

## Attachment B

### Monthly Reporting Requirements for the WIA Youth Recovery Act Services

State grantees will begin reporting on a monthly basis on current activities for the WIA Youth Recovery Act services for the month of June, with the first supplemental report due on July 15. The definitions and specifications for the data elements included in the form (included below) are based on the current WIA performance reporting system. The reporting requirements strive to keep the additional reporting burden for the state and local level to a minimum, while ensuring that states report sufficient information that shows stakeholders the impact of the Recovery Act.

#### Description of Performance Indicators

##### 1) Work Readiness Attainment Rate

- Defined as the percentage of participants in summer employment who attain a Work Readiness Skill Goal
- Numerator, denominator, and rate are reported
- Participants have until the end of their summer work experience to attain the goal. (All applicable participants should be reported in this measure in the report ending September 30.)
- When setting work readiness goals, Local Workforce Investment Areas (LWIAs) should follow the definition for a work readiness skill goal as specified in TEGL 17-05, Attachment B Definition of Key Terms found at [http://wdr.doleta.gov/directives/attach/TEGL17-05\\_AttachB.pdf](http://wdr.doleta.gov/directives/attach/TEGL17-05_AttachB.pdf). The key part of the definition is the need for LWIAs to determine whether a youth has achieved a measureable increase in work readiness skills. States and/or local areas should establish a methodology for determining work readiness skills upon beginning and completing the summer experience in order to determine whether a measurable increase has occurred. Although LWIAs are not required to use a specific assessment instrument to determine pre- and post-work readiness skills, LWIAs can choose from a variety of assessment tools including worksite supervisor evaluations, work readiness skill checklists administered by program staff, portfolio assessments, and any other relevant forms of assessing work readiness skills.
- The same instrument(s) must be utilized for post-testing that is used for pre-testing.

## 2) Summer Employment Completion Rate

- The rate is the number of youth who complete their summer employment activity (numerator) divided by the number of youth who participate in summer employment (denominator).
- Summer employment work experiences should have predetermined start and end dates. (For example, many programs run six or eight week summer employment opportunities.) This indicator is intended to measure the percentage of participants who complete their entire summer work experience without dropping out prior to the planned end date.

### Additional Clarification on Reporting

*Who should be included on the monthly supplemental Recovery Act reports, and who should be included on the regular WIA Youth reports (WIASRD, annual report, and quarterly report)?*

- All youth served with any Recovery Act funds are to be reported on the supplemental, monthly report.
- Any youth who is served by both Recovery Act funds and regular WIA Youth funds is required to be reported in the supplemental monthly report and in the regular WIA Youth reports (WIASRD, annual report, quarterly report).
- Any youth who is only served between May 1 and September 30 (the “summer” period) and participates in summer employment only should only be included on the supplemental monthly report.
- Youth, aged 22 to 24 years old, are an exception. Please see explanation below.

*Which performance measures are required for youth in Recovery-Act funded activities and non-Recovery-Act funded activities?*

- If youth are only served between May 1 and September 30 (the “summer” period) and participate in summer employment, the only performance indicator required for these youth is the work readiness indicator. These youth would not be reported in the regular WIA Youth reports (WIASRD, quarterly, or annual reports) regardless of service mix.
- If a youth served with Recovery Act funds does not participate in summer employment or is served before May 1 or beyond September 30, he/she would also be included in the regular WIA reports (WIASRD, annual report, quarterly report) and be subject to the full set of WIA Youth measures or youth common measures for those states that have a waiver to report common performance measure outcomes only.
- States may apply for a waiver that would allow states to use the work readiness indicator as the only indicator of performance for 18 to 24 years old youth who participate in a work experience only beyond the summer months.

