#### APPLICATION FOR

OMB Approval No. 0348-0043

FEDERAL ASSISTANCE		2. DATE SUB!	MITTED	Applicant Identifier			
1. TYPE OF SUBMISSION: Application  Construction Non-Construction		lication struction	DATE RECEIVED     DATE RECEIVED		State Application Identifier Federal Identifier		
	Constr		AGENCY	O BI FEDERAL	rederai identifier		
5. APPLICANT INFORMA	TION						
Legal Name: Or				Organizational Unit:			
					Name and telephone number of the person to be contacted on matters involving this application (give area code):		
6. EMPLOYER IDENTIFICATION NUMBER (EIN):			7. TYPE OF APP A. State B. County C. Municipal	B. County I State Controlled Institution of Higher Learning			
			D. Township E. Interstate F. Intermunicipal	D. Township K Indian Tribe			
			9. NAME OF FEI	9. NAME OF FEDERAL AGENCY:  11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:			
			11. DESCRIPTIV				
13. PROPOSED PROJECT	Γ:	14. CONGRI	ESSIONAL DISTRIC	CTS OF:			
Start Date Endi	ing Date	a. Applicant			b. Project		
15. ESTIMATED FUNDIN	G:		16. IS APPLIC	CATION SUBJECT TO	REVIEW BY STATE EXECUT	ΓIVE ORDER 12372	
a. Federal \$		.00		a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE			
b. Applicant \$	\$ .00		S	STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE			
c. State \$	····	.00			ROGRAM IS NOT COVERED BY E.O. 12372 R PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local \$		.00					
e. Other \$		.00	_				
f. Program \$ Income			17. IS THE A. □ Yes	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?  ☐ Yes If "Yes," attach an explanation. ☐ No			
g. TOTAL \$		.00					
18. TO THE BEST OF MY DOCUMENT HAS BEEN I THE ATTACHED ASSURA	DULY AUTI	HORIZED BY T	HE GOVERNING	N THIS APPLICATION/ BODY OF THE APPLIC	PREAPPLICATION ARE TRU CANT AND THE APPLICANT	JE AND CORRECT. THE WILL COMPLY WITH	
a. Typed Name of Authorized Representative b. Title					c. Telephone number		
d. Signature of Authoriz	zed Repres	entative	<del></del>			e. Date Signed	

#### **INSTRUCTIONS FOR THE SF 424**

This is a standard form used by applicants as a required face sheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which are established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item: Entry:

- 1. Self-explanatory.
- 2. Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable).
- 3. State use only (if applicable)
- 4. If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank.
- 5. Legal name of applicant, name of primary organizational unit which will undertake this assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application.
- 6. Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.
- 7. Enter the appropriate letter in the space provided.
- 8. Check appropriate box and enter appropriate letter(s) in the space(s) provided.
  - "New" means a new assistance award.
  - "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date.
  - "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation.
- 9. Name of Federal agency from which assistance is being requested with this application.
- 10. Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is required.
- 11. Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of the

project.

Item: Entry:

- 12. List only the largest political entities affected (e.g., State, counties, cities.
- 13. Self-explanatory.
- 14. List the applicant's Congressional District and any District(s) affected by the program or project.
- 15. Amount requested or to be contributed during the first funding/budget period by each contributor. Value of inkind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.
- 16. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.
- 17. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.
- 18. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)

SECTION A - Budget Summary by Categories

			(A)	(B)	(C)
1.	Personnel				
2.	Fringe Benefits (Rate	శ)			
3.	Travel				
4.	Equipment				
5.	Supplies				
6.	Contractual				
7.	Other		, <del>1</del> 1 - 1		
8.	Total, Direct Cost (Lines 1 through 7)				
9.	Indirect Cost (Rate	%)			
10.	Training Cost/Stipends				
11.	TOTAL Funds Requested (Lines 8 through 10)				

SECTION B - Cost Sharing/ Match Summary (if appropriate)

	(A)	(B)	(C)
1. Cash Contribution			
2. In-Kind Contribution			
3. TOTAL Cost Sharing / Match (Rate %)			

NOTE: Use Column A to record funds requested for the initial period of performance (i.e. 12 months, 18 months, etc.); Column B to record changes to Column A (i.e. requests for additional funds or line item changes; and Column C to record the totals (A plus B).

#### INSTRUCTIONS FOR PART II - BUDGET INFORMATION

## SECTION A - Budget Summary by Categories

- 1. <u>Personnel:</u> Show salaries to be paid for project personnel which you are required to provide with W2 forms.
- 2. Fringe Benefits: Indicate the rate and amount of fringe benefits.
- 3. <u>Travel</u>: Indicate the amount requested for staff travel. Include funds to cover at least one trip to Washington, DC for project director or designee.
- 4. <u>Equipment</u>: Indicate the cost of non-expendable personal property that has a useful life of more than one year with a per unit cost of \$5,000 or more. Also include a detailed description of equipment to be purchased including price information.
- 5. <u>Supplies</u>: Include the cost of consumable supplies and materials to be used during the project period.
- 6. <u>Contractual</u>: Show the amount to be used for (1) procurement contracts (except those which belong on other lines such as supplies and equipment); and (2) sub-contracts/grants.
- 7. <u>Other</u>: Indicate all direct costs not clearly covered by lines 1 through 6 above, including consultants.
- 8. <u>Total, Direct Costs</u>: Add lines 1 through 7.
- 9. <u>Indirect Costs</u>: Indicate the rate and amount of indirect costs. Please include a copy of your negotiated Indirect Cost Agreement.
- 10. <u>Training /Stipend Cost:</u> (If allowable)
- 11. Total Federal funds Requested: Show total of lines 8 through 10.

## SECTION B - Cost Sharing/Matching Summary

Indicate the actual rate and amount of cost sharing/matching when there is a cost sharing/matching requirement. Also include percentage of total project cost and indicate source of cost sharing/matching funds, i.e. other Federal source or other Non-Federal source.

#### NOTE:

PLEASE INCLUDE A DETAILED COST ANALYSIS OF EACH LINE ITEM.

Cover	Sheet	ŀ
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Applicant #:	
	(Leave Blank)

# SOLICITATION FOR GRANT APPLICATION (SGA# 99-015)

## YOUTH OPPORTUNITY INITIATIVE GRANT

Enter Legal Name of Applying Organization	

Your application must specify, on this sheet, whether you are applying for an <u>Urban</u>, <u>Rural</u> or <u>Native American</u> grant.

(ONLY CHECK ONE BELOW)

 Urban
 Rural
Native American

PLEASE NOTE: Areas that are not EZ/ECs are urban, if they are located in metropolitan areas as defined by the census.