

EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210	CLASSIFICATION UI
	CORRESPONDENCE SYMBOL OUI /DFAS
	DATE April 19, 2011

ADVISORY: UNEMPLOYMENT INSURANCE PROGRAM LETTER NO. 15-11

TO: STATE WORKFORCE AGENCIES

FROM: JANE OATES /s/
Assistant Secretary

SUBJECT: Consolidation of the ETA 204 and ETA 205 Reports

1. **Purpose.** To advise states that the ETA 205 report, "Preliminary Estimates of Average Employer Contribution Rates," will be discontinued and the information from the report will be merged into the ETA 204 report, "Experience Rating Report."
2. **References.** ET Handbook 401 - Unemployment Insurance Reports Handbook.
3. **Background.** The ETA 205 report provides annual information about the taxing efforts in states relative to both taxable and total wages and allows for a comparison of critical solvency measures among states making it an important tool used by the National Office, state agencies and the public. It is also used to provide average contribution rates to the Secretary of the Treasury as required by section 3302(c) of the Federal Unemployment Tax Act. The ETA 204 report is submitted annually and enables the Employment and Training Administration (ETA) to project revenues of the Unemployment Insurance (UI) program on a state-by-state basis and to measure the variations in assigned contribution rates which result from different experience rating systems. Both data sources are key components to the Significant Tax Measures Report which provides the information necessary to evaluate and compare state UI tax systems.
4. **Additional Guidance.** States are no longer required to submit a separate ETA 205 report; instead the data will now be entered on the revised ETA 204 report. Separate cells have been created at the end of section B of the ETA 204 for the estimated tax rates previously entered on the ETA 205 report. There is no change in the methodology used to compute the estimated tax rates for the revised ETA 204 report.

Beginning in 2011, the revised ETA 204 report will be due April 30 for states with calendar year tax years. For states with July-June tax years, a partial report with the new cells will be due April 30, with the full report due October 30.

5. **OMB Approval.** The ETA 204, Experience Rating Report, has been approved by the Office of Management and Budget (OMB) in accordance with the Paperwork Reduction Act of 1995. The OMB approval number is 1205-0164 with an expiration date of May 31, 2012.

RESCISSIONS None	EXPIRATION DATE Continuing
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6. **Handbook Maintenance.** Replace the existing section II, chapter 4 (ETA 204, Experience Rating Report) dated 4/2007, with the attached revised section II, chapter 4, dated 4/2011. Please disregard section II, chapter 5.
7. **Action Requested.** State administrators should distribute this advisory to appropriate staff.
8. **Inquiries.** Questions should be addressed to your Regional Office.
9. **Attachments.** Replacement pages for ET Handbook No. 401, 4th Edition, ETA 204, Experience Rating Report.