYEE PRE-REVIEW: Please take the opportunity to provide your manager with information regarding your performance, your development needs and how your manager can best support your performance. Please indicate "N/A" for any questions which are not applicable.

| - Enhance                    | ficant accomplishments were:<br>ed and developed new   | to improve integration with  |   | Some of the new         |
|------------------------------|--|--|---|-------------------------|
| - 1r                         |  | e request module.  to display generate   | ed by the engine.   |                         |
| _                            |  | nterence calls to identify functional gap  | os between modules. Some of the mos                           | t recent ones include:  |
| - Receiv                     | ldentify perform<br>ved accolades from customer<br>uct meetings to discuss integr            | s/consultants like   | in helping them with all implementation issue                 | es w.r.t Oracle service |
|                              |  |  |   |                         |
| - Desig<br>- Repre           | n of extensible billing types a sented and managed charge                                    | ions to V.P's, product management, QA nd billing categories for s team activities during   |   |                         |
| - Nume<br>- Fixing           | rous customer enhancements<br>g numerous bugs for both                                       | customers.   | pwork when ungrading service from                             |                         |
| -                            | Modified existing charges upgrade<br>Participated in all the upgrade upgrade scripts etc.    | ade scripts to work with new upgrade frame<br>neetings to make sure that the upgrade int   | tegration issues are identified and solved e.g. phasing of de | pot and                 |
| - Know<br>- Feedl<br>- Provi | vledge of new tech stack (OA<br>back and review SRD and Hig<br>de guidance and technical/ful | h Level Design documents for the least of th |   |                         |
| - Train                      | ing QA/Doc/Demo/Support/PN   | teams with new functional changes in   |   |                         |

A. Things I would have liked to have done better:

n/a

| Employee's Comments:            |                                  |  |                                    |  |
|---------------------------------|----------------------------------|--|------------------------------------|--|
|                                 | Efficient and thorough rese      |  |                                    |  |
|                                 | Constant updates to all the      | bugs with relevant research informati  | on.                                |  |
|                                 | Provide 24/7 support to all      |  |                                    |  |
|                                 | Help team members in debu        | ugging their bugs.                     |                                    |  |
|                                 | Attend conference cans wit       | h customers and support in understan   | ding the problem.                  |  |
| Manager's Comments:             |                                  |  |                                    |  |
| has been very responsive to     | Customer bugs. She monito        | rs the bugs in the evenings and week   | ends and has put in a great deal o | f time in off hours dealing with escalated |
| customer issues.                |                                  |  |                                    |  |
| Objective 2: Fix Internal Bugs  |                                  | Employee's Self-Rating: [4]            | Managar'a D                        | letine [2]                                 |
|                                 |                                  | Employee open reating. [4]             | Manager's R                        | aung: [3]                                  |
| Employee's Comments:            | Same as above.                   |  |                                    |  |
|                                 |                                  |  |                                    |  |
| Manager's Comments:             | 44                               |  |                                    |  |
| nas done a very good job a      | ddressing internal bugs during   | g this review period. She has fixed la | rge number of very complicated     | bugs.                                      |
| Objective 3: Complete Phase 1 o | f the Service Codes implementati | ion Employ                             | ee's Self-Rating: [3]              | Monogon's Dating 523                       |
|                                 | •                                | <i></i>                                | ee s sen reating. [3]              | Manager's Rating: [3]                      |
| Employee's Comments:            |                                  |  |                                    |  |
| Manager's Comments:             |                                  |  |                                    |  |
|                                 | Billing Types) changes were i    | implemented on time and with good q    | uality                             |  |
|                                 |                                  |  |                                    |  |
|                                 |                                  |  |                                    |  |
| Objective 4: Complete           |                                  | Employee's Sel                         | f-Rating: [4]                      | Manager's Rating: [3]                      |
|                                 |                                  |  |                                    |  |
| Employee's Comments:            |                                  |  |                                    |  |
|                                 | Add new enhancements to t        | the UI.                                |                                    |  |
|                                 | Handle                           |  |                                    |  |
| Manager's Comments:             |                                  |  |                                    |  |
| did a good job on the           | and an excellent job on the      | upgrades. The reason                   | on I am not grading her a four is  | that was mostly a maintenance release t    |
|                                 | grades did not change dramat     |  |                                    | was mostry a mannenance release            |

| 9. Producing Results   | 4             | - Handle tasks or projects with efficiency.  | 4                        | always meets her commitments, even when those commitments have a very short schedule. The best example of this is the way she rewrote the a tab on the SR form in a very short time from a |
|--|---------------|--|--------------------------|--|
| Egilly, or . in the (contribution  |               | The second of th |                          | a tab on the SR form in a very short time frame.   |
| 1. Collaborative Skills/Teamwork   | 4             | - Pls. See below.  | 4                        | is very team oriented. She is willing to do whatever it takes to get the job done. She is always able to work with others to divide and conquer a task.                                    |
| 2. Availability/Approachability  | 4             | <ul> <li>Accessible to all the team members and the management for answering any technical/functional questions.</li> <li>Excellent team player and approachable to coworkers within and outside the team.</li> </ul>  | 4                        | I agree with comments.   |
| 3. Interpersonal Effectiveness   | 4             | - Excellent inter-personal skills.   | 3                        | interpersonal skills are in line with her position.  |
| 4. External Relations  | 4             |  | 4                        | has represented the team in the Upgrade meetings. She has also been involved in many contacts with OM and Order Capture. She has done an excellent job in this area.                       |
| Links the large to the same of |               |  |                          |  |
| 1. Reliability   | 4             | Left for others to decide ©  | 4                        | has proven to be extremely reliable in meeting her commitments.  |
| 2. Honesty/Integrity   | 4             | Very much true.  | 3                        | I have extremely high expectations from my team when it comes to honesty and integrity.  met every one of my expectations.   |
| 3. Accountability  | 4             | - True.  | 4                        | takes ownership of her assignments and delivers them on time.  |
| THE STATE OF THE S |               |  | ren a la constitue et de |  |
| 1. Adaptability/Flexibility  | 4             | <ul> <li>Adapts quickly to new technology.</li> <li>Flexible to new ideas presented during team meetings/discussions.</li> </ul>   | 4                        | has proven to be very adaptable. The best example of this is when she had to step in and lead the team in my absence in January.   |
| 2. Continuous Learning   | 4             | - Learnt OA framework and built - Designing and building   | 4                        | very quickly learned the new OA Framework techstack and wrote the  |
|  |               |  |                          |  |
|  |               | Designing and building   |                          |  |
| Core Management & Leadership Compete   | encies (for m | 9  |                          |  |
|  | encies (for m | 9  |                          |  |
| Workforce Management   | encies (for m | 9  |                          |  |
|  | enctes (for m | 9  |                          |  |

V. OVERALL PERFORMANCE RATING: Indicate the rating which best describes the employee's overall performance in relation to the objectives and competencies. The overall rating should be consistent with the ratings given throughout the review form.

Employee's Overall Self-Rating: [4] Manager's Overall Rating: [4]

Manager's Comments Regarding Employee's Overall Performance:

5

## A. EXECUTION & QUALITY OF WORK

#### **Technical Skills:**

Possesses adequate technical skills to perform the job.