*How should states report on youth, aged 22 to 24 years old, who fall outside the age eligibility for the regular WIA Youth eligibility?*

- Since youth, aged 22 to 24 years old, fall outside the age eligibility for the regular WIA Youth eligibility, they should not be included in the regular WIA Youth reports regardless of service mix or the timeframe in which they receive services. ETA encourages states and/or local areas who serve 22 to 24 years old youth beyond the summer period to co-enroll them in a WIA Adult and/or Dislocated Worker program when appropriate. If such youth are co-enrolled in the WIA Adult Program, they would be reported through the WIA Adult performance measures. If such youth are co-enrolled in the WIA Dislocated Worker program, they would be reported through the WIA Dislocated Worker performance measures.

*What is the definition of “summer employment” for reporting purposes?*

- As defined in TEGL 14-08, “summer employment” may include any set of allowable WIA Youth services that occur during the above referenced summer months as long as it includes a work experience component.

*What is the definition of “work experience” for reporting purposes?*

- Work experience is defined under WIA regulations at 20 CFR 664.460.



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MONTHLY REPORT DEFINITIONS**

Performance Item		Definition
<b>A. PARTICIPANT SUMMARY INFORMATION</b>		
1. Total number of <u>new</u> participants served		The sum of youth participants who began participation during the reporting period.
2. Total number of participants served		The sum of youth participants during the reporting period.
<b>Gender</b>	3a. Male	The sum of youth participants who are male during the reporting period.
	3b. Female	The sum of youth participants who are female during the reporting period.
4. Ethnicity: Hispanic/Latino		The sum of youth participants who indicates that he/she is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.
<b>Race</b>	5a. American Indian or Alaska Native	The sum of youth participants who indicates that he/she is a person having origins in any of the original peoples of North America and South America (including Central America), and who maintains cultural identification through tribal affiliation or community recognition.
	5b. Asian	The sum of youth participants who indicates that he/she is a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This area includes, for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
	5c. Black or African-American	The sum of youth participants who indicates that he/she is a person having origins in any of the black racial groups of Africa.
	5d. Hawaiian Native or Other Pacific Islander	The sum of youth participants who indicates that he/she is a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
	5e. White	The sum of youth participants who indicates that he/she is a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
<b>Education Level</b>	6a. 8th grade and under	The sum of youth participants whose highest school grade completed was 8 <sup>th</sup> grade or under during the reporting period.
	6b. 9th grade - 12th grade	The sum of youth participants whose highest school grade completed was 9 <sup>th</sup> grade to 12 <sup>th</sup> grade inclusive during the reporting period. (This includes individual with a disability who received a certificate of attendance/completion.)
	6c. High School graduate or equivalent	The sum of youth participants whose highest school grade completed was High School graduate or equivalent.

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Performance Item		Definition
	6d. 1 - 3 years of college, or full-time technical or vocational school	The sum of youth participants whose highest school grade completed was 1 - 3 years of college, or full-time technical or vocational school. (This includes individuals who received other post secondary degree or certificate or an associates diploma or degree (AA/AS))
	6e. 4 years of college or more	The sum of youth participants whose highest school grade completed was 4 years of college or more.
School Status	7a. In-school youth	The sum of youth participants who (a) have not received a secondary school diploma or its recognized equivalent and is attending any secondary school (including elementary, intermediate, junior high school, whether full or part-time), or are between school terms and intends to return to school; (b) have not received a secondary school diploma or its recognized equivalent and are attending an alternative high school or an alternative course of study approved by the local educational agency whether full or part-time; or (c) have received a secondary school diploma or its recognized equivalent and is attending a post-secondary school (whether full or part-time), except for those who are basic skill deficient, or are between school terms and intends to return to school.
	7b. Out-of-school youth	The sum of youth participants who are: (a) no longer attending any school and have not received a secondary school diploma or its recognized equivalent; (b) not attending any school and have either graduated from high school or hold a GED; or (c) attending post-secondary school and are basic skills deficient.
Age	8a. 14 - 18	The sum of participants between the ages of 14 and 18 at first Recovery Act service date.
	8b. 19 - 21	The sum of participants between the ages of 19 and 21 at first Recovery Act service date.
	8c. 22 - 24	The sum of youth participants between the ages of 22 and 24 at first Recovery Act service date.

