

**ACTIVE TRAINING AND EMPLOYMENT GUIDANCE LETTERS**  
as of July 23, 2007

<u>Number</u>	<u>Active Training and Employment Guidance Letters Subject</u>	<u>Advisory Date</u>	<u>Expiration Date</u>	<u>Office*</u>
6-84	States' Responsibilities in DOL Incident Report <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2497">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2497</a>	03/05/85	Continuing	OFAM
1-85	State Employment Security Agencies (SESAs) Responsibilities in Department of Labor (DOL) Incident Report Procedures <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2498">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2498</a>	10/23/85	Continuing	OFAM
2-88	Appeal Rights for Federal Assistance Grantees <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2499">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2499</a>	10/21/88	Continuing	OFAM
4-89	Application of Selective Service Registration Requirements in Section 504 of the Job Training Partnership Act (JTPA) <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2501">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2501</a>	03/19/90	Continuing	OWI-DAS
7-93 Change 2	Secondary Worker Provisions Related to the North American Free Trade Agreement (NAFTA) Implementation Act <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2500">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2500</a>	04/22/99	Continuing	ONR

**\* Definition of Acronyms:**

OA	Office of Apprenticeship
OFAM	Office of Financial and Administrative Management
OFLC	Office of Foreign Labor Certification
ONR	Office of National Response
OPDR	Office of Policy Development and Research
OWI	Office of Workforce Investment
OWI-DAS	Office of Workforce Investment-Division of Adult Services
OWI-DWSS	Office of Workforce Investment-Division of Workforce System Support
OWI-DYS	Office of Workforce Investment -Division of Youth Services
OWS	Office of Workforce Security
PROTECH	Office of Performance and Technology

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8-99	Negotiating Performance Goals; and Incentives and Sanctions Process under Title I of the Workforce Investment Act (WIA) <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1200">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1200</a>	03/03/00	Continuing	PROTECH
16-99	Workforce Investment Act Financial Reporting <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1229">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1229</a>	06/23/00	Continuing	OFAM
16-99 Change 1	Workforce Investment Act Financial Reporting <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1433">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1433</a>	11/06/92	Continuing	OFAM
5-00	Guidance on Integrating Services Under the Trade Act Programs--the Trade Adjustment Assistance (TAA) Program and the North American Free Trade Agreement-Transitional Adjustment Assistance (NAFTA-TAA) Program (Including the Secondary Worker program)--with the Workforce Investment Act (WIA) <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1243">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1243</a>	09/18/00	Continuing	ONR
8-00	Implementation of Partnership Between America's Workforce Network (AWN) Toll-Free Help Line and America's Service Locator (ASL) <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1252">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1252</a>	01/18/01	Continuing	OWI-DWSS
8-00 Change 1	Realignment of Implementation of Partnership Between America's Workforce Network (AWN) Toll-Free Help Line (TFHL) and America's Service Locator (ASL) <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1281">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1281</a>	04/17/01	Continuing	OWI-DWSS

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9-00	Workforce Investment Act of 1998, Section 129 - Competitive and Non-competitive Procedures for Providing Youth Activities Under Title I <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1253">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1253</a>	01/23/01	Continuing	OWI-DYS
14-00	Workforce Investment Act (WIA) Performance Reporting System <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1263">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1263</a>	03/05/01	Continuing	PROTECH
14-00 Change 1	Guidance on the Workforce Investment Act (WIA) Management Information and Reporting System <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1343">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1343</a>	11/19/01	Continuing	PROTECH
17-00	Automation of SESA Standard Form 269 Financial Reporting <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1278">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1278</a>	04/05/01	Continuing	OFAM
17-00 Change 1	Automation of Financial Reporting for All Trade Program Grants <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1496">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1496</a>	07/03/03	Continuing	OFAM
18-00	Program Guidance for Implementation of Comprehensive Youth Services Under the Workforce Investment Act <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1286">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1286</a>	04/23/01	Continuing	OWI-DYS

