December 2024 Workforce Integrated Performance System (WIPS) Monthly Newsletter

WIPS Resource Page

WIPS Edit Checks

WIPS 23.17.0 Released to Production on 12/2/2024.

WIPS 23.17.0 Release Notes

Updates Made to Logical Rules

Logical Rules WIPS Release 23.17.0

ETP Logical Rules WIPS

ETP Logical Rules WIPS Release 23.17.0

State Users Can Manage Local Board Codes in WIPS

Local Board Code Management Tool Guide

QRA User Guide

QRA User Guide (PDF)

News

NEW WIPS Feature – QRA Results

State grantees for WIOA title I (Adult, Dislocated Worker, and Youth) and title III (Wagner-Peyser) formula programs will now be able to see their state's results for the Quarterly Results Analysis (QRA) metrics that apply to that program. These results will generate after their file has been uploaded and their QPR has been generated. It may take some time after the QPR is generated, and there will not be an email to let you know that the results are available, but the results will generate regardless of whether you certify the QPR or not.

At this time, there are no charts to compare these results to those of other states, and the normal QRA process will continue in parallel as the WIPS version of QRA continues to develop. There is the functionality for states to enter their responses/feedback on the metrics where the target was not met. Participating in the QRA is not required at this time, though it is encouraged.

See the attached QRA User Guide for more information.

NEW EDIT CHECK – Reporting Statewide Board Codes

In the July 31 WIPS release, the edit checks enforcing the reporting of state board codes for participants served with state funds (Wagner-Peyser, title I Adult/DW/Youth) we re-enabled. For such participants, at least one of PIRL 108A/108B/108C must include that state's statewide board code. Each state's statewide code is automatically included in the state's list of allowable board codes for PIRL 108A/108B/108C and is formatted with the state's 2-digit code followed by "903". For example, a state with local board codes of 05005, 05010, 05015, and 05020 will have a statewide code of 05903.

ETA WIPS User Training Video Series

A series of walkthrough videos for WIPS users are available on US DOL ETA's Performance site. The WIPS Walkthrough video series consists of four short videos that are designed to familiarize new WIPS users to its interface, features, and functionality.

Reminders

PY 2024 Quarter 2 Reports Due Date Reminder

Reminder that the Quarterly Performance Reports (QPRs) and Quarterly Narrative Reports (QNR) for the report quarter ending 12/31/2024 are due by the end of the day on February 15, 2025.

Onboarding New Grant Personnel in WIPS or Adding New NDWG Grants to State WIPS Profiles

Grantees will from time to time need to add new users in WIPS. Please keep in mind the following tips when submitting the request to WIPS to create the account:

1. When possible, the user who is seeking the new account should submit the request themselves.
2. Users requesting a new WIPS account are advised to create a login.gov account first that uses the same email address they plan to use for WIPS. If the user already has a RAPIDS account, it is recommended that they use the same email address for WIPS so that they only need to have one login.gov account.
3. Users should closely review WIPS account requests for new reporting personnel and be sure that all grant numbers and programs for which access is needed are included in their request and are correct to ensure a timely and complete response to the account request.
4. State users who are looking to update their profile to add a recently awarded NDWG grant should note that ETA will automatically add such grants to their State NDWG profile without a request, making QPR reporting available to all State team members attached to the WIPS NDWG profile. However, QNR access must be separately requested by the individual(s) charged with narrative reporting. QNR access can be requested via a WIPS Assistance Request.

Printing Quarterly Narrative Reports

Grantees now have the option to download the Quarterly Narrative Report in PDF format. To do this, follow the following steps:

*   Navigate to My Reports tab
*   Select Quarterly Narrative Reports.
*   Click on the Status of the report to be downloaded.
*   Click on the Print Report link and wait for the Download Report link to show up.
*   Click Download Report link to download and view the QNR.
*   QNRs can be updated by clicking the **EDIT** button of a Certified or In Progress report.
*   All updated Certified QNRs would need to be saved and recertified.
*   To view all updates on the PDF, click on the Print Report and Download Report.

WIPS Assistance Must Be Requested Within WIPS or Using the Official TA Form

All inquiries sent directly to the WIOA.Feedback@dol.gov inbox will NOT be responded to, please utilize the WIPS Technical Assistance Forms. Users are requested to use the form within WIPS unless they cannot access the system, in which case users may use the WIPS Technical Assistance Request Form on the ETA Performance website.