

TRAINING AND EMPLOYMENT NOTICE	NO. 29-10
	DATE March 24, 2011

TO: STATE WORKFORCE AGENCIES
STATE WORKFORCE ADMINISTRATORS
STATE WORKFORCE LIAISONS
STATE AND LOCAL WORKFORCE BOARD CHAIRS AND DIRECTORS
STATE LABOR COMMISSIONERS
STATE UNEMPLOYMENT INSURANCE DIRECTORS
COMPREHENSIVE ONE-STOP OFFICE MANAGERS
AFFILIATE ONE-STOP MANAGERS

FROM: JANE OATES *Jane Oates*
Assistant Secretary

SUBJECT: CareerOneStop Updates: mySkills myFuture and Worker ReEmployment Portal

1. **Purpose.** To announce the release of updates made to the CareerOneStop suite of tools, including the mySkills myFuture transferability of skills job seeker assistance tool and the Worker ReEmployment portal.

2. **Background.** The CareerOneStop Web site, www.careeronestop.org, is a single point of entry to access all of the resources in the Department of Labor's suite of electronic tools. Content is organized by customer group (job seekers, students, businesses and workforce professionals) and by topic. The content is further organized around a set of "centers" for key information and services (e.g., Explore Careers, Education and Training, Salary and Benefits, Job Search, etc.). Finally, a gateway to access state and local resources is also available here: <http://www.servicelocator.org/>.

3. **New Features.**

A. CareerOneStop's mySkills myFuture recently released two new features to enhance the user experience, a business locator and a work preferences feature.

Business Locator Feature

MySkills myFuture users can now select a career and identify local businesses likely to employ workers in their selected occupation. Information available to users includes business name and description, industry, address, and contact information, including a link to the organization's Web site. Information includes private businesses, government agencies, and non-profit organizations.

Work Preferences Feature

MySkills myFuture now offers users the ability to filter their occupation results based on their work preferences or abilities. Users can limit their results to show careers that do not typically involve or require: irregular work schedules, public speaking, working outdoors, standing, climbing or walking, sitting, physical strength, good vision, or good hearing. Occupational data for this feature comes from O*NET's abilities and work context data.

B. Worker ReEmployment Portal

The upgraded CareerOneStop Worker ReEmployment portal provides access to assistance beyond career and job searches. It is designed to assist impacted workers following job loss, and to connect laid-off workers to needed resources for training, reemployment, career planning, financial and emotional assistance, and support during the process of job transition and can be found at:

<http://www.careeronestop.org/Reemployment>.

The Worker ReEmployment portal offers information and guidance related to Federal resources such as Food Stamps; the Low Income Home Energy Assistance program; continuing health insurance coverage under the Consolidated Omnibus Budget Reconciliation Act, better known as COBRA; the Temporary Assistance for Needy Families program; and information about credit counseling, avoiding foreclosure, and pursuing education and training. In addition, visitors may search for both Federal and state resources. It serves as a single source for information on jobs, career training, unemployment benefits, and assistance with necessities such as: food, housing, health care, utility payments, and tax help. These resources will prove useful to everyone from recently laid-off workers and unemployment insurance claimants, to individuals who have exhausted their unemployment benefits, and those seeking to change careers.

- 4. Action Requested.** State administrators are encouraged to provide the above information to appropriate staff within the workforce investment system, including One-Stop Career Center system leads, One-Stop managers, and Rapid Response contacts, and others who require an understanding of issues related to Reemployment and assisting unemployed workers. In addition, state administrators and others responsible for public facing Web sites are encouraged to link to mySkills myFuture (www.myskillsmyfuture.org) and the ReEmployment portal (www.careeronestop.org/reemployment). A Webinar featuring mySkills myFuture and the new features is available at: <https://www.workforce3one.org/view/3001103836617055113>.

- 5. Inquiries.** For additional information about mySkills myFuture or the ReEmployment portal and its use in the workforce investment system, e-mail myskills.myfuture@dol.gov, or phone the Office of Workforce Investment, Division of Workforce System Support at (202) 693-3045. Customer service inquiries can also be directed to the CareerOneStop Service Center during the hours of 7 a.m. - 4:30 p.m. (Central Time) Monday – Friday; Toll-free number: 1-877-348-0502, TTY: 1-877-348-0501; Direct e-mail to: info@careeronestop.org.