

Presence of 17 IT Contingency Plan Elements in UI Systems' Plans <sup>1</sup>

| Elements                                   | State Workforce Authorities |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
|--|-----------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|  | AL                          | AK | AZ | AR | CA | CO | CT | DE | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT |
| Purpose                                    |                             |    |    |    |    |    |    |    | X  |    |    |    | X  |    |    |    |    |    | X  | X  | X  |    |    | X  | X  |    |
| Applicability                              |                             |    |    |    |    |    |    |    | X  |    |    |    | X  |    |    |    |    |    | X  | X  | X  |    |    | X  | X  |    |
| Scope                                      |                             |    |    |    |    |    |    |    | X  |    |    |    | X  |    |    |    |    |    | X  | X  | X  |    |    | X  | X  |    |
| Record of Changes                          |                             |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    | X  |    |    | X  |    |    |
| System Description                         |                             |    |    |    |    |    |    |    |    |    |    |    | X  |    |    | X  |    |    |    |    | X  |    |    | X  | X  | X  |
| Line of Succession                         |                             |    |    |    | X  | X  |    |    |    |    |    |    |    |    | X  |    |    |    |    |    | X  |    |    |    | X  |    |
| Responsibilities                           |                             |    |    |    | X  | X  |    |    | X  |    |    |    | X  | X  |    |    |    | X  |    | X  | X  |    |    | X  | X  |    |
| Activation Criteria                        |                             |    |    |    | X  |    |    |    | X  |    |    |    | X  | X  |    |    |    |    |    | X  | X  |    |    |    |    |    |
| Documented Notification Procedures         |                             | X  |    |    | X  | X  |    |    | X  |    |    |    | X  |    |    |    |    | X  |    | X  | X  |    |    | X  |    |    |
| Damage Assessment Procedures               |                             |    |    |    | X  | X  |    |    | X  |    |    |    |    |    | X  |    |    | X  |    |    | X  |    |    | X  |    |    |
| Detailed Recovery Procedures               |                             | X  |    |    |    |    |    |    | X  |    |    |    | X  |    |    |    |    |    |    |    | X  |    |    |    |    |    |
| Reconstitution Phase Procedures            |                             |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    | X  |    |    |    |    |    |
| Contact information of CP teams            | X                           |    |    |    |    |    |    |    |    |    |    |    | X  | X  |    |    |    |    |    |    | X  |    |    | X  | X  |    |
| Vendor contact information                 | X                           |    |    |    |    | X  |    |    | X  |    |    |    | X  |    |    |    |    |    |    |    |    |    |    |    | X  |    |
| Checklists for system recovery             | X                           |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    | X  |    |
| Equip/System requirements lists            | X                           |    |    |    | X  |    |    |    | X  |    |    |    | X  | X  |    |    |    |    |    |    |    |    |    |    | X  |    |
| Description/Direction to alternative sites |                             | X  |    |    |    |    |    |    |    |    |    |    |    |    | X  |    |    | X  |    | X  |    |    |    |    |    |    |

<sup>1</sup> An X mark in the chart indicates the element was present in the SWA's planning documents. For purposes of this analysis, a plan that contained parts or the element, i.e. received "partial" in the analysis, was not given an X for present, as the element was found deficient in some manner.

**Presence of 17 IT Contingency Plan Elements in UI Systems' Plans (continued) <sup>2</sup>**

| Elements                                   | State Workforce Authorities |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
|--|-----------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|  | NE                          | NV | NJ | NM | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WV | WI | WY | VI | DC | PR |
| Purpose                                    | X                           | X  |    | X  | X  |    |    | X  |    | X  |    |    | X  |    | X  |    |    | X  | X  |    |    |    |    |    |    |
| Applicability                              | X                           | X  |    |    | X  |    |    | X  |    | X  |    |    |    |    | X  |    |    |    | X  | X  |    |    |    |    |    |
| Scope                                      | X                           | X  |    |    | X  |    |    |    |    | X  |    |    | X  |    |    |    |    | X  | X  |    |    |    |    |    |    |
| Record of Changes                          |                             | X  |    |    |    |    |    |    |    |    |    |    | X  |    |    |    |    |    |    |    |    |    |    |    |    |
| System Description                         |                             | X  |    |    |    |    |    | X  |    |    |    |    |    |    |    | X  |    |    |    |    |    |    |    |    |    |
| Line of Succession                         |                             | X  |    |    |    |    |    |    |    | X  |    |    |    |    |    |    |    | X  | X  |    |    |    |    |    |    |
| Responsibilities                           |                             | X  |    | X  | X  |    |    | X  |    |    |    |    | X  |    | X  |    |    |    |    |    |    |    |    |    |    |
| Activation Criteria                        |                             | X  |    |    | X  |    |    |    |    | X  |    |    | X  |    | X  | X  |    | X  | X  | X  |    |    |    |    |    |
| Documented Notification Procedures         |                             | X  |    |    | X  |    |    | X  |    | X  |    |    | X  |    | X  | X  |    |    |    |    | X  |    |    |    |    |
| Damage Assessment Procedures               |                             | X  |    |    | X  |    |    | X  |    |    |    |    | X  |    |    |    |    |    |    |    |    |    |    |    |    |
| Detailed Recovery Procedures               |                             | X  |    |    | X  |    |    | X  |    |    |    |    | X  |    |    |    |    | X  |    | X  |    |    |    |    |    |
| Reconstitution Phase Procedures            |                             |    |    |    | X  |    |    |    |    |    |    |    | X  |    |    |    |    |    |    |    |    |    |    |    |    |
| Contact information of CP teams            |                             | X  |    |    |    |    |    | X  |    |    |    |    | X  |    |    |    |    |    |    | X  |    |    |    |    |    |
| Vendor contact information                 |                             | X  |    |    | X  |    |    | X  |    |    |    |    |    |    |    | X  |    |    |    | X  |    |    |    |    |    |
| Checklists for system recovery             |                             | X  |    |    | X  |    |    |    |    |    |    |    |    |    | X  |    |    |    |    |    |    | X  |    |    |    |
| Equip/System requirements lists            |                             | X  |    |    | X  |    |    | X  |    |    | X  |    |    |    |    |    |    |    |    | X  |    |    |    |    |    |
| Description/Direction to alternative sites |                             |    |    |    | X  |    |    | X  |    |    | X  |    |    |    |    |    |    |    |    |    |    | X  |    |    |    |

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