#### **Analytical Skills:**

Uses logical reasoning; develops alternatives for achieving objectives; consistently identifies and prioritizes best way to deliver results; solves problems creatively.

#### Written Communication Skills:

• Expresses ideas clearly/succinctly and in an organized manner; writing is clear, thorough and easy to understand.

#### Oral Communications Skills:

Relays and/or presents information clearly and concisely; facilitates open exchange of ideas.

#### **Industry Awareness:**

Understands current market environment and industry trends; acts within a broad business perspective.

#### **Quality Orientation:**

• Successfully deploys work process improvements; effectively identifies core issues; participates in developing best methods for division; ensures outcomes that meet or exceed others' expectations; is attentive to detail and accuracy.

#### **Problem Solving:**

Explores ideas from different approaches; contacts appropriate sources to resolve problems and develops contingency plans.

#### Professional Conduct/Judgment:

Acts responsibly; maintains composure in stressful situations; reaches sound conclusions; shows discretion, tact and sensitivity.

#### **Producing Results:**

• Independently gets tasks accomplished on or before schedule with high quality results, commensurate with the expertise expected at their career level.

## B. TEAMWORK AND PROFESSIONALISM

## Collaborative Skills/Teamwork:

• Coordinates efforts with others to achieve common goals; realizes impact that behavior has on others; consistently contributes to team meeting goals; contributes to a productive team environment.

## Availability/Approachability:

Is accessible to coworkers/subordinates; shows willingness to address concerns.

## Interpersonal Effectiveness:

• Has a personal impact on others and responds appropriately; questions and listens effectively; predicts and prepares for others' reactions; is sensitive to others; creates and maintains effective working relationships.

### **External Relations:**

- B. Barriers or conditions which affected my performance, and what can be done to overcome them: Need to go for training classes in order to understand ERP modules in depth.
- C. My manager has supported me in achieving my objectives in the following ways:
  - He has provided technical and functional guidance.
- D. I could use additional support from my manager in the following ways: n/a
- E. Things I have done to further my personal or professional development:
  - Knowledge and understanding of OA framework.
- G. Developmental activities such as work assignments, experiences, course work, reading or training that would be helpful to me during the coming review period:
  - Need to attend training classes to understand ERP modules.
  - Java and xml training.
- II. PERFORMANCE OBJECTIVES: Please use objectives established at the beginning of or during the review period. Objectives should be specific, measurable, achievable, relevant to department's goals and include time-frames for achievement. The employee's performance should be rated according to the rating scale below.

| Rating Key:   |                            |
|---|----------------------------|
| 5: Outstanding: Performance consistently exthe position.                  | cceeds the requirements of |
| 4: Exceeds Expectations: Performance freque requirements of the position. | ently exceeds the          |
| 3: Meets Expectations: Performance consist requirements of the position.  | ently meets the            |
| 2: Needs Improvement: Performance occasi requirements of the position.    | onally does not meet the   |
| 1: Does Not Meet Expectations: Performance requirements of the position.  | ce does not meet the       |
| N/A – Not Applicable  | <u> </u>                   |

Objective 1: Fix Customer Bugs

Employee's Self-Rating: [4]

Manager's Rating: [4]

| Objective 5: Complete  | design                   | Employee's Self-Rating: [ ]   | Manager's Rating: [ ]   |
|--|--------------------------|---|---|
| Employee's Comments: This  | s is not applicable as t | he design has been postponed.   |   |
| Manager's Comments:  |                          |   |   |
|  |                          |   |   |
| On my team, has the most other developers on their bugs. team when I have been | She has been involved    | RABLES: This section is for the manager to describe the end. As such, she takes ownership of the most diffinity all design efforts with the | mployee's overall function within the organization.  icult bugs (both customer and internal) and consults with the She developed the new She also led the |

IV. COMPETENCIES: This section assesses behaviors the individual demonstrated in achieving the work objectives in Section II. It should demonstrate the strengths that enabled the individual to achieve objectives as well as improvements that would help them better achieve objectives in the future. Definition of each competency is located in the Appendix at the end of this form.

| CORE COMPETENCIES:               | SELF-<br>RATING | EMPLOYEE'S COMMENTS  | MGR'S<br>RATING | MANAGER'S COMMENTS   |
|----------------------------------|-----------------|--|-----------------|--|
| Green on County of Viole         | fair. In the    | General Resident   |                 |  |
| 1. Technical Skills              |                 | Adept with Oracle Technology (Forms, PLSQL, OA framework and oracle database concepts) required for apps development. Good understanding of design methodologies. Helping/Solving team's technical questions/issues. | 4               | has a very high skill level with the and and is a technical resource for the rest of my team. She also learned the OA framework very quickly during the release cycle. |
| 2. Analytical Skills             | 3               |  | 4               | has very good diagnostic skills. She has shown many times that she analyzes issues and comes up with the best approach.  |
| 3. Written Communication Skills  | 4 -             | Please Ref. documents, technical documents and e-mails.  | 3               | has good written communications skills in line with her current position.  |
| 4. Oral Communication Skills     | 4 -             | Meetings and Presentations.  | 3               | has good oral communications skills. Her one drawback is that she needs to project more when speaking.   |
| 5. Industry Awareness            | 3               |  | 3               | to project more when speaking.   |
| 6. Quality Orientation           | 4 -             | Delivered quality code for Bugs fixed with zero regressions. Peer code reviews.  | 4               | consistently demonstrates that she is more interested in during the right thing, rather than the expedient thing.  |
| 7. Problem Solving               | 4 -             | Handled complex customer issues.   | 4               | consistently handles the more complex and has shown that she can track down the most difficult issues.   |
| 8. Professional Conduct/Judgment | 4               | Left for others to decide ©  | 3               | onduct and judgment are consistent with her position.  |

| is an invaluable member of the      | team. I feel that sh | e has done a very good job during the last | six months. She also stepped | in during my absence in January lead the |
|-------------------------------------|----------------------|--|------------------------------|--|
| team. During this time she also rep | resented the         | team in all staff meetings and bug meeting | ngs.                         | ,  |

VI. PERFORMANCE OBJECTIVES FOR THE NEXT PERIOD: This section defines the employee's objectives for the next review period. The employee's future performance will be measured against these objectives. As conditions change during the review period, they should be reassessed and adjusted if appropriate.

|  |                       | Time see of Company               |
|--|-----------------------|-----------------------------------|
| Complete assigned bug fixes for the    | patch on time         | June 30 <sup>th</sup> , 2003      |
| Complete                               | on time (with         | June 30 <sup>th</sup> ,2003       |
| Complete                               | on time (with         | June 30 <sup>th</sup> ,2003       |
| Complete assigned tasks in the         | on time with few bugs | September 30 <sup>th</sup> , 2003 |
| Address Customer bugs as they are four | nd                    | Ongoing                           |

VII. PERSONAL CAREER DEVELOPMENT STATEGY: This section outlines the employee's personal career development needs and goals. They will be the basis for discussions between the employee and manager concerning the employee's short-term and long-term career aspirations. Please identify career development actions to be taken between now and the next review period.

|                       | Plantai Perronolishoten | electropeans                     |
|-----------------------|-------------------------|----------------------------------|
| Product Functionality |                         | December 31 <sup>st</sup> , 2003 |
| Product Functionality |                         | December 31st, 2003              |
|                       |                         |                                  |
|                       |                         |                                  |

| VIII. SIGNATURES:    |      |
|----------------------|------|
| Employee's Signature | Date |
|                      |      |
|                      | Date |

## <u>APPENDIX</u>

## CORE COMPETENCIES FOR ALL INDIVIDUAL CONTRIBUTORS AND MANAGERS

<sup>\*</sup>Please note: Employee's signature signifies receipt of evaluation only and does not necessarily indicate agreement with the evaluation.