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Performance Item	Definition
9. Individuals with disabilities	The sum of participants that indicate that he/she has any "disability," as defined in Section 3(2)(a) of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102). Under that definition, a "disability" is a physical or mental impairment that substantially limits one or more of the person's major life activities. (For definitions and examples of "physical or mental impairment" and "major life activities," see paragraphs (1) and (2) of the definition of the term "disability" in 29 CFR 37.4, the definition section of the WIA non-discrimination regulations.)
10. Eligible Veterans	The sum of participants who served in the active U.S. military, naval, or air service for a period of less than or equal to 180 days, and who was discharged or released from such service under conditions other than dishonorable, or the individual served on active duty for a period of more than 180 days and was discharged or released with other than a dishonorable discharge; <u>or</u> was discharged or released because of a service connected disability; <u>or</u> as a member of a reserve component under an order to active duty pursuant to section 167 (a), (d), or, (g), 673 (a) of Title 10, U.S.C., served on active duty during a period of war or in a campaign or expedition for which a campaign badge is authorized and was discharged or released from such duty with other than a dishonorable discharge. Include also the sum of WIA Adult participants who are (a) the spouse of any person who died on active duty or of a service-connected disability; (b) the spouse of any member of the Armed Forces serving on active duty who at the time of application for assistance under this part, is listed, pursuant to 38 U.S.C. 101 and the regulations issued there under, by the Secretary concerned, in one or more of the following categories and has been so listed for more than 90 days: (i) missing in action, (ii) captured in the line of duty by a hostile force, or (iii) forcibly detained or interned in the line of duty by a foreign government or power; or (c) the spouse of any person who has a total disability permanent in nature resulting from a service-connected disability or the spouse of a veteran who died while a disability so evaluated was in existence.
11. Number of participants placed in summer employment	The sum of participants who participated in summer employment during the report period. Note: Per TEGL 14-08 in order to be classified as summer employment, a work experience component must be included.
12. Number of participants placed in work experiences outside of the summer months	The sum of youth participants who participated in work experiences during the reporting period (excluding the summer months).

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Performance Item	Definition
13. Number of participants served receiving educational achievement services	The sum of youth participants who received educational achievement services during the reporting period. Educational achievement services include, but are not limited to, tutoring, study skills training, and instruction leading to secondary school completion, including dropout prevention strategies; and alternative secondary school offerings.
14. Number of participants receiving employment services	Employment services include paid and unpaid work experiences, including internships, and job shadowing; and occupational skills training.
15. Number of participants receiving additional support services for youth	The sum of participants who receive supports for youth services during the report period that include, but are not limited to, the following: (a) adult mentoring for a duration of at least twelve (12) months, that may occur both during and after program participation or (b) comprehensive guidance and counseling, including drug and alcohol abuse counseling, as well as referrals to counseling, as appropriate to the needs of the individual youth.
16. Number of participants receiving leadership development opportunities	The sum of youth participants who receive services during the report period that include, but are not limited to, opportunities that encourage responsibility, employability, and other positive social behaviors such as (a) exposure to post-secondary educational opportunities; (b) community and service learning projects; (c) peer-centered activities, including peer mentoring and tutoring; (d) organizational and team work training, including team leadership training; (e) training in decision making, including determining priorities; and (f) citizenship training, including life skills training such as parenting, work behavior training, and budgeting of resources.
17. Number of participants receiving follow up services	The sum of participants who receive follow-up services during the report period. Follow-up services for youth include (a) regular contact with a youth participant's employer, including assistance in addressing work-related problems that arise; (b) assistance in securing better paying jobs, career development and further education; (c) work-related peer support groups; (d) adult mentoring; and (e) tracking the progress of youth in employment after training.
18. Number of summer employment participants enrolled in services beyond summer employment.	The sum of participants who participated in summer employment and continued to receive services beyond September 30 (of the year in which they participate in summer employment) through any other program, including the WIA Youth Recovery Act program, or other WIA funded programs.

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Performance Item	Definition
<b>B. LEADING INDICATOR of PERFORMANCE</b>	
1. Percentage of participants in summer employment who attain a Work Readiness Skill Goal	The percentage of youth participants who attain a Work Readiness Skill Goal during the report period.
2. Summer employment completion rate	The percentage of youth participants who complete their summer work experience without dropping out prior to the scheduled end date of the work experience.

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Performance Item		Report Specification	
		Current Month (A)	Program-to-Date (C)
<b>A. PARTICIPANT SUMMARY INFORMATION</b>			
1. Total number of <u>new</u> participants served		Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE >= beginning of the report period <b>and</b> <= end of the report period	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE FIRST YOUTH SERVICE >= 20090501 <b>and</b> <= end of the report period
2. Total number of participants served		Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null)	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null)
Gender	3a. Male	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> GENDER = 1	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> GENDER = 1
	3b. Female	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> GENDER = 2	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> GENDER = 2
4. Ethnicity: Hispanic/Latino		Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> ETHNICITY HISPANIC/LATINO = 1	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> ETHNICITY HISPANIC/LATINO = 1
Race	5a. American Indian or Alaska Native	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> AMERICAN INDIAN OR ALASKA NATIVE = 1	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> AMERICAN INDIAN OR ALASKA NATIVE = 1
	5b. Asian	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> ASIAN = 1	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> ASIAN = 1

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		Current Month (A)	Program-to-Date (C)
	5c. Black or African-American	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and BLACK OR AFRICAN AMERICAN = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and BLACK OR AFRICAN AMERICAN = 1
	5d. Hawaiian Native or Other Pacific Islander	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER = 1
	5e. White	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and WHITE = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and WHITE = 1
Education Level	6a. 8th grade and under	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and HIGHEST SCHOOL GRADE COMPLETED <= 8	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and HIGHEST SCHOOL GRADE COMPLETED <= 8
	6b. 9th grade - 12th grade	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and ((HIGHEST SCHOOL GRADE COMPLETED >= 9 and HIGHEST SCHOOL GRADE COMPLETED <= 12) or HIGHEST SCHOOL GRADE COMPLETED = 89)	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and ((HIGHEST SCHOOL GRADE COMPLETED >= 9 and HIGHEST SCHOOL GRADE COMPLETED <= 12) or HIGHEST SCHOOL GRADE COMPLETED = 89)
	6c. High School graduate or equivalent	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and (HIGHEST SCHOOL GRADE COMPLETED = 87 or HIGHEST SCHOOL GRADE COMPLETED = 88)	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and (HIGHEST SCHOOL GRADE COMPLETED = 87 or HIGHEST SCHOOL GRADE COMPLETED = 88)

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	6d. 1 - 3 years of college, or full-time technical or vocational school	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and ((HIGHEST SCHOOL GRADE COMPLETED >= 13 and HIGHEST SCHOOL GRADE COMPLETED <= 15) or HIGHEST SCHOOL GRADE COMPLETED = 90 or HIGHEST SCHOOL GRADE COMPLETED = 91)	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and ((HIGHEST SCHOOL GRADE COMPLETED >= 13 and HIGHEST SCHOOL GRADE COMPLETED <= 15) or HIGHEST SCHOOL GRADE COMPLETED = 90 or HIGHEST SCHOOL GRADE COMPLETED = 91)
	6e. 4 years of college or more	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and (HIGHEST SCHOOL GRADE COMPLETED = 16 or HIGHEST SCHOOL GRADE COMPLETED = 17)	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and (HIGHEST SCHOOL GRADE COMPLETED = 16 or HIGHEST SCHOOL GRADE COMPLETED = 17)
School Status	7a. In-school youth	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and ((SCHOOL STATUS AT PARTICIPATION => 1 and SCHOOL STATUS AT PARTICIPATION <= 2) or (SCHOOL STATUS AT PARTICIPATION = 3 and (BASIC LITERACY SKILLS DEFICIENCY = 2 or BASIC LITERACY SKILLS DEFICIENCY is null)))	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and ((SCHOOL STATUS AT PARTICIPATION => 1 and SCHOOL STATUS AT PARTICIPATION <= 2) or (SCHOOL STATUS AT PARTICIPATION = 3 and (BASIC LITERACY SKILLS DEFICIENCY = 2 or BASIC LITERACY SKILLS DEFICIENCY is null)))
	7b. Out-of-school youth	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and (SCHOOL STATUS AT PARTICIPATION > 3 or (SCHOOL STATUS AT PARTICIPATION = 3 and BASIC LITERACY SKILLS DEFICIENCY = 1))	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and (SCHOOL STATUS AT PARTICIPATION > 3 or (SCHOOL STATUS AT PARTICIPATION = 3 and BASIC LITERACY SKILLS DEFICIENCY = 1))

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Age	8a. 14 - 18	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> ((DATE OF BIRTH + 14 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 14 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 15 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 15 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 16 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 16 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 17 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 17 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 18 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 18 years <= end of the report period))	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> ((DATE OF BIRTH + 14 years >= 20090501 <b>and</b> DATE OF BIRTH + 14 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 15 years >= 20090501 <b>and</b> DATE OF BIRTH + 15 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 16 years >= 20090501 <b>and</b> DATE OF BIRTH + 16 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 17 years >= 20090501 <b>and</b> DATE OF BIRTH + 17 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 18 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 18 years <= end of the report period))
	8b. 19 - 21	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> ((DATE OF BIRTH + 19 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 19 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 20 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 20 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 21 years >= beginning of the report period <b>and</b> DATE OF BIRTH + 21 years <= end of the report period))	Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE <= end of the report period <b>and</b> (DATE OF EXIT >= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> ((DATE OF BIRTH + 19 years >= 20090501 <b>and</b> DATE OF BIRTH + 19 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 20 years >= 20090501 <b>and</b> DATE OF BIRTH + 20 years <= end of the report period) <b>or</b> (DATE OF BIRTH + 21 years >= 20090501 <b>and</b> DATE OF BIRTH + 21 years <= end of the report period))

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		Current Month (A)	Program-to-Date (C)
	8c. 22 - 24	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and ((DATE OF BIRTH + 22 years >= beginning of the report period and DATE OF BIRTH + 22 years <= end of the report period) or (DATE OF BIRTH + 23 years >= beginning of the report period and DATE OF BIRTH + 23 years <= end of the report period) or (DATE OF BIRTH + 24 years >= beginning of the report period and DATE OF BIRTH + 24 years <= end of the report period))	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and ((DATE OF BIRTH + 22 years >= 20090501 and DATE OF BIRTH + 22 years <= end of the report period) or (DATE OF BIRTH + 23 years >= 20090501 and DATE OF BIRTH + 23 years <= end of the report period) or (DATE OF BIRTH + 24 years >= 20090501 and DATE OF BIRTH + 24 years <= end of the report period))
	9. Individuals with disabilities	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and INDIVIDUAL WITH A DISABILITY = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and INDIVIDUAL WITH A DISABILITY = 1
	10. Eligible Veterans	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and (ELIGIBLE VETERAN STATUS = 1 or ELIGIBLE VETERAN STATUS = 2 or ELIGIBLE VETERAN STATUS = 3)	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and (ELIGIBLE VETERAN STATUS = 1 or ELIGIBLE VETERAN STATUS = 2 or ELIGIBLE VETERAN STATUS = 3)
	11. Number of participants placed in summer employment	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1
	12. Number of participants placed in work experiences outside of the summer months	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and PLACED IN WORK EXPERIENCE = yes and (the date of service is >= October 1 <sup>st</sup> and <= April 30 <sup>th</sup> )  Note: PLACED IN WORK EXPERIENCE is not a WIASRD element	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and PLACED IN WORK EXPERIENCE = yes and (the date of service is >= October 1 <sup>st</sup> and <= April 30 <sup>th</sup> )  Note: PLACED IN WORK EXPERIENCE is not a WIASRD element

**ATTACHMENT B  
YOUTH SERVED WITH WIA RECOVERYACT RESOURCES  
MONTHLY REPORT SPECIFICATIONS**

Performance Item	Report Specification	
	Current Month (A)	Program-to-Date (C)
13. Number of participants served receiving educational achievement services	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and RECEIVED EDUCATIONAL ACHIEVEMENT SERVICES = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and RECEIVED EDUCATIONAL ACHIEVEMENT SERVICES = 1
14. Number of participants receiving employment services	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and RECEIVED EMPLOYMENT SERVICES = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and RECEIVED EMPLOYMENT SERVICES = 1
15. Number of participants receiving additional support services for youth	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and RECEIVED ADDITIONAL SUPPORT FOR YOUTH SERVICES = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and RECEIVED ADDITIONAL SUPPORT FOR YOUTH SERVICES = 1
16. Number of participants receiving leadership development opportunities	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and RECEIVED LEADERSHIP DEVELOPMENT OPPORTUNITIES = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and RECEIVED LEADERSHIP DEVELOPMENT OPPORTUNITIES = 1
17. Number of participants receiving follow up services	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and RECEIVED FOLLOW-UP SERVICES = 1	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and RECEIVED FOLLOW-UP SERVICES = 1
18. Number of summer employment participants enrolled in services beyond summer employment.	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= beginning of the report period or DATE OF EXIT is null) and RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1 and (WIA Adult = yes or WIA Dislocated Worker = yes or WIA Youth = yes or Wagner-Peyser = yes)	Count of UNIQUE RECORDS where YOUTH and DATE OF FIRST YOUTH SERVICE <= end of the report period and (DATE OF EXIT >= 20090501 or DATE OF EXIT is null) and RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1 and (WIA Adult = yes or WIA Dislocated Worker = yes or WIA Youth = yes or Wagner-Peyser = yes)

**ATTACHMENT B  
YOUTH SERVED WITH WIA RECOVERYACT RESOURCES  
MONTHLY REPORT SPECIFICATIONS**

<b>B. LEADING INDICATOR of PERFORMANCE</b>		
<p>1. Percentage of participants in summer employment who attain a Work Readiness Skill Goal</p>	<p>(Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1 <b>and</b> (GOAL #1 TYPE = 3 <b>and</b> ATTAINMENT OF GOAL #1 = 1) divided by (Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1)</p>	<p>(Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1 <b>and</b> (GOAL #1 TYPE = 3 <b>and</b> ATTAINMENT OF GOAL #1 = 1) divided by (Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1)</p>
<p>2. Summer employment completion rate</p>	<p>(Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> COMPLETED SUMMER EMPLOYMENT PROGRAM = yes divided by (Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= beginning of the report period <b>or</b> DATE OF EXIT is null) <b>and</b> RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1</p> <p>Note: COMPLETED SUMMER EMPLOYMENT PROGRAM is not a WIASRD element</p>	<p>(Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> COMPLETED SUMMER EMPLOYMENT PROGRAM = yes divided by (Count of UNIQUE RECORDS where YOUTH <b>and</b> DATE OF FIRST YOUTH SERVICE &lt;= end of the report period <b>and</b> (DATE OF EXIT &gt;= 20090501 <b>or</b> DATE OF EXIT is null) <b>and</b> RECEIVED SUMMER EMPLOYMENT OPPORTUNITIES = 1</p> <p>Note: COMPLETED SUMMER EMPLOYMENT PROGRAM is not a WIASRD element</p>