EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210	CLASSIFICATION Unemployment Insurance
	CORRESPONDENCE SYMBOL OUI/DPM
	DATE July 17, 2024

ADVISORY: **UNEMPLOYMENT INSURANCE PROGRAM LETTER NO. 15-24**

TO: STATE WORKFORCE AGENCIES

FROM: JOSÉ JAVIER RODRÍGUEZ /s/
            Assistant Secretary

SUBJECT: Permanent Transition of Data Validation (DV) and Tax Performance System (TPS) Applications from the Unemployment Insurance Database Management System (UIDBMS) to the Unemployment Insurance Reporting System (UIRS)

1. **Purpose.** To provide State Workforce Agencies (SWAs) with advance notice of the upcoming permanent transition of the DV and TPS applications from UIDBMS to UIRS; instructions to submit DV and TPS data to UIRS; and the decommissioning of the DV and TPS applications in UIDBMS effective August 15, 2024.

2. **Action Requested.** The Department of Labor's (Department's) Employment and Training Administration (ETA) requests that Administrators of State Workforce Agencies (SWAs) provide the information in this Unemployment Insurance Program Letter (UIPL) to the appropriate state UI program and information technology (IT) staff to follow instructions related to the submission of DV and TPS data to UIRS beginning July 15, 2024.

3. **Summary and Background.**

   a. Summary – Following extensive testing with state, regional, and national users, effective July 15, 2024, all states must transmit their DV and TPS data to the UIRS. The Department will no longer support the DV and TPS applications in UIDBMS after August 15, 2024.

   b. Background – Training and Employment Notice No. 26-23, *Unemployment Insurance (UI) Reporting System*, issued on April 19, 2024, announced the Department's project to modernize UIDBMS (a server-based reporting system) to UIRS (a cloud-based reporting system). For additional information, refer to the webinar conducted on April 22, 2024. A recording is available at https://ui.workforcegps.org/resources/2024/06/10/19/45/Unemployment_Insurance_Reporting_System. Note that state staff must create an account with the UI Community of Practice within WorkforceGPS to view the content.

   This is a multi-year project, throughout which the Department will deploy UIRS applications in a progressive rollout by program or function to all states. The Department will continue to engage with state, regional, and national users through meetings,

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webinars, and user acceptance testing to ensure the functionality and desired user experience are achieved.

4. **Guidance.**

   a. ***DV and TPS Data Transition.*** Effective July 15, 2024, all states must transmit their DV and TPS data to the UIRS in accordance with the established reporting deadlines in the associated program handbooks, ET Handbook No. 361 Data Validation, and ET Handbook No. 407 Tax Performance System. UIRS accepts all file formats that states are currently transmitting to UIDBMS (*e.g.*, .txt, .csv). Instructions and rules of behavior for setting an account for the UIRS are available online on Workforce GPS. Users must establish a Login.gov account to access the cloud-based environment for DV and TPS on the UIRS (see UIRS Training, section b).

   The Department completed development and testing of the DV and TPS applications in UIRS, as well as state data migration. This included discovery and production planning sessions with stakeholder collaboration, as well as multiple rounds of user acceptance testing, and a final pilot test with participation from more than 15 states. Based on feedback received during this testing period, the Department does not anticipate changes to preparation and transmission of the DV and TPS data from the states to UIRS.

   b. ***UIRS Training.*** Training materials and user guides regarding DV and TPS applications are located in the WorkforceGPS, UI Community of Practice: https://ui.workforcegps.org/resources/2024/06/10/19/45/Unemployment_Insurance_Reporting_System.

   c. ***Important Dates.*** These dates apply specifically to the DV and TPS applications. States will continue to submit all other ETA reports via the UIDBMS at this time, and any future changes will be appropriately announced to the UI system.

   - July 15, 2024: The UIRS production environment for DV and TPS is available for all states. States must use the UIRS DV and TPS applications for data transmissions immediately on this date, and discontinue using UIDBMS for these applications.

   - August 15, 2024: The Department will no longer support the DV and TPS applications in UIDBMS.

5. **Inquiries.** Please direct inquiries to the appropriate ETA Regional Office.

6. **References.**

   - Unemployment Insurance Program Letter (UIPL) No. 03-21, *Replacement of Information Technology Hardware supporting the State Unemployment Insurance Data Base Management System (UIDBMS)*, issued October 29, 2020, https://www.dol.gov/agencies/eta/advisories/unemployment-insurance-program-letter-no-03-21;

- UIPL No. 11-18, Change 2, *Extension of the Employment and Training Administration (ETA) 9177 Report (Pre-Implementation Planning Checklist Report Version 1) for State Unemployment Insurance (UI) Information Technology (IT) Modernization Projects*, issued February 2, 2024, https://www.dol.gov/agencies/eta/advisories/uipl-11-18-change-2.
- Training and Employment Notice No. 26-23, *Unemployment Insurance (UI) Reporting System*, issued April 19, 2024, https://www.dol.gov/agencies/eta/advisories/ten-26-23;
- ET Handbook No. 361, *Unemployment Insurance (UI) Data Validation Handbook, Benefits* (October 2022);
- ET Handbook No. 361, *Unemployment Insurance (UI) Data Validation Handbook, Tax* (October 2022); and
- ET Handbook No. 407, *Tax Performance System Handbook* 4th Edition, issued February 2010.

7. **Attachment.** None.