Builds relationships, trust and confidence with customers, the field and other teams within Oracle.

#### C. TRUST & INTEGRITY

#### Reliability:

Accepts and follows through on assignments and administrative responsibilities.

#### Honesty/Integrity:

Trustworthy; personally models appropriate behaviors to enhance the organization's reputation.

#### Accountability:

Takes responsibility for actions and admits mistakes; does what is right even if it involves risk or conflict.

#### D. APTITUDE FOR CHANGE & LEARNING

#### Adaptability/Flexibility:

 Adjusts behavior appropriately to meet changing conditions; allocates time and effort as needed to multiple teams; demonstrates versatility and creativity; seeks new ways of doing things; embraces new ideas.

#### **Continuous Learning:**

Demonstrates active curiosity, self-reflection, and ability to translate performance feedback into personal development; learns new ways of working from both
positive and negative experiences.

## **CORE COMPETENCIES FOR MANAGERS**

#### A. MANAGEMENT & LEADERSHIP

#### Workforce Management:

• Selects, organizes and oversees employees effectively.

#### **Business Planning & Execution:**

Plans, prioritizes, mobilizes and controls time and resources to fulfill team/business goals.

#### Team Building/Alignment:

Develops high performance work teams by focusing on productive team practices and motivating members to aspire and adhere to them.

#### **Integration & Influence:**

Coordinates team efforts across organizational boundaries and networks of people to improve work effectiveness.



Date:

Employee Status Change Processing Form

Batch ID 14197

| Transfer   | No       | Promotion                 | Yes        | Change | No                       |       |
|--|----------|---------------------------|------------|--------|--------------------------|-------|
| Approvals:   |          | A(                        | -          |        | Audit Data<br>Prep Entry |       |
| Employee ID:   |          |                           |            |        |                          |       |
| Social Security  | #        |                           |            |        |                          |       |
| Employee Last N<br>Employee First                        |          |                           |            |        |                          |       |
| Effective Date ASSIGNMENT:                               | Curren   |                           | New        |        |                          |       |
| Cost Center  |          |                           |            |        | // /_                    | _/ // |
| Change effec   | tive dat | e to                      |            |        | // /                     | _/ // |
| Job Code   | 10710    |                           | 10720      |        | 1/1/                     | _/    |
| Location Location of (Complete H State Change Go to HRMS | OME Loca | tion Form)                | te         |        | // /                     | _/ // |
| Employment Cate  | gory     |                           |            |        |                          |       |
| Discretionary T  | itle     |                           |            |        | // /                     | _/ // |
| Current Title  | Applic   | ations Engi               | neer       |        |                          |       |
| New Title  | Senior   | Application               | ns Enginee | r      |                          | / /   |
| Hours: (not > 4  | 0)       |                           |            |        | // /_                    |       |
| Vacation Acc   | rual Cha | nge<br>Full to<br>Part to |            |        | // /<br>// /             |       |
|  |          |                           |            |        |                          |       |

| Employee Status Change Processing Form Current New   |   |
|--|---|
| Work Schedule  | // //                                     |
| Add new work schedule to HRMS  | // // //                                  |
| Total Hours + Work Schedule $\overline{\text{Match}}$  |   |
| Annual Salary Salary Basis Change Timecard Req In HRMS   | // // //                                  |
| Base Salary:   (current req) Percentage Change:   Difference between Current and New = Pct. Ch | // // //<br>// //                         |
| Car Allowance:   | // //                                     |
| Bonus: Type Amount<br>Cost Center  |   |
|  | // // //<br>// // //                      |
| Manager Change: Last Name First Name Current Manager:  | // //<br>Employee ID                      |
| New Manager:   | // //                                     |
| Direct Reports:  | // //                                     |
| 1.   | / <u>_</u> /, / <u>_</u> /, / <u>_</u> /, |
| 3.<br>4.   |   |
| 5.<br>6.   |   |
| 7.   |   |
| 9.<br>10.<br>ASR   | // // CATION                              |

Current Business Unit: Development - Larry Ellison
New Business Unit: Development - Larry Ellison
Approval's Development - Larry Ellison
Approval Order

0
1
2

Date:

Employee Status Change

Batch ID

14197

Is this a transfer?

Is this a promotion?

Yes

No

Is this an individual employee change in cost center, manager, or location?
Is Regular to Temp?

No No

No

Will you be filling this employee's previous role?

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Mon

Tue

Thu

Fri

Sat

Sun

```
Date:
                                   Employee Status Change
 Current Title:
                                                 Applications Engineer
 New Title:
Current Jobcode:
                                                 Senior Applications Engineer 10710
 New Jobcode:
Current Location:
                                                 10720
 Current Product Association:
New Product Association:
 New Location:
Current Mgr L Name:
 Current Mgr F Name:
Current Mgr Emp No.:
 New Mgr Last Name:
New Mgr First Name:
New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports?

Direct Reports
Last Name First Name
                                                                                           Employee ID
1.
6.
7.
8.
9.
10.
C. Compensation
                                               Annual Salary
 Salary Basis:
Current Base Salary:
```

Employee Status Change

New Base Salary:

Current Base Salary Chg %: Emp Comp Plan Eligibility: No

Current Car Allowance

New Car Allowance: Car Allowance Chg %:

Bonus Type 1: Bonus Amount 1:

Cost Center to Charge 1: Bonus Type 2:

Bonus Amount 2: Cost Center to Charge

Compensation Justification:

Relocation not to exceed:

D. Transfer Initiation:

What brought about this transfer request (pick one)? Employee initiated response to job posting

Date:

Employee Status Change



Provide three reasons why this candidate is the most qualified for this position:

- has been long enough in the group to master the various essential things needed to continue product development.
- She has shown ownership, for instance, by discharging her duties as a UTF rep in a very responsible manner.
- She is a very good team player and that is reflected in the manner she handled integration issues with other product teams.
- F. Releasing Managers Comments

The current releasing manager must provide brief written comments regarding the employee's job performance:

G. Position Information

Job Post #: Date Posted:

Job Description - provide a brief description of the position:

Comments:

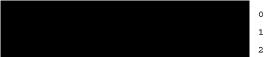
Effective Date:

Current Business Unit:

Development - Larry Ellison

New Business Unit: Approval's

Development - Larry Ellison Approval Order





Date:

Employee Status Change Processing Form

Batch ID 16199

| Approvals: Employee ID: Social Security Employee Last Notemployee First 1 Effective Date | ame<br>Name   | No                   | Change      | No<br>Audit Data<br>Prep Entry | Verify |
|--|---|----------------------|-------------|--------------------------------|--------|
| ASSIGNMENT:  | Current   | New                  |             |                                |        |
| Cost CenterChange effect   |   | 10730                | <b>S</b> hh | / <u>_</u> ///                 | _/     |
| (Complete Ho   | HOME not in HRMS<br>OME Location Form)<br>:<br>Tax Info to activa | te                   |             | // /                           |        |
| Employment Cate  | gory  |                      |             | , , ,                          | , , ,  |
| Discretionary T  | itle  |                      |             | // /_                          | _/ //  |
| Current Title<br>New Title   | Senior Application  | _                    |             | // /                           | / / /  |
| Hours: (not > 40   | 0)  |                      |             | / <u></u> / /                  |        |
| Vacation Acc   | rual Change<br>Full to<br>Part to                                 | o Part<br>o Full     |             | // /                           |        |
|  | 65:21111 tz.  | VII 888Z             |             |                                |        |
|  | i di  | s.<br>Tadia<br>Tadia |             |                                |        |

| Emp       | ployee Status Change                                       | Processing<br>Current |        | New     |          |               |                |    |
|-----------|--|-----------------------|--------|---------|----------|---------------|----------------|----|
| 1         | Work Schedule  | -                     |        |         |          | //            | // /           | /  |
|           | Add new work sched   | dule to HRM:          | S      |         |          | //            | // /           | /  |
| Ī         | Total Hours + Work   |                       |        |         |          |               |                |    |
| :         | Salary Basis   | Annual                | Salary |         |          | //            | // /           | /  |
| -         | Change Timecard Re   | eq In HRMS            |        |         |          |               |                |    |
| 1         | Base Salary:<br>(current req)                              |                       |        |         |          | //            | // /           | /  |
|           | Percentage Change:Difference between Current and New = Pct | . Ch                  |        |         |          | //            | // /           | /  |
|           | Car Allowance:   |                       |        |         |          | //            | // /           | /  |
|           | Bonus: Type<br>Cost Center                                 |                       | Amount |         |          |               |                |    |
|           |  |                       |        |         |          | //            | // /           | /  |
|           |  |                       |        |         |          | //            | // /           | /  |
|           |  |                       |        |         |          | , ,           | // /           | /  |
|           | Manager Change:<br>Last Name<br>Current Manager:           | First                 | Name   |         | Employe  |               | , <u> </u>     |    |
|           |  |                       |        |         |          | //            | // /           | /  |
| 1         | New Manager:   |                       |        |         |          |               |                |    |
| ,         | Direct Reports:  |                       |        |         |          | //            | // /           | /  |
| 1         | birect Reports.  |                       |        |         |          | //            | ///            | /  |
| 2.        |  |                       |        |         |          |               |                |    |
| 3.<br>4.  |  |                       |        |         |          | //            | <u>/_/</u> / / |    |
| 5.<br>6.  |  |                       |        |         |          | <u>//</u>     | <u>/</u> /, // | /_ |
| 7.        |  |                       |        |         |          | <u>/</u>      | <u>//</u> /    | /  |
| 8.        |  |                       |        |         |          | //            | ///            | /, |
| 9.<br>10. |  |                       |        |         |          | $\overline{}$ | // /           | /  |
| ASR       |  | PSR                   |        | VERTETO | CATTON / | \d            |                |    |

Current Business Unit: Development - Larry Ellison

New Business Unit: Development - Larry Ellison

Approval's O

1

3
5

Date

Employee Status Change



Batch ID

16199

Is this a transfer? No
Is this a promotion? No

Is this an individual employee change in cost center, manager, or location? Is Regular to Temp?

Will you be filling this No employee's previous role?

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Mon

Tue

Wed

Thu

No

Fri

Sat

Sun

```
Employee Status Change
Date:
                                              Senior Applications Engineer
 Current Title:
 New Title:
Current Jobcode:
                                              Senior Applications Engineer
 New Jobcode:
Current Location:
                                              10730
  Current Product Association:
 New Product Association:
 New Location:
Current Mgr L Name:
 Current Mgr F Name:
Current Mgr Emp No.:
 New Mgr Last Name:
New Mgr First Name:
New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports?

Direct Reports
Last Name First Name
                                                              No
                                                                                     Employee ID
1.
4.
5.
6.
7.
8.
9.
C. Compensation
                                            Annual Salary
 Salary Basis:
Current Base Salary:
```

Date: Employee Status Change

New Base Salary:
Current Base Salary Chg %:
Emp Comp Plan Eligibility: No
Current Car Allowance
New Car Allowance:
Car Allowance Chg %:
Bonus Type 1:
Bonus Amount 1:
Cost Center to Charge 1:
Bonus Type 2:
Bonus Amount 2:
Cost Center to Charge

Compensation Justification:
Relocation not to exceed:
D. Transfer Initiation:

What brought about this transfer request (pick one)?
Employee initiated response to job posting

Employee Status Change Date: Provide three reasons why this candidate is the most qualified for this position: This is not a promotion. This is a Job Code correction. She was promoted to Senior Applications Engineer couple of months ago but the job code did not change. Correcting the Job code to 10730 which is the right one for Senior Applications Engineer. З. F. Releasing Managers Comments The current releasing manager must provide brief written comments regarding the employee's job performance: G. Position Information Job Post #: Job Description - provide a brief description of the position: Comments: comments: 5/5/00 This requires the approval of two immediate levels of Management... still needs approval. Thank you, Lyn G. Effective Date: Current Business Unit: Development - Larry Ellison New Business Unit: Approval's Development - Larry Ellison Approval Order 0 1 3

5



Date

Employee Status Change Processing Form



Batch ID 23922

Transfer No Promotion No Change Yes Audit Data Verify Approvals: Prep Entry Employee ID: Social Security # Employee Last Name Employee First Name Effective Date ASSIGNMENT: Current New Cost Center /\_\_/ /\_\_/ /\_\_/ /\_\_/ /\_\_/ /\_\_/ \_\_\_Change effective date to Job Code /\_\_/ /\_\_/ /\_\_/ Location /\_\_/ /\_\_/ /\_\_/ \_\_Location of HOME not in HRMS
(Complete HOME Location Form)
\_\_State Change:
\_\_Go to HRMS Tax Info to activate Employment Category Discretionary Title Current Title New Title Hours: (not > 40) \_\_ Vacation Accrual Change \_\_ Full to Part \_\_ Part to Full

| Employee Status Change   |                            | New  |
|--|----------------------------|--|
| Work Schedule  |                            | - // // /                                  |
| Add new work sched   | ule to HRMS                |  |
| Total Hours + Work $\overline{\text{Match}}$   | Schedule                   | ·  |
| Salary Basis<br>Change Timecard Re   | Annual Salary<br>q In HRMS | // // /                                    |
| Base Salary: (current req) Percentage Change: Difference between Current and New = Pct | . Ch                       | // // /,<br>// // /,                       |
| Car Allowance:   |                            | // // /                                    |
| Bonus: Type<br>Cost Center   | Amount                     |  |
|  |                            | // // /_<br>// // /_                       |
| Manager Change:<br>Last Name<br>Current Manager:                                       | First Name                 | // // /_<br>Employee ID                    |
|  |                            | // // /_                                   |
| New Manager:   |                            |  |
|  |                            | 1/11/11                                    |
| 2  |                            | / <u>_</u> / / <u>_</u> / / <u>_</u>       |
|  |                            | / <u>_</u> /, / <u>_</u> /, / <sub>=</sub> |
|  |                            | / <u>_</u> /, / <u>_</u> /, / <sub>=</sub> |
|  |                            | //_//                                      |
|  | 0.                         | / <u></u> /// <u>/</u> ////_               |
| r  | srverii                    | FICATIONW                                  |

Current Business Unit:

New Business Unit:
Approval's

Development - Larry Ellison
Approval Order

0
1
2

Date:

Employee Status Change

Batch ID

23922

Is this a transfer?

