

<b>TRAINING AND EMPLOYMENT NOTICE</b>	<b>NO .</b> 18-23
	<b>DATE</b> February 9, 2024

**TO:** STATE WORKFORCE AGENCIES

**FROM:** BRENT PARTON   
Principal Deputy Assistant Secretary

**SUBJECT:** Unemployment Insurance Interstate Benefits and Federal Programs Training

1. **Purpose.** To announce the 2024 Unemployment Insurance (UI) Interstate Benefits and Federal Programs (IBFP) Training scheduled to be held on March 12-14, 2024, in Pittsburgh, PA.
2. **Action Requested.** State Workforce Agency (SWA) Administrators are requested to provide this information to appropriate staff and are encouraged to send their Interstate/Federal Program Coordinators and Interstate Connection (ICON) programmer(s) to the training.
3. **Summary and Background.**
  - a. Summary – This notice announces the availability of IBFP training that will be conducted March 12-14, 2024.
  - b. Background – The National Association of State Workforce Agencies (NASWA) will conduct the IBFP Training. This three-day training, led by NASWA’s UI Interstate Benefits (IB) Subcommittee, will promote cooperation among states in managing IB and Combined Wage Claim (CWC) operations and fostering efficient administration of the Unemployment Compensation for Federal Employees (UCFE) program, and the Unemployment Compensation for Ex-servicemembers (UCX) program. This training will encourage effective and efficient implementation and use of the ICON network. Information will be shared about optimal use of ICON applications through discussions of state interfaces and benefits realized. In addition, the training will provide a forum for discussion of successful practices, current challenges, and issues related to the IB system and the CWC, UCFE, and UCX programs. This training will also include information on process improvements and innovative projects such as ICON Modernization.
4. **Logistics.** NASWA will host the UI IBFP Training at the Omni William Penn Hotel, Pittsburgh, PA. A draft agenda and detailed information about hotel reservations and meeting registration are available on NASWA’s website at <https://www.naswa.org/conferences/2024-national-ui-ib-and-federal-programs-training>.

The Employment Training Administration (ETA) recognizes the importance of state staff attending this training, and, pending the availability of Federal funding after March 8, 2024 (the end of the current Continuing resolution for the Department of Labor), intends to provide travel funding to each participating state for up to two state staff to attend the training. Subject to availability, funding will be provided as a reimbursement of up to \$1,500 per staff member with a maximum amount of \$3,000 per state. Allowable travel costs include transportation, hotel lodging, per diem costs and minor incidental costs, such as parking (consistent with the General Services Administration or the state's out-of-state per diem requirements, whichever is less). States must submit a summary of the total costs incurred for travel expenses through the appropriate ETA Regional Office following the conclusion of the training. ETA will provide the funds along with the states' next FY 2024 above base distribution when that distribution is made or as soon as funding availability permits.

5. **Inquiries.** Please direct inquiries to the appropriate ETA Regional Office.
6. **References.** Not applicable.
7. **Attachment(s).** Not applicable.