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21-00	Guidance on Integrating Services under the Trade Act Programs - Trade Adjustment Assistance (TAA) and North American Free Trade Agreement - Transitional Adjustment Assistance (NAFTA-TAA) - with the Services Provided under the Workforce Investment Act (WIA) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1290">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1290</a>	05/02/01	Continuing	ONR
5-01	Trade Adjustment Assistance (TAA) and North American Free Trade Agreement Transitional Adjustment Assistance (NAFTA-TAA) Programs: Reasonable Costs of Training and Transportation Payments <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1330">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1330</a>	09/28/01	Continuing	ONR
6-01	Changes to the Employment and Training Administration (ETA) Advisory System <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1340">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1340</a>	11/14/01	Continuing	OPDR
8-01	Information Related to Reservists Called to Duty <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1347">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1347</a>	11/30/01	Continuing	ONR
11-01	Guidance on Revising Workforce Investment Act (WIA) State Negotiated Levels of Performance <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1354">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1354</a>	02/12/02	Continuing	PROTECH
12-01	Clarification on Selected Activities and Issues under the Workforce Investment Act (WIA) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1359">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1359</a>	02/21/02	Continuing	OWI-DYS

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14-01	Implementing the Office of the Inspector General (OIG) Recommendations for Improving the Trade Adjustment Assistance (TAA) and North American Free Trade Agreement-Transitional Adjustment Assistance (NAFTA-TAA) Programs <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1363">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1363</a>	03/19/02	Continuing	ONR
17-01	Incorporating and Utilizing Grassroots, Community-Based Organizations (CBOs), Including Faith-Based Organizations (FBOs), in Workforce Investment Activities and Programs <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1376">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1376</a>	04/17/02	Continuing	OWI-DWSS
18-01	Reed Act Distribution <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1377">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1377</a>	04/22/02	Continuing	OWS
18-01 Change 1	Reed Act - Questions and Answers <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1466">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1466</a>	03/19/03	Continuing	OWS
19-01	Victims of Trafficking and Violence Protection Act of 2000 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1378">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1378</a>	04/23/02	Continuing	OPDR
20-01 Change 3	Application Process for Workforce Investment Act (WIA) Section 503 Incentive Grants, Program Year (PY) 2003 Performance <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2077">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2077</a>	05/12/05	Continuing	PROTECH

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20-01 Change 4	Application Process for Workforce Investment Act (WIA) Section 503 Incentive Grants, Program Year (PY) 2004 Performance <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2218">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2218</a>	04/28/06	Continuing	PROTECH
20-01 Change 5	Application Process for Workforce Investment Act (WIA) Section 503 Incentive Grants, Program Year (PY) 2005 Performance <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2391">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2391</a>	05/08/07	Continuing	PROTECH
21-01	Notification Regarding Worker Abandonment, Rejection or Termination from H-2A Temporary Agricultural Employment <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1379">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1379</a>	04/24/02	Continuing	OFLC
21-01 Change 1	Notification Regarding Worker Abandonment, Rejection or Termination from H-2A Temporary Agricultural Employment <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2304">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2304</a>	02/09/07	Continuing	OFLC
23-01 Change 1	Clarification of Transportation Requirements Under the H-2A Program <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2093">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2093</a>	08/02/02	Continuing	OFLC
24-01	Suggested Uses of Reed Act Distribution for Administrative Purposes <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1386">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1386</a>	05/08/02	Continuing	OWS

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29-01	Appropriate Catalog of Federal Domestic Assistance Identification of WIA Awards and Subawards; Financial Reporting of WIA Cluster Funds <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1394">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1394</a>	06/11/02	Continuing	OFAM
31-01	Timeframes for Inspecting All Housing Units for H-2A Labor Certification Purposes <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1399">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1399</a>	06/28/02	Continuing	OFLC
1-02	Transmittal of ET Handbook No. 406: Reporting Instructions for ETA 9002 and VETS 200 Reports <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1401">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1401</a>	07/02/02	Continuing	OWI-DAS
1-02 Change 2	Labor Exchange Performance and Reporting: Corrections to ET Handbook No. 406 (ETA 9002 and VETS 200 Reports); Data Validation; Customer Satisfaction; and Program Year (PY) 2003 GPRA Goals <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1600">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1600</a>	8/31/04	Continuing	OWI-DAS
6-02	Guidance on the Recovery of Indirect Costs <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1416">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1416</a>	08/21/02	Continuing	OFAM
8-02	Online Reporting Instructions for Labor Exchange Reporting System <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1423">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1423</a>	10/04/02	Continuing	OWI-DAS
9-02	<i>Questions and Answers</i> on the ET Handbook No. 406 (ETA 9002 and VETS 200 Reports and Specifications) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1424">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1424</a>	10/04/02	Continuing	OWI-DAS