Is this a promotion? No

Is this an individual employee change in cost center, manager, or location?
Is Regular to Temp?

Yes No

No

Will you be filling this employee's previous role?

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center Current Hours:

New Hours:

Mon

Tue

Wed

Thu

Fri

Sat

Sun

ORACLE\_HQCA\_0000002883

```
Employee Status Change
  Current Title:
  New Title:
Current Jobcode:
  New Jobcode:
  Current Location:
 Current Product Association:
New Product Association:
 New Location:
Current Mgr L Name:
 Current Mgr F Name:
Current Mgr Emp No.:
 New Mgr Last Name:
New Mgr First Name:
New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports?

Direct Reports

Last Name First Name
                                                                   No
                                                                                            Employee ID
1.
2.
3.
4.
5.
6.
7.
8.
9.
C. Compensation
                                                Annual Salary
 Salary Basis:
Current Base Salary:
```

Date:

Employee Status Change

No

New Base Salary:

Current Base Salary Chg %: Emp Comp Plan Eligibility:

Current Car Allowance

New Car Allowance: Car Allowance Chg %:

Bonus Type 1: Bonus Amount 1:

Cost Center to Charge 1: Bonus Type 2:

Bonus Amount 2: Cost Center to Charge

Compensation Justification:

Relocation not to exceed:

D. Transfer Initiation:

What brought about this transfer request (pick one)?

Employee initiated response to job posting

Date: Employee Status Change Provide three reasons why this candidate is the most qualified for this position: 1. 2. F. Releasing Managers Comments G. Position Information Job Post #: Date Posted: Job Description - provide a brief description of the position: Comments: Effective Date: Current Business Unit: Development - Larry Ellison New Business Unit: Approval's Development - Larry Ellison Approval Order 0 1 2



### Employee Status Change Processing Form



Batch ID 22358

| Transfer   | No           | Promotion                 | Yes         | Change | No                       |         |
|--|--------------|---------------------------|-------------|--------|--------------------------|---------|
| Approvals:   |              |                           |             |        | Audit Data<br>Prep Entry |         |
| Employee ID:   |              |                           |             |        |                          |         |
| Social Security  | y #          |                           |             |        |                          |         |
| Employee Last D<br>Employee First                        | Name<br>Name |                           |             |        |                          |         |
| Effective Date ASSIGNMENT:                               | Curren       | t A                       | New         |        |                          |         |
| Cost Center  |              |                           |             |        | // /_                    | _/ //   |
| Change effec   | ctive dat    | e to                      |             |        |                          | _/ //   |
| Job Code   | 10730        |                           | 10740       |        | // /_                    | _/ /_/  |
| Location Location of (Complete F State Change Go to HRMS | HOME Loca:   | tion Form)                | ce          |        |                          | _/ //   |
| Employment Cate  | gory         |                           |             |        | // /_                    | , , , , |
| Discretionary T  | Title        |                           |             |        | ′—′′–                    | _/ //   |
| Current Title  | e Senior     | Application               | ns Engineer | £      |                          |         |
|  | Project      | Leader                    |             |        | / / /                    | , , ,   |
| Hours: (not > 4  | 10)          |                           |             |        | // /_                    |         |
| Vacation Acc   | crual Char   | nge<br>Full to<br>Part to |             |        | // /                     |         |
|  |              |                           |             |        |                          | F-3     |
|  |              |                           |             |        |                          | 5       |
|  |              |                           |             |        |                          | 12      |
|  |              |                           |             |        |                          | ī       |
|  |              |                           |             |        |                          | <u></u> |

| Employee Status Change  | e Processing Form<br>Current | New          |   |
|---|------------------------------|--------------|---|
| Work Schedule   |                              |              | // // //                                  |
| Add new work sch  | edule to HRMS                |              | // // //                                  |
| Total Hours + Wo<br>Match   |                              |              |   |
| Salary Basis  | Annual Salary                |              | // // //                                  |
| Change Timecard 1   | Req In HRMS                  |              |   |
| Base Salary:     (current req) Percentage Change:Difference between |                              |              | // // //<br>// // //                      |
| Current and New = Po  | ct. Ch                       |              |   |
| Car Allowance:  |                              |              | // // //                                  |
| Bonus: Type<br>Cost Center  | Amount                       | 5            |   |
|   |                              |              | // // //<br>// // //                      |
| Manager Change:<br>Last Name<br>Current Manager:                    | First Name                   | Employ       | // // //<br>yee ID                        |
| New Manager:  |                              |              | // // //                                  |
| wew manager.  |                              |              |   |
| Direct Reports:   |                              |              | // // //                                  |
| l.<br>2.  |                              |              | / <u>_</u> / / <u>_</u> / / <u>_</u> /    |
| 3.  |                              |              | /—/, /—/, /—/,                            |
| 1.  |                              |              |   |
| 5.<br>5.  |                              |              | / <u>_</u> / / <u>_</u> / / <u>_</u> /    |
| 7 .<br>3 .  |                              |              | / <u>_</u> /, / <u>_</u> /, / <u>_</u> /, |
| 9.<br>10.   |                              |              | / <u>_</u> / / <u>_</u> / / <u>_</u> /    |
| ASR   | PSR                          | VERIFICATION | Ala                                       |
|   | I DIX                        | VERTETCATION | - My                                      |

Current Business Unit: Development - Larry Ellison
New Business Unit: Development - Larry Ellison
Approval's Development - Larry Ellison
Approval Order

Date:

Employee Status Change

No

No

Batch ID

22358

Is this a transfer?

Is this a promotion? Yes

Is this an individual employee change in cost center, manager, or location?
Is Regular to Temp?

