WORKFORCE INTEGRATED PERFORMANCE SYSTEM

Monthly Newsletter

NEWS | UPDATES | MORE

Featured Articles

1. WIPS Reporting Announcement
2. WIPS Log In Error - Concurrent Sessions
3. WIPS 11.0 Release Notes (Attached)

WIPS Reporting Announcement

Over 100 edit checks have been approved for implementation into WIPS over the next few months. There are 18 edit checks identified for deployment as soon as June 7, 2019. Each edit check affects different programs and should be thoroughly reviewed before the next reporting period begins to avoid reporting errors and challenges. The full list of new edit checks for implementation can be found attached to this newsletter. The WIPS Development Team plans to release the edit checks in logical increments of no more than 50 in future WIPS releases, beginning with our next release tentatively scheduled for June 7th. Note that we will pause the implementation of new edit checks after a planned release in early July, at which time no new edit checks will be implemented until after the PY 2018 annual reporting period has closed in October. This timeline is explained below.

WIPS Edit Checks Release Timeline:

Now - Early July, 2019: Edit checks will be deployed in logical increments through each WIPS release

Early July, 2019 – Mid October, 2019: Annual Reporting Period - no new edit checks will be deployed during this period

Late October, 2019: Implementation will resume with logical increments of edit checks pushed per WIPS release after this date

Announcements

- WIPS 11.0 release was deployed on May 7th, please find the release notes attached.

- We are expecting the next WIPS release to be deployed in early June.

- We ask that, beginning immediately, help desk inquiries are submitted through WIPS rather than sending inquiries to WIOA.Feedback directly. Only contact WIOA.Feedback directly if you are experiencing any log in issues.

Dates of Interest

- **Monday, July 1st**
  Annual reporting period begins

- **Monday, July 1st**
  PY18 Q4 reporting period begins

- **Thursday, July 4th**
  Fourth of July - Government Holiday, Federal Offices Closed

Please take the time to review the attached document with all 118 edit checks that will be implemented into WIPS. If questions arise, please reach out to your program office.

Note: The "Affected Programs" column provides insight into which program(s) the edit check pertains to. Please double check this column to ensure the check is applicable before reaching to your program office with inquiries.

WIPS Log In Error - Concurrent Sessions

WIPS users have been reporting inquiries to WIOA.Feedback concerning a log in error that reads, "You cannot log in because you have reached the maximum allowed number of concurrent sessions." A "Concurrent Session" issue typically happens when a user has multiple browser windows opened and then the user attempts to log in to more than two windows. The WIPS user may have even closed one of the browsers, but the session itself is still logged in. In order to fix this issue, it is recommend that you always utilize the "Sign Out" function within WIPS. To do this click the upper right silhouette icon each time you want to end your session. This should be the only way you log out of WIPS versus just closing your browser window out.

However, if you are experiencing this log in error there is a way to fix the problem. To remedy this situation, please logout and close all browsers. You will need to wait around 30 minutes, open a new browser, and log in again. Unfortunately, we cannot end your session internally. This means, that waiting the ~30 minutes is the **only** way to resolve the "Concurrent Session" log in error.

Resetting Your Password

First, make sure your WIPS username is in all **LOWERCASE** letters when attempting to login. If you still need to reset your password after verifying your username is in all lowercase letters, select **Forgot your password?** on the WIPS login page. From here you will enter in your email address and select **SEND EMAIL**.

Please make sure to check your spam folder if you don't see an email with the subject Password Reset in your inbox. Please note, the email will be sent from Appian.

Questions?

If there are any questions or concerns about the information provided, please contact the WIPS Help Desk at WIOA.Feedback@dol.gov

OIST
OFFICE OF INFORMATION SYSTEMS AND TECHNOLOGY

U.S. Department of Labor

Employment & Training Administration
Office of Information Systems & Technology