


<b>TRAINING AND EMPLOYMENT NOTICE</b>	<b>NO.</b> 33-08
	<b>DATE</b> March 12, 2009

TO: STATE WORKFORCE AGENCIES

FROM: CHERYL ATKINSON   
 Administrator  
 Office of Workforce Security

SUBJECT: National Conference for Unemployment Insurance (UI)  
 Tax Administration – August 16 – 19, 2009

1. Purpose. To announce the National Conference for UI Tax Administration that will be held in Savannah, Georgia, August 16 – 19, 2009.
2. Background. Every two years, the U.S. Department of Labor's (USDOL) Office of Workforce Security sponsors a National Conference for UI Tax Administration. The conference brings together state staff who are responsible for the administration of the UI tax program and Federal staff responsible for the oversight of these programs to discuss current UI issues, exchange ideas to enhance UI tax programs, and showcase innovative tax programs and practices.
3. Conference Dates and Times. Early registration and a welcome reception will occur on Sunday August 16, 2009 at 6:00 p.m. The conference will begin on Monday August 17, 2009 at 8:00 a.m. and will conclude on Wednesday August 19, 2009, at noon.
4. Conference Topics. The conference will include a broad range of relevant topics for managers of state UI tax programs, including Unemployment Trust Fund (UTF) solvency, UTF borrowing rules and requirements, State Unemployment Tax Act (SUTA) dumping detection team updates (Information Sharing Team, Education and Outreach Team, and Measuring Performance Team), worker misclassification issues, Tax Performance System (TPS) initiatives, UI tax automation and technology, and Internal Revenue Service partnership efforts. Please forward any additional agenda topics to your regional office.
5. Travel Costs. Recognizing the importance of this conference, USDOL will provide each attending state \$1,600 to defray travel costs. Attending states will receive a \$1,600 increase to their above base funding for the second quarter of 2009.
6. Conference Registration. The host state of Georgia has arranged for participants to register for the conference on-line at <http://www.dol.state.ga.us/taxconf>. The fee for state and Federal staff who register by July 11, 2009, is \$300.00. The fee for those registering after July 11, 2009, is \$350.00. The preferred method for registration and payment is on-line.

Detailed instructions explaining the registration and payment options can be found on the conference web site. General information about the conference and the city of Savannah may also be found at the same website address.

7. Hotel Information and Reservations. The 2009 conference will be held at the Hyatt Regency Savannah, 2 West Bay Street, Savannah, GA, 31401. A block of rooms has been reserved under the name *2009 Unemployment Insurance National Tax Conference* at the local Federal per diem rate of \$108 per night, single occupancy and \$133.00 double occupancy. Reservations must be made by **Friday, July 24, 2009, 5 p.m. EST** to obtain a room at this rate. In order to receive the conference rate, all reservations must be made individually through the hotel's reservation department by calling (912) 238-1234, or (800) 233-1234. State staff are strongly encouraged to register as soon as possible to ensure room reservations in the conference hotel.
8. Ground Transportation. From the Savannah Airport to the hotel, a taxi will cost approximately \$25, plus \$3 for each additional passenger.
9. Parking. Discounted valet parking in the hotel is available at \$11.00 per day with in/out privileges. No self parking is available.
10. Action Requested. State Administrators are requested to share this information with appropriate staff.
11. Inquiries. Please direct inquiries to your Regional Offices.