No

Will you be filling this employee's previous role? No

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Mon

Tue

Wed

Thu

Fri

Sat

Sun

```
Date:
                                  Employee Status Change
  Current Title:
                                               Senior Applications Engineer
 New Title:
Current Jobcode:
                                               Project Leader
10730
 New Jobcode:
Current Location:
                                               10740
  Current Product Association:
 New Product Association:
 New Location:
Current Mgr L Name:
 Current Mgr F Name:
Current Mgr Emp No.:
 New Mgr Last Name:
New Mgr First Name:
New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports?

Direct Reports
Last Name First Name
                                                                                      Employee ID
1.
6.
7.
8.
9.
10.
C. Compensation
                                             Annual Salary
 Salary Basis:
Current Base Salary:
```

Date: Employee Status Change

New Base Salary:
Current Base Salary Chg %:
Emp Comp Plan Eligibility: No

Current Car Allowance
New Car Allowance:
Car Allowance Chg %:

Bonus Type 1:
Bonus Amount 1:

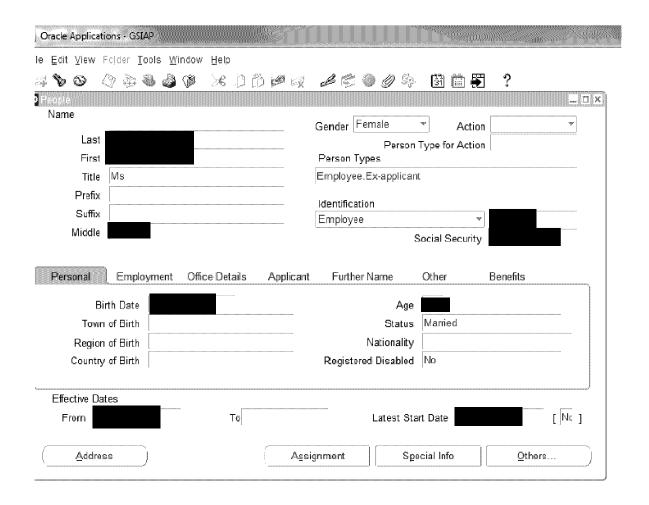
Cost Center to Charge 1:
Bonus Type 2:
Bonus Amount 2:
Cost Center to Charge

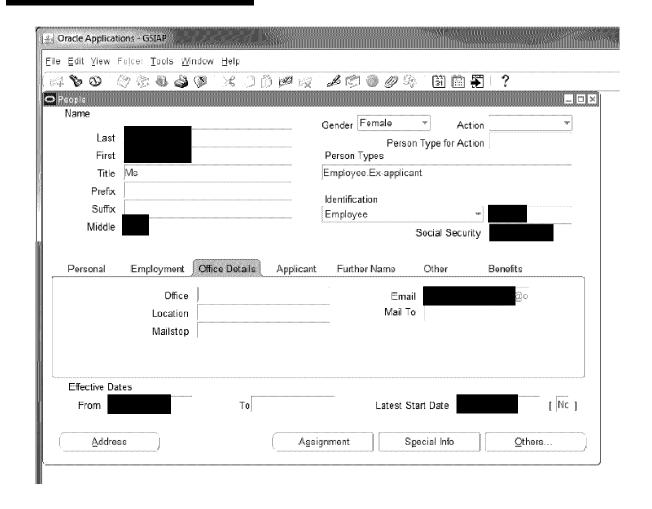
Compensation Justification:
Relocation not to exceed:
D. Transfer Initiation:

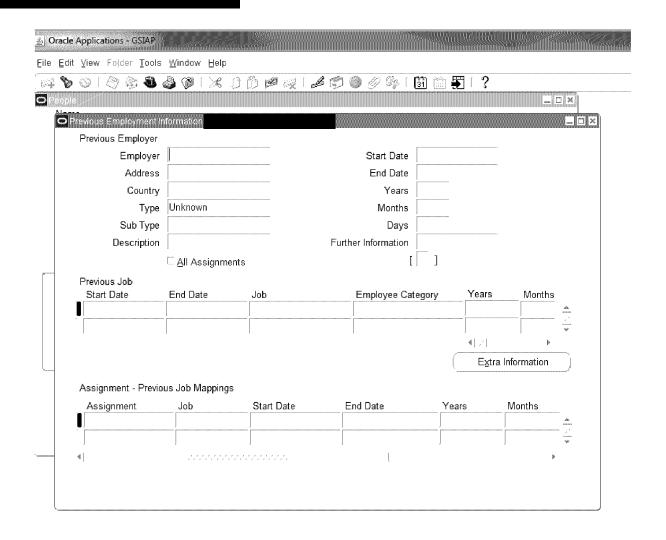
What brought about this transfer request (pick one)?
Employee initiated response to job posting

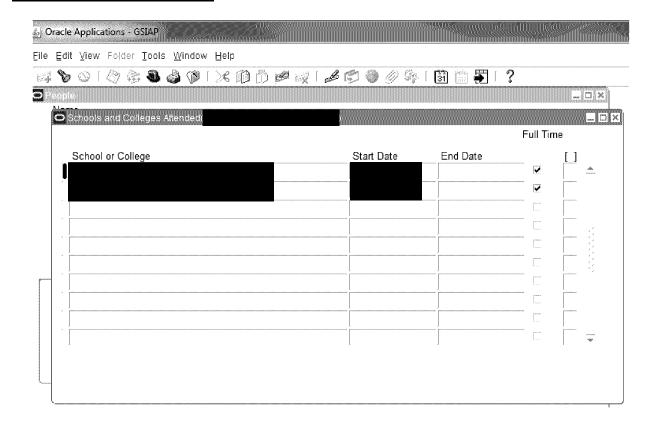
Date: Employee Status Change Provide three reasons why this candidate is the most qualified for this position: is technically strong and has good analytical skills. has single handedly designed and coded the module and has maintained modules along with. is demonstrating good leadership qualities and is providing valuable guidence to the new members of the team. F. Releasing Managers Comments G. Position Information Job Post #: Date Posted: Job Description - provide a brief description of the position: Comments: Effective Date: Current Business Unit: Development - Larry Ellison New Business Unit: Approval's Development - Larry Ellison Approval Order 0

