

**TRAINING AND EMPLOYMENT
NOTICE**

NO. 32-06

DATE May 9, 2007

TO: STATE WORKFORCE AGENCIES

FROM: CHERYL ATKINSON *Cheryl Atkinson*
Administrator
Office of Workforce Security

SUBJECT: Fiscal Year (FY) 2007 Unemployment Insurance Benefits Timeliness and Quality (BTQ) Nonmonetary Determination Evaluation Training Seminars

1. **Purpose.** To announce additions to the schedule for FY 2007 BTQ Nonmonetary Determination Evaluation Training Seminars.
2. **References.** ET Handbook No. 301, Fifth Edition, Revised July 2005.
3. **Background.** To maintain a cadre of state staff trained in the quarterly nonmonetary adjudication quality review process, the U.S. Department of Labor (USDOL) offers training seminars each year at various locations across the country. This training prepares nonmonetary determination adjudicators to participate in the quarterly tripartite quality reviews.
4. **FY 2007 BTQ Nonmonetary Determination Evaluation Training Seminars.** The following sessions, each for approximately 25 participants, are planned:

<u>Date</u>	<u>Location</u>
June 4 - 8, 2007	Denver, Colorado
August 20 - 24, 2007	Washington, DC
September 10 - 14, 2007	Seattle, Washington

5. **State Nominees.** Nominations for each session will be accepted on a first-come, first-served basis. State workforce agencies (SWAs) may nominate potential participants for any session. Therefore, nominations should indicate the preferred session.

**EMPLOYMENT AND TRAINING ADMINISTRATION
U.S. DEPARTMENT OF LABOR
WASHINGTON, D.C. 20210**

This training is designed for nonmonetary determination adjudicators who have not previously attended BTQ training.

6. **Logistics.** Travel arrangements and costs for attendees are the responsibility of the nominee's employing agency. Specific information regarding hotel reservations and locations is attached. Persons with disabilities who wish to attend should send requests for accommodation to the appropriate Regional Office (RO).
7. **Action Required.** State Administrators are requested to notify appropriate SWA staff of the upcoming BTQ Nonmonetary Determination Evaluation Training Seminars and provide appropriate RO staff with a completed Nomination Application Form. The Nomination Application Form should be submitted to the RO no later than May 1, 2007, for the session in Denver, Colorado, July 16, 2007, for the session in Washington, D.C., and no later than August 8, 2007, for the session in Seattle, Washington.
8. **Inquiries.** Inquiries should be directed to the appropriate RO.

Attachments

NONMONETARY DETERMINATION EVALUATION TRAINING SEMINAR

June 4 - 8, 2007

HOTEL/SEMINAR LOCATION

The Warwick Hotel
1776 Grant Street
Denver, Colorado 80203

SEMINAR HOURS

Begins: Monday, June 4, 2007, 1 p.m.
Concludes: Friday, June 8, 2007, noon

A block of rooms has been reserved at the hotel under the group name, "**U. S. Department of Labor, BTQ Training.**" The rate is \$127 for deluxe rooms/single occupancy plus 14.85 percent tax per night. The daily parking and overnight rate is \$12. Valet parking is available for \$18 per day. Each individual is responsible for contacting the hotel at (303) 861-2000 or (800)525-2888 to make his/her reservation. Please reference the group name to ensure that you receive the seminar rate. Reservations should be made no later than May 3, 2007.

GROUND TRANSPORTATION: Taxis are available from Denver International Airport at a rate of \$46. There is also shuttle service provided by Super Shuttle for \$19 per person, or \$34 per person round trip. Super Shuttle is located near the baggage claim on the lower level of the airport, or information can be obtained from any of the airport transportation service desks throughout the airport.

NONMONETARY DETERMINATION EVALUATION TRAINING SEMINAR
August 20 - 24, 2007

HOTEL/SEMINAR LOCATION

One Washington Circle Hotel
One Washington Circle, NW
Washington, DC 20037

SEMINAR HOURS

Begins: Monday, August 20, 2007, 1 p.m.
Concludes: Friday, August 24, 2007, noon

A block of rooms has been reserved at the hotel under the group name, "**U. S. Department of Labor, BTQ Training.**" The rate is \$188 plus 14.5 percent tax per night. Daily or overnight valet parking is available for \$21.50 per day, plus tax. Each individual is responsible for contacting the hotel at (202) 872-1680 or 1-800-424-9671 to make his/her reservation. Please reference the group name to ensure that you receive the seminar rate. Reservations should be made no later than July 19, 2007, 4:00 p.m. (EDT).

GROUND TRANSPORTATION: Taxis are available from either Reagan Washington National Airport at a rate of about \$20 or Dulles International Airport at a rate of about \$65. Shuttle service, such as Super Shuttle, is available from Reagan Washington National Airport for about \$16 or from Dulles International Airport for about \$65. Other shuttle information may be obtained from any of the airport transportation service desks throughout the airport.

Metro (Subway): The hotel is located directly across the circle from the Foggy Bottom-GWU Metro station on the Blue Line. The Blue Line runs from Reagan Washington National Airport to this station, with no change of trains.

NONMONETARY DETERMINATION EVALUATION TRAINING SEMINAR
September 10 - 14, 2007

HOTEL/SEMINAR LOCATION

W Seattle Hotel
1112 4th Avenue

Seattle, WA 98101

SEMINAR HOURS

Begins: Monday, September 10, 2007, 1 p.m.
Concludes: Friday, September 14, 2007, noon

A block of rooms has been reserved at the above hotel under the group name, **"U. S. Department of Labor, BTQ Training."** The rate is \$136.00 plus 15.6 percent tax per night. Daily and overnight valet parking is available for \$29, plus tax, per day. Each individual is responsible for contacting the hotel at (888)-627-8552 to make his/her reservation. Please reference the group name to ensure that you receive the seminar rate. Reservations should be made no later than August 13, 2007, 3:00 p.m. (PST).

GROUND TRANSPORTATION: Taxis are available from Seattle International Airport at a rate of \$35. Shuttle service with Grey Line Airporter shuttle is available for \$8.50 (reservations are required; please call 1-800-426-7532). Other shuttle information may be obtained from any of the airport transportation service desks throughout the airport.

Nonmonetary Determination Evaluation Training PARTICIPATION NOMINATION FORM

Name: _____

Job Title: _____

Mailing Address: _____

Phone Number: _____ E-Mail: _____

Briefly describe your role and experience in BTQ:

Do you have any specific BTQ topics you would like to see addressed?

Do you have any suggestions or specific topics that are not on the agenda which you would like to see addressed?

Have you attended one of our seminars in the past? If so, when?

Which session do you prefer to attend?

- Denver - June 4-8, 2007
- Washington, DC - August 20-24, 2007
- Seattle - September 10-14, 2007