

Application Checklist

Please complete and submit this checklist with your application. It should be used as a quick reference of key provisions of the solicitation and whether or not these provisions have been included, complied with or addressed. This document is not intended to be comprehensive or address every aspect of the solicitation.

Organization Applying: _____.

Contact Person: _____.

Phone Number: _____.

Date submitted: _____.

1. ___ Standard Form 424
2. ___ Detailed budget and budget information sheet
3. a. ___ Applicant must be a Local Workforce Investment Board
(or)
b. ___ Applicant is the SDA administrative entity receiving JTPA formula funds in an area not yet transitioned to a Workforce Investment Board.

c. ___ Applicant is a Native American WIA Section 166 Grantee or a JTPA 401 Grantee
4. ___ Target area:
 - (1) ___ EZ/EC or part of an EZ/EC
 - (2) ___ Governor has designated as a high poverty area in state without EZ/EC
 - (3) ___ Additional area designated by the Governor as eligible to apply in states with EZ/EC
 - (4) ___ Native American Reservation, Native Alaskan Village, or areas serving Oklahoma Indians.
5. ___ Letter from the Governor designating your area as eligible for award if you are not an EZ/EC.