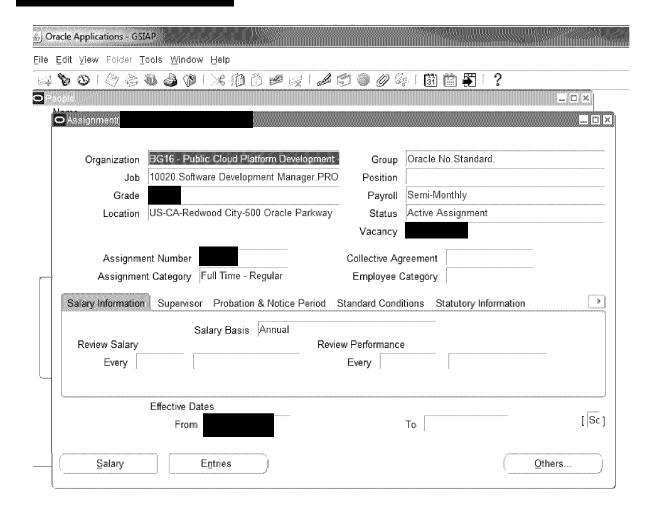
1

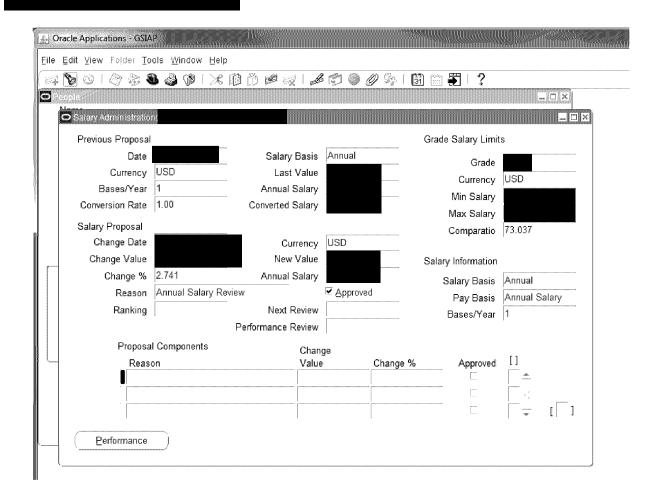


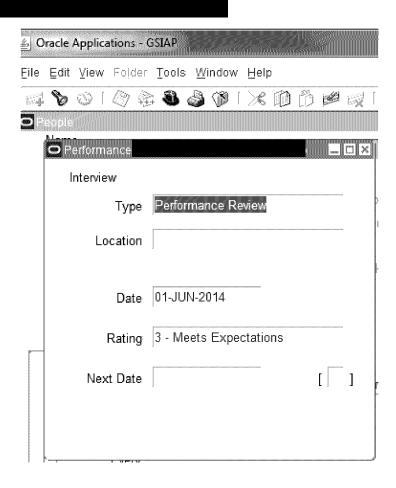


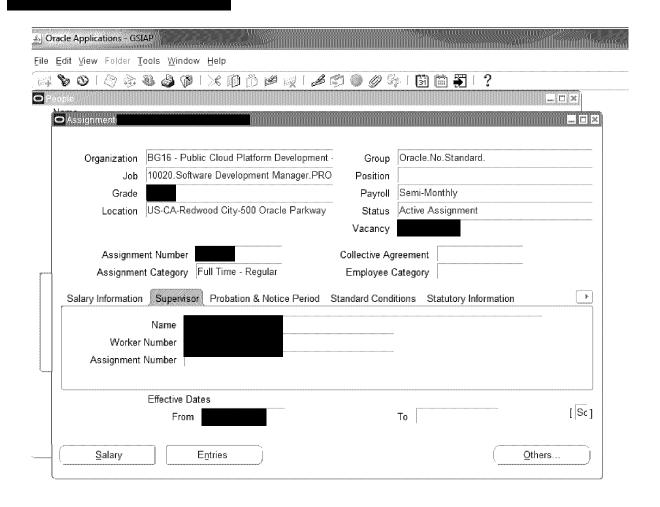




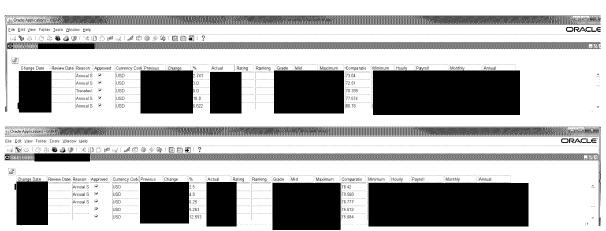


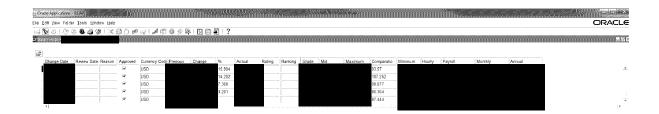


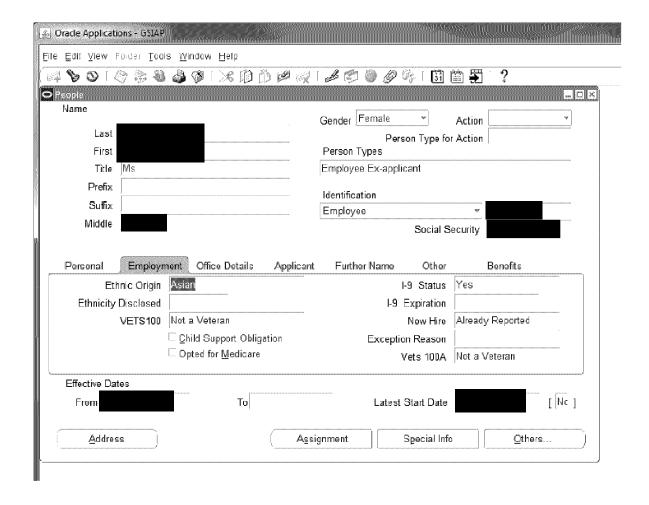




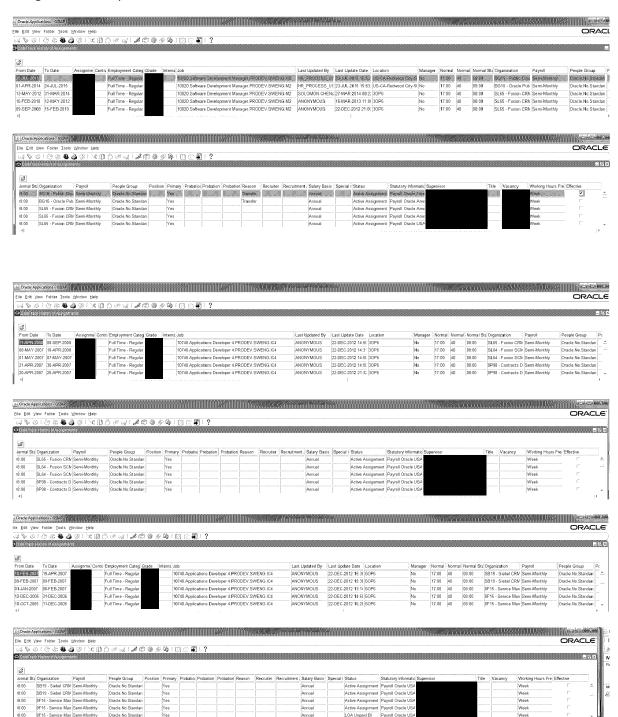
### Salary History

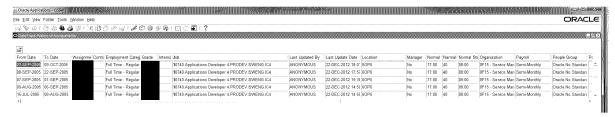


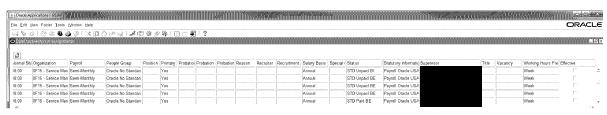


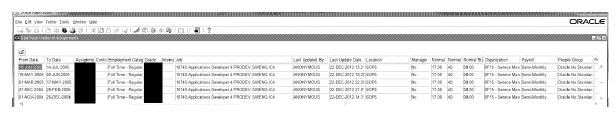


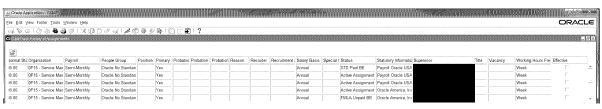
#### Assignment History

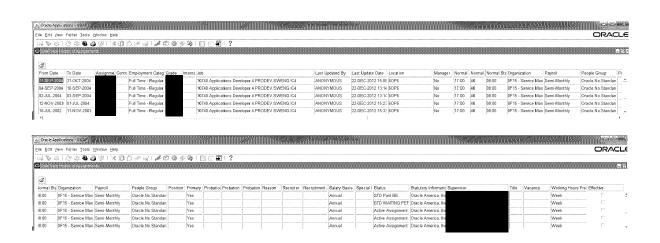


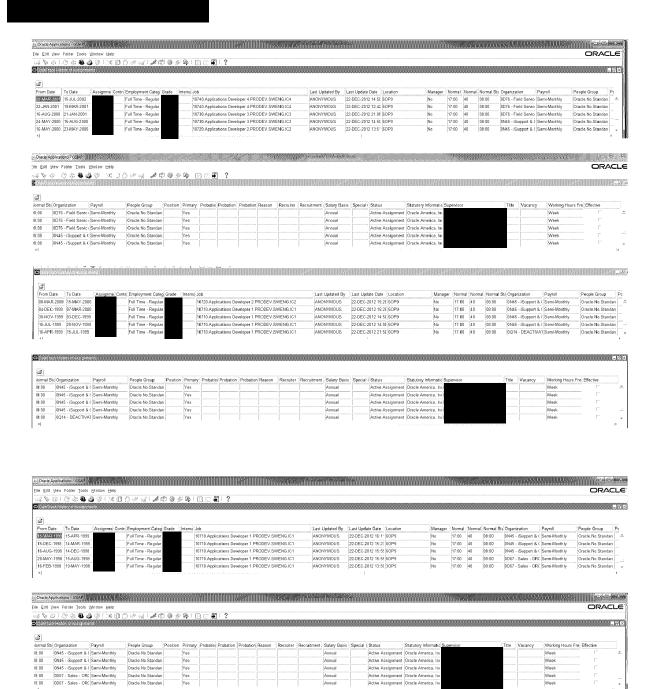


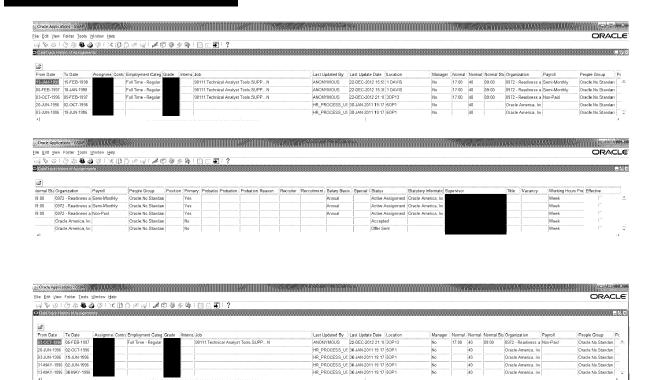


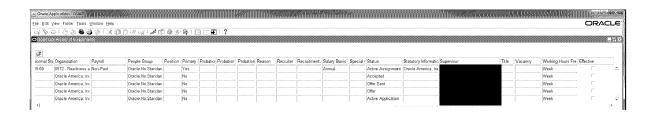












## ORACLE

# Mid-Year Performance Review Applications Development

### **Directions**

- 1. Employee (Appraisee) completes the Mid-Year Performance Review Form and forwards to their manager.
- 2. Manager (Appraiser) adds comments and returns the Performance Review to Appraisee.
- 3. Appraiser and Appraisee meet to discuss the Performance Review.
- 4. Appraisee and Appraiser sign the Performance Review.
- 5. Appraiser sends the signed, completed hardcopy Performance Review to the HR Manager.

| Employee's Name:           | Manager's Name:                           |
|----------------------------|---|
| Employee Number:           | Cost Center/Organization: OF15            |
| Job Title: Sr.Project Lead | Review Period: June 2004 to February 2005 |

<u>Past Performance</u> – Use the table below to record comments on the accomplishments, strengths and areas of improvement for the current performance review period, June 2004 to February 2005.

| I. Key Accomplishments: Summarize the key accomplishments from June 2004 to February 2005.  |
|---|
| Appraisee's Comments:  Customer bugs & Help support in solving customer quenes,   |
| Appraiser's Comments:   |
| played key role in the project and project. did a great job in product maintenance by answering support queries, fixing customer bugs and by providing support to PQE team.   |
| II. Demonstrated Strengths: Identify areas in which the appraisee has shown a high level of performance.  |
| Appraisee's Comments: Leadership qualities in handling the projects and maintained good quality in the delivered features   |
| Appraiser's Comments:   |
| has good functional knowledge of and all its integrating components. She plays active role in design discussions and tries to see the big picture when designing solutions is a good team player and is very flexible in taking up assignments. |
| III. Areas for Development or Improvement: Provide a summary of areas that could be developed further to increase contribution to the team or areas that need attention and should be an area of focus during the next performance period.      |
| Appraisee's Comments: Improve knowledge of and and and database   |
