

TRAINING AND EMPLOYMENT NOTICE	<b>NO.</b> 14-06
	<b>DATE</b> October 19, 2006

**ADVISORY:** TRAINING AND EMPLOYMENT NOTICE

**TO:** STATE WORKFORCE AGENCIES

**FROM:** CHERYL ATKINSON /s/  
Administrator  
Office of Workforce Security

**SUBJECT:** OMB Approval of ETA Form 843, Request for Military Document/Information and ETA Form 841, Request for Determination of Federal Military Service and Wages, for the Unemployment Compensation for Ex-servicemembers (UCX) Program

1. Purpose. To announce extension of Office of Management and Budget (OMB) approval of Forms ETA 843 and ETA 841 contained in ET Handbook No. 384, Unemployment Compensation for Ex-servicemembers (UCX) Handbook, Chapter VI, pages 8-21.
2. Background. States operate the UCX program under agreements with the Secretary of Labor and in accordance with Federal law at 5 U.S.C. 8521, as amended, and the Department's regulations at 20 CFR Part 614. The ETA 843 Form is used by State Workforce Agencies (SWAs) to request DD Form 214 (Certificate of Release or Discharge from Active Duty) from the military branch or Federal agency in which the claimant served or to obtain clarification about information on an existing DD Form 214.

The ETA 841 Form, although rarely used by SWAs, records information obtained from claimants about prior UCX claims and/or about receipt of allowances from the Department of Veterans Affairs. The ETA 841 may also be used by SWAs to determine military service and wages for assignment to a UCX claim.

3. OMB Approval. The reporting requirements are approved by OMB according to the Paperwork Reduction Act of 1995 under OMB approval No. 1205-0176 which expires on March 31, 2009.
4. Disclosure Statement. Federal Agencies are not required to respond to this collection of information unless it displays a valid OMB approval number. Public reporting burden for this collection of information is estimated to total 55 annual hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, (Paperwork Reduction Project 1205-0176), including suggestions for reducing this burden, to

the U.S. Department of Labor, Office of Workforce Security, 200 Constitution Avenue, N.W., Room S4231, Washington, D.C. 20210.

5. Action Required. State Administrators should provide the above information to appropriate staff.