

EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210	CLASSIFICATION Unemployment Insurance
	CORRESPONDENCE SYMBOL OWS/DFAS
	DATE February 13, 2008

**ADVISORY: UNEMPLOYMENT INSURANCE PROGRAM LETTER NO. 10-08**

**TO:** STATE WORKFORCE AGENCIES

**FROM:** DOUGLAS F. SMALL /s/  
Deputy Assistant Secretary

**SUBJECT:** Resource Justification Model (RJM)

1. Purpose. To announce Office of Management and Budget (OMB) approval of the extension for the RJM data collection.
2. References. Federal Register notice: 72 FR 38620, dated July 13, 2007.
3. Background. The RJM is a data collection instrument for total Unemployment Insurance administrative expenditures for the most recently completed fiscal year. State Workforce Agencies (SWAs) use the RJM to submit detailed data by major cost categories in a structured format. The RJM provides the Department with current cost information to allocate administrative funds equitably among states and provides a means to extrapolate the current cost data in order to project base resources SWAs would require in subsequent years.
4. OMB Approval. OMB has approved the extension of RJM reporting according to the Paperwork Reduction Act of 1995 under OMB approval No. 1205-0430 scheduled to expire 11/30/2010.
5. Burden Disclosure. Persons are not required to respond to this data collection unless it displays an OMB approval number. Public reporting burden for this collection of information is estimated to average 123 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
6. Action Required. State Administrators are requested to provide the above information to appropriate staff.
7. Inquiries. Direct all inquiries to the appropriate ETA Regional Office.

RESCISSIONS None	EXPIRATION DATE November 30, 2010
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