


<b>EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210</b>	<b>CLASSIFICATION</b> UI
	<b>CORRESPONDENCE SYMBOL</b> OWS DUIO
	<b>DATE</b> June 05, 2006

**ADVISORY:** UNEMPLOYMENT INSURANCE PROGRAM LETTER NO. 23-06

**TO:** STATE WORKFORCE AGENCIES

**FROM:** Cheryl Atkinson  
Administrator  
Office of Workforce Security



**SUBJECT:** Tax Performance System (TPS) Handbook ET 407 Extension

1. **Purpose.** To announce the Office of Management and Budget's (OMB) approval of the extension of the TPS Handbook ET 407.
2. **Background.** Handbook 407 provides operating instructions on gathering and disseminating comprehensive information on the timeliness and accuracy of state unemployment insurance (UI) tax operations. It is a part of UI Performs, the performance management system for the UI program.
3. **OMB Approval.** The reporting requirements for TPS Handbook ET 407 are approved by OMB according to the Paperwork Reduction Act of 1995, under OMB approval No. 1205-0332, through January 31, 2009. Respondents' obligation to reply to these reporting requirements is required to obtain or retain benefits (SSA 302(a)). State agencies are not required to respond to this collection of information unless it displays a currently valid OMB control number.
4. **Burden Disclosure Statement.** Reporting burden for this collection of information is estimated to average 1,739 hours per response, including the time for reviewing instructions, conducting reviews of state tax systems, extracting and analyzing small samples of completed work, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection, including suggestions for reducing this burden, to the U.S. Department of Labor, Office of Workforce Security, Room S-4231, Washington, D.C. 20210 (Paperwork Reduction Project 1205-0332).
5. **Action Required.** State Administrators are requested to provide the above information to appropriate staff.

<b>RESCISSIONS</b> None	<b>EXPIRATION DATE</b> June 5, 2007
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6. **Inquiries**. Direct inquiries to the appropriate Regional Office.