

FY 2011

CONGRESSIONAL BUDGET JUSTIFICATION

WORKING CAPITAL FUND PROGRAMS

WORKING CAPITAL FUND PROGRAMS

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WORKING CAPITAL FUND PROGRAMS

APPROPRIATION LANGUAGE

Included in General Provisions:

Sec. 107. For an additional amount for the "Departmental Management, Working Capital Fund" account, \$4,536,900, to increase the Department's acquisition workforce capacity and capabilities: Provided, That such funds may be transferred by the Secretary to any other account in the Department to carry out the purposes provided herein: Provided further, That such transfer authority is in addition to any other transfer authority provided in this Act: Provided further, That such funds shall be available only to supplement and not to supplant existing acquisition workforce activities: Provided further, That such funds shall be available for training, recruitment, retention, and hiring additional members of the acquisition workforce as defined by the Office of Federal Procurement Policy Act, as amended (41 U.S.C. 401 et seq.): Provided further, That such funds shall be available for information technology in support of acquisition workforce effectiveness or for management solutions to improve acquisition management.

Sec. 108. The language under the "Working Capital Fund" heading in Public Law 85-67, as amended, is further amended by deleting the following: "Provided further, That within the Working Capital Fund, there is established an Investment in Reinvention Fund (IRF), which shall be available to invest in projects of the Department designed to produce measurable improvements in agency efficiency and significant taxpayer savings. Notwithstanding any other provision of law, the Secretary of Labor may retain up to \$3,900,000 of the unobligated balances in the Department's annual Salaries and Expenses accounts as of September 30, 1995, and transfer those amounts to the IRF to provide the initial capital for the IRF, to remain available until expended, to make loans to agencies of the Department for projects designed to enhance productivity and generate cost savings. Such loans shall be repaid to the IRF no later than September 30 of the fiscal year following the fiscal year in which the project is completed. Such repayments shall be deposited in the IRF, to be available without further appropriation action.": Provided, That \$3,900,000 in unobligated balances for the IRF are hereby permanently cancelled: Provided further, That no amounts may be cancelled from amounts that were designated by the Congress as an emergency requirement pursuant to the Concurrent Resolution on the Budget or the Balanced Budget and Emergency Deficit Control Act of 1985, as amended.

WORKING CAPITAL FUND PROGRAMS

ANALYSIS OF APPROPRIATION LANGUAGE

The Department requests a direct appropriation to the Working Capital Fund to increase the Department's acquisition workforce activities. The Working Capital Fund provides centralized procurement services to the Department of Labor. Funding is requested as part of a government-wide initiative to improve Federal procurement activities.

Language is included to eliminate the Investment in Reinvention Fund in the Working Capital Fund and return \$3,900,000 included in the Working Capital Fund balances for this purpose. The payback requirements for the Investment in Reinvention Fund are strict and have discouraged use of this fund.

WORKING CAPITAL FUND PROGRAMS

AMOUNTS AVAILABLE FOR OBLIGATION								
(Dollars