| Appraiser's Comments: I suggest improvement in the following areas: a. Design Documentation b. Advanced PL/SQL c. OA Framework techstack knowledge d. Overall knowledge of Service application and its integrating products                     |
| IV. Overall Performance: Describe the appraisee's overall performance in relation to accomplishments and expectations of the role.  |

Appraisee's Comments: Delivered projects on time with high quality, interacted with other teams (OM, Pricing, Service Contracts) in coming up with solutions for the projects, appreciative comments from support, consulting & customers for solving their problems

4

Appraiser's Comments:

was successful in implementing all the assigned tasks and has met all the performance expectations. She is a key resource in the second team.

<u>Future Performance</u> – Use the table below to set objectives for the next review period, March 2005 to June 2005. Objectives should be specific, measurable, achievable, results oriented, and include target dates.

| Objective 1  |
|--|
| Contribute to support Oracle Service customers by doing the following in very timely fashion:  Answer question posted on mailing list.  Investigate issue and suggest resolution.  Resolve issues with high quality within the specified timelines.  |
| Objective 2  |
| Contribute to patches by Investigating and resolving issues with high quality (no regressions, no QA rejection of the fix), within the timelines set by management.  |
| Objective 3  |
| Execute the following tasks within the specified timelines:  Create, review and get the documents approved before April 15,2005.  Create, review and get the approved before April 30,2005.  |
| <ul> <li>Create, review and get the component before June 15.</li> <li>Complete coding of component before June 30. Deliver the code with no P1 issue and no</li> </ul>  |
| <ul> <li>blocking P2 issues.</li> <li>Complete unit testing of no blocking P2 issues.</li> <li>Co-ordinate with team on the delivery of enhancement and Honoring Depot Repair Contract projects. Make sure that the code is delivered with no P1 issue and no blocking P2 issues.</li> </ul> |
| <ul> <li>Contribute to</li></ul>   |
| time and with high quality.  |
| Objective 4 (add other objectives as needed)   |
| <ol> <li>Contribute to project fusion designs.</li> <li>Complete OA framework training before August 31, subject to availability of the training.</li> <li>Overall knowledge of Service application and its integrating products</li> </ol>  |
|  |

| SIGNATURES:          |      |
|----------------------|------|
| Employee's Signature | Date |
| Manag                |      |

<u>Please Note</u>: Employee's signature signifies receipt of performance review and does not necessarily indicate agreement with the content of the review.

Managers - Please submit the signed, completed hardcopy Performance Review Form to your HR Manager .

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