WORKFORCE INTEGRATED PERFORMANCE SYSTEM

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Special Characters in WIPS

Recently some Grantees have reported receiving erroneous Valid Value rule errors for one or more of the following elements:

Data Element Number	Data Element Name
2701	WIB Name
2702	Office Name
2703	Case Manager
2704	User Field 1
2704	User Field 2

We have identified the problem with the Valid Value rules in WIPS and are looking for a long-term solution. The issue is that WIPS is currently not allowing non-printable ASCII characters in the uploaded CSV file for any of these data elements. Examples of non-printable ASCII characters are long dashes, such as en dash (–) or em dash (—) and character accents, such as acute (résumé) or tilde (jalapeño). We have identified a temporary solution that will allow users that are getting the Valid Value rule errors to upload their CSV file and pass these rules for the listed data elements. The solution is to only include printable ASCII characters in the CSV file, especially in the identified data elements. This character set will not include the long dashes or character accents, for

Announcements

WIPS 10.0 will be released in early February. Details of this release will be included within next month's newsletter.
The reporting period for Program Year 2018 Quarter 2 will end Thursday, February 14th.

Dates of Interest

Early February - WIPS 10.0 release
February 14th - PY18 Q2 reporting period ends
February 18th - President's Day (All federal offices closed)
April 1st - PY18 Q3 reporting period begins

Fun Fact

Congress passed the Workforce Innovation and Opportunity Act (WIOA) by a wide bipartisan majority; it was the first legislative reform in 15 years of the public workforce system.

example. The list of the accepted printable ASCII characters is attached.

If you continue to receive errors on these data elements after updating your CSV file, please contact WIOA.Feedback@dol.gov.

Resetting Your Password

First, you must enter your WIPS username in LOWERCASE at login. If you need to reset your password, select **Forgot your password**? on the WIPS login page. Enter your email address and select **SEND EMAIL**. Check your spam folder if you don't see an email with Password Reset in the subject. If this process proves unsuccessful, please contact WIOA.Feedback@dol.gov requesting assistance with your password reset.

Questions?

If there are any questions or concerns about the information provided, please contact the WIPS Help Desk at WIOA.Feedback@dol.gov

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