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10-02	Use of National Emergency Grant Funds Under the Workforce Investment Act, as Amended, to Develop Systems for Health Insurance Coverage Assistance for Trade-Impacted Workers <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1427">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1427</a>	10/10/02	Continuing	ONR
11-02	Operating Instructions for Implementing the Amendments to the Trade Act of 1974 Enacted by the Trade Act of 2002 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1426">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1426</a>	10/10/02	Continuing	ONR
11-02 Change 1	Change 1 to the Operating Instructions for Implementing the Amendments to the Trade Act of 1974 Enacted by the Trade Act of 2002 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1523">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1523</a>	11/06/03	Continuing	ONR
11-02 Change 2	Change 2 to the Operating Instructions for Implementing the Amendments to the Trade Act of 1974 Enacted by the Trade Act of 2002 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1593">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1593</a>	08/10/04	Continuing	ONR
11-02 Change 3	Change 3 to the Operating Instructions for Implementing the Amendments to the Trade Act of 1974 Enacted by the Trade Act of 2002- Revised Eligibility Requirements for Trade Readjustment Assistance (TRA) and Health Coverage Tax Credit (HCTC) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2227">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2227</a>	05/25/06	Continuing	ONR
16-02	Health Insurance Tax Credit for Eligible Trade Adjustment Assistance Recipients <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1441">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=1441</a>	12/03/02	Continuing	ONR



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19-02	Sanctions Policy for Failure to Meet State Negotiated Performance Levels under Title I of the Workforce Investment Act (WIA) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1458">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1458</a>	02/10/03	Continuing	PROTECH
20-02	Use of National Emergency Grant (NEG) Funds Under the Workforce Investment Act (WIA), as Amended, to Support Health Insurance Coverage Assistance for Trade-Impacted Workers <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1462">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1462</a>	03/03/03	Continuing	ONR
20-02 Change 1	Policy Guidance for Use of National Emergency Grant (NEG) Funds under the Workforce Investment Act (WIA), as Amended, to Support “Gap-Filler” Payments for Individuals Eligible for the Health Coverage Tax Credit (HCTC) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1567">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1567</a>	05/13/04	Continuing	ONR
21-02	National Emergency Grant Financial Reporting <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1464">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1464</a>	03/04/03	Continuing	OFAM
26-02	Publication of Revised Guidance Regarding the Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient (LEP) Persons <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1488">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1488</a>	05/29/03	Continuing	OPDR
1-03	Planning Guidance for Work Opportunity Tax Credit and Welfare-to-Work Tax Credit Allotments for Fiscal Year 2003 and Transmittal of <u>ETA Handbook No. 408</u> Third Edition, November 2002 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1495">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1495</a>	07/03/03	Continuing	OWI-DAS

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2-03	Interim Operating Instructions for Implementing the Alternative Trade Adjustment Assistance (ATAA) for Older Workers Program Established by the Trade Adjustment Assistance Reform Act of 2002 <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1504">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1504</a>	08/06/03	Continuing	ONR
2-03 Change 1	Alternative Trade Adjustment Assistance (ATAA) for Older Workers Questions and Answers <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1588">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1588</a>	07/14/04	Continuing	ONR
2-03 Change 2	Requests for Certification under the Alternative Trade Adjustment Assistance (ATAA) Program for Certain Worker Groups Covered by Certified TAA Petitions <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1614">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1614</a>	10/29/04	Continuing	ONR
3-03	Data Validation Policy for Employment and Training Programs <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1506">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1506</a>	08/20/03	Continuing	PROTECH
3-03 Change 1	Data Validation Policy for Employment and Training Programs <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1599">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1599</a>	08/20/04	Continuing	PROTECH
3-03 Change 2	Data Validation Submission Instructions <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1612">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1612</a>	10/20/04	Continuing	PROTECH
3-03 Change 3	Revision to the Data Validation Policy for Employment and Training Programs for Program Year 2004 <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2092">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2092</a>	07/15/05	Continuing	PROTECH

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5-03	Implementing the Veterans Priority Provisions of the Jobs for Veterans Act (PL 107-288) <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1512">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1512</a>	09/16/03	Continuing	OWI-DAS
6-03	Fiscal Year (FY) 2004 State Planning Estimates and Process for Requesting Additional Trade Adjustment Assistance (TAA) Funds for Training and Administration <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1514">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1514</a>	10/01/03	Continuing	ONR
11-03	Requirement of DUNS Number for Federal Grant Applicants <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1520">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1520</a>	11/03/03	Continuing	OFAM
14-03	Performance Reporting Submission Procedures for the Workforce Investment Act Standardized Record Data (WIASRD) and the Annual Report under Title 1B of the Workforce Investment Act (WIA) <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1526">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1526</a>	11/13/03	Continuing	PROTECH
14-03 Change 1	Performance Reporting Submission Procedures for the Workforce Investment Act Standardized Record Data (WIASRD), the Annual Report, and the Quarterly Reports under Title IB of the Workforce Investment Act (WIA) for Program Year (PY) 2003 and 2004 <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1594">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1594</a>	08/11/04	Continuing	PROTECH
16-03	National Emergency Grant (NEG) Policy Guidance <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1544">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1544</a>	01/26/04	Continuing	ONR

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<u>Number</u>	<u>Active Training and Employment Guidance Letters Subject</u>	<u>Advisory Date</u>	<u>Expiration Date</u>	<u>Office*</u>
16-03 Change 1	National Emergency Grant (NEG) Policy Guidance - Assistance for Returning Members of the National Guard and Military Reserves <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=1598">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1598</a>	08/18/04	Continuing	ONR
16-03 Change 2	Use of National Emergency Grant (NEG) Funds Under the Workforce Investment Act, as Amended, to support Activities Related to the 2005 Defense Base Realignment and Closure (BRAC2005) Commission. <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2081">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2081</a>	05/24/05	Continuing	ONR
16-03 Change 3	National Emergency Grant (NEG) Policy Guidance - Use of NEG Funds to Support Disaster Relief Employment and Training Assistance for Individuals Impacted by Hurricane Katrina <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2161">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2161</a>	10/14/05	Continuing	ONR
16-03 Change 4	National Emergency Grants (NEGs) – Use of NEG Funds Under the Workforce Investment Act (WIA), as Amended, to Support Employment-Related Assistance for Workers Affected by the 2005 Defense Base Realignment and Closure (BRAC 2005) Actions <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2243">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2243</a>	07/13/06	Continuing	ONR
16-03 Change 5	Regional Innovation Grants - Use of National Emergency Grant Funds Under the Workforce Investment Act, as Amended, to Support Regional Strategic Planning Activities Related to Major Economic Dislocations <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2387">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2387</a>	06/27/07	Continuing	ONR

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2-04	Trade Adjustment Assistance (TAA) Program Reserve Funds <a href="http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1587">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1587</a>	07/14/04	Continuing	ONR
3-04	The Employment and Training Administration's (ETA's) New Strategic Vision for the Delivery of Youth Services Under the Workforce Investment Act (WIA) <a href="http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1589">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1589</a>	07/16/04	Continuing	OWI-DYS
6-04	Fiscal Year (FY) 2005 State Base Allocations and the Process for Requesting Additional Trade Adjustment Assistance (TAA) Program Reserve Funds <a href="http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1605">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1605</a>	10/04/04	Continuing	ONR
7-04	Issues Related to Real Property Used for ETA Program Purposes <a href="http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1611">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1611</a>	10/20/04	Continuing	OFAM
8-04	State Participation in the Evaluation of the Trade Adjustment Assistance (TAA) Program <a href="http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1618">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1618</a>	11/10/04	Continuing	OPDR
9-04	Services Authorized by the U.S. Department of Agriculture's (USDA) Trade Adjustment Assistance (TAA) for Farmers Program <a href="http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1621">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1621</a>	11/16/04	Continuing	ONR
15-04	Ticket to Work Eligibility Under the Work Opportunity Tax Credit Program <a href="http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1676">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=1676</a>	01/31/05	Continuing	OWI-DAS

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16-04	Self-Employment Training for Workforce Investment Act Clients <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1684">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1684</a>	02/23/05	Continuing	OPDR
20-04	Revenue Ruling 2003-112 Issued by the IRS and Its Relation to the Work Opportunity Tax Credit (WOTC) Program <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1696">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1696</a>	03/18/05	Continuing	OWI-DAS
22-04	Serving Military Service Members and Military Spouses under the WIA Dislocated Worker Formula Grant <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1699">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1699</a>	03/22/05	Continuing	OWI-DAS
25-04	Participant Eligibility Guidance <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1706">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=1706</a>	04/11/05	Continuing	OWI-DAS
31-04	Payment of Royalties on Intellectual Property Created with Federal Grant Funds <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2073">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2073</a>	04/29/05	Continuing	OFAM
32-04	State Accomplishment of Performance Goals for Trade Adjustment Assistance (TAA) and North American Free Trade Agreement Transitional Adjustment Assistance (NAFTA-TAA) Participants <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2078">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2078</a>	05/17/05	Continuing	ONR
33-04	Planning Guidance and Application Instructions for Program Year (PY) 2005 Workforce Information Core Products and Services: Workforce Information Formula Allocations to States <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2079">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2079</a>	05/17/05	Continuing	OWI-DWSS

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<u>Number</u>	<u>Active Training and Employment Guidance Letters Subject</u>	<u>Advisory Date</u>	<u>Expiration Date</u>	<u>Office*</u>
1-05	New Rules Allowing Use of WIA Title I Financial Assistance for Religious Training and Employment, and Making Other Changes to Religion-Related Regulations Governing Recipients of DOL Support Including the One-Stop Career Center Service Delivery System and the Job Corps <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2088">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2088</a>	07/06/05	Continuing	OPDR
2-05	Workforce Investment System Support of Actions of the 2005 Base Realignment and Closure Commission (BRAC) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2113">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2113</a>	08/11/05	Continuing	OWI-DAS/ DWSS
4-05	Fiscal Year (FY) 2006 State Base Allocations and the Process for Requesting Additional Trade Adjustment Assistance (TAA) Program Reserve Funds <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2148">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2148</a>	09/08/05	Continuing	ONR
5-05	Waiver Flexibility for Hurricane Katrina Recovery <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2151">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2151</a>	09/15/05	Continuing	OWI-DAS- DWSS
6-05	Allocation of Costs of Assessing and Collecting State Taxes that are Collected in Conjunction with the State Unemployment Compensation Tax <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2153">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2153</a>	9/29/05	Continuing	OWS
9-05	Approval of Distance Learning Under the Trade Adjustment Assistance (TAA) Program <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2171">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2171</a>	12/12/05	Continuing	ONR

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12-05	Work Opportunity Tax Credit (WOTC) Temporary Target Group for Hurricane Katrina Employees and New Retention Tax Credit <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2185">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2185</a>	01/31/06	Continuing	OWI-DAS
13-05	Serving Participants under the Trade Adjustment Assistance (TAA) and North American Free Trade Agreement- Transitional Adjustment Assistance (NAFTA -TAA) Programs <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2188">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2188</a>	02/02/06	Continuing	ONR
16-05	Flexibility Under Current Employment and Training Law for Hurricane Recovery Strategies <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2194">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2194</a>	02/15/06	Continuing	OWI-DWSS
17-05	Common Measures Policy for the Employment and Training Administration's (ETA) Performance Accountability System and Related Performance Issues <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2195">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2195</a>	02/17/06	Continuing	PROTECH
18-05	Using Workforce Investment Act Funds to Serve Incumbent Workers and Employed Workers <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2198">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2198</a>	03/06/06	Continuing	OWI-DAS
19-05	New Reporting Requirements and Extension of the Information Collection for the Work Opportunity Tax Credit (WOTC) and Welfare-to-Work Tax Credit (WtWTC) Program <a href="http://wdr.doleta.gov/directives/corr_doc.cf&lt;br/&gt;m?DOCN=2201">http://wdr.doleta.gov/directives/corr_doc.cf m?DOCN=2201</a>	03/07/06	Continuing	OWI-DAS



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24-05 Change 1	Baseline Value and the Fiscal Year (FY) 2007 Target for the Indicator Used for the Government Performance and Results Act (GPRA) Goal to Facilitate the Reemployment of Unemployment Insurance (UI) Beneficiaries <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2299">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2299</a>	01/19/07	01/19/08	OWS
25-05	Fiscal Year (FY) 2006 Congressional for the Workforce Investment Act (WIA) Adult and Dislocated Worker Program; WIA Adult and Youth Programs Planning Estimates for Program Year (PY) 2006; WIA Allotments for the Dislocated Worker Program for PY 2006; Wagner-Peyser Act Final Allotments for PY 2006; Workforce Information Grants to States for PY 2006; and Work Opportunity Tax Credit (WOTC) and Welfare-to-Work (WtW) Tax Credit Allotments for FY 2006 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2213">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2213</a>	04/11/06	Continuing	OWI-DAS
25-05 Change 1	Workforce Investment Act (WIA) Adult and Youth Programs Final Allotments for Program Year (PY) 2006, and Additional PY 2006 Funding from WIA Section 173(e) for Adult/Dislocated Worker Activities for Eligible States <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2256">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2256</a>	08/10/06	Continuing	OWI-DAS
27-05	Solicitation for Unemployment Insurance (UI) Supplemental Budget Requests (SBRs) to Improve Information Technology (IT) Security <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2223">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2223</a>	05/08/06	09/30/08	OWS

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<u>Number</u>	<u>Active Training and Employment Guidance Letters Subject</u>	<u>Advisory Date</u>	<u>Expiration Date</u>	<u>Office*</u>
28-05	The Employment and Training Administration's (ETA's) New Strategic Vision for the Delivery of Youth Services Under the Workforce Investment Act (WIA): "Expanding ETA's Vision for the Delivery of Youth Services under WIA to include Indian and Native American Youth and Youth with Disabilities" <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2224">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2224</a>	05/09/06	Continuing	OWI-DAS
31-05	Procedures for Temporary Labor Certification in the Entertainment Industry under the H-2B Visa Program <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2228">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2228</a>	05/31/06	Continuing	OFLC
1-06	Instructions for Implementing the Alternative Trade Adjustment Assistance (ATAA) Activities Report <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2246">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2246</a>	07/24/06	Continuing	ONR
3-06	Application Instructions for Program Year (PY) 2006 Workforce Information Core Products and Services Grants: Workforce Information Formula Allocations to States <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2254">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2254</a>	08/04/06	Continuing	OWI-DWSS
4-06	Plans to Phase out Penalty Mail Costs for "Employment Security" Programs and Availability of Supplemental Budget Funds for Conversion to Commercial Mail Methods <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2261">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2261</a>	08/15/06	Continuing	OWS
5-06	Implementing the Salary and Bonus Limitations in Public Law 109-234 <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2262">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2262</a>	08/15/06	Continuing	OPDR

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7-06	Foreign Labor Certification: Reduction-in-Recruitment (RIR) Conversion; Extension of the RIR Eligibility Date, and Amendments to General Administration Letter No. 2-02. <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2272">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2272</a>	10/06/06	09/30/07	OFLC
8-06	Trade Adjustment Assistance (TAA) Final Fiscal Year 2006 Reserve Distribution and Funding for Management Information Systems (MIS) Improvement <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2273">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2273</a>	10/05/06	Continuing	ONR
9-06	Fiscal Year (FY) 2007 State Base Allocations and the Process for Requesting Additional Trade Adjustment Assistance (TAA) Program Reserve Funds <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2282">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2282</a>	11/16/06	Continuing	ONR
10-06	Designation of Areas of Substantial Unemployment (ASUs) under the Workforce Investment Act (WIA) for Program Year (PY) 2007 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2285">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2285</a>	11/30/06	Continuing	OPDR
13-06	Instructions for Workforce Investment Act and Wagner-Peyser Act State Planning and Waiver Requests for Years Three and Four of the Strategic Five-Year State Plan (Program Years 2007 and 2008) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2298">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2298</a>	01/24/07	Continuing	OWI-DWSS

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13-06 Change 1	Instructions for Workforce Investment Act and Wagner-Peyser Act State Planning and Waiver Requests for Years Three and Four of the Strategic Five-Year State Plan (Program Years 2007 and 2008) <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2327">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2327</a>	04//05/07	Continuing	OWI-DWSS
15-06	Special Procedures for Processing H-2A Applications for Occupations Involved in the Open Range Production of Livestock <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2305">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2305</a>	02/09/07	Continuing	OFLC
16-06	Special Procedures for Processing H-2A Applications for Multi-State Custom Combine Owners/Operators <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2306">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2306</a>	02/12/07	Continuing	OFLC
17-06	Special Procedures for Employers in the Itinerant Animal Shearing Industry Under the H-2A Program <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2307">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2307</a>	02/12/07	Continuing	OFLC
18-06	Fiscal Year (FY) 2007 Alien Labor Certification Program Planning Guidance <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2319">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2319</a>	03/13/07	Continuing	OFLC
19-06	Negotiating Performance Goals for the Workforce Investment Act Title 1B Programs and Wagner-Peyser Act Program for Program Years 2007 and 2008 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2321">http://wdr.doleta.gov/directives/corr_doc.cf?m?DOCN=2321</a>	03/30/07	Continuing	OWI-DAS-PROTECH

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<u>Number</u>	<u>Active Training and Employment Guidance Letters Subject</u>	<u>Advisory Date</u>	<u>Expiration Date</u>	<u>Office*</u>
20-06	Reauthorization of the Work Opportunity Tax Credit (WOTC) and Other Program Changes <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2326">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2326</a>	04/03/07	Continuing	OWI-DAS
21-06	Procedures for H-2B Temporary Labor Certification in Non-Agricultural Occupations <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2329">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2329</a>	04/04/07	Continuing	OFLC
22-06	Workforce Investment Act (WIA) Adult, Dislocated Worker and Youth Activities Program Allotments for Program Year (PY) 2007; Additional PY 2007 Funding from WIA Section 173(e) for Adult/Dislocated Worker Activities for Eligible States; Final Wagner-Peyser Act Allotments for PY 2007; and Consolidated Work Opportunity Tax Credit (WOTC) Fiscal Year (FY) 2007 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2331">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2331</a>	04/06/07	Continuing	OWI-DAS
23-06	Instructions for Implementing the Revised ETA-563 Trade Adjustment Assistance (TAA) Quarterly Activities Report <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2332">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2332</a>	04/06/07	Continuing	ONR
24-06	Workforce Investment Act (WIA), Section 166, Indian and Native American Program Allotments for Program Year (PY) 2007 <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2422">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2422</a>	05/30/07	Continuing	OWI-DAS
25-06	Guidance on Program Year (PY) 2007 State Plan Requirements <a href="http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2423">http://wdr.doleta.gov/directives/corr_doc.cf?DOCN=2423</a>	05/31/07	Continuing	OWI-DAS

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26-06	Planning Instructions and Allotments for Program Year 2007 Conditional Grants for Senior Community Service Employment Program Applicants <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2445">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2445</a>	06/11/07	Continuing	OWI-DAS
27-06	Special Guidelines for Processing H-2B Temporary Labor Certification in Tree Planting and Related Reforestation Occupations <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2446">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2446</a>	06/12/07	Continuing	OFLC
28-06	Native American Employment and Training Council Call for Nominations <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2451">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2451</a>	06/15/07	07/30/07	OWI-DAS
29-06	Application Instructions for Program Year (PY) 2007 Workforce Information Grants: Workforce Information Formula Allocations to States <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2453">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2453</a>	06/15/07	Continuing	OWI-DWSS
30-06	SCSEP Performance Measures and Goals for Program Year 2007 <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2454">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2454</a>	06/21/07	Continuing	OWI-DAS
1-07	Updated Table of Weights for Use in Calculating State-Level American Customer Satisfaction Index (ACSI) Scores for the Participant and Employer Customer Satisfaction Surveys <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2467">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2467</a>	07/03/07	Continuing	OWI-DAS

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2-07	Leveraging Registered Apprenticeship as a Workforce Development Strategy for the Workforce Investment System <a href="http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2491">http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2491</a>	07/12/07	Continuing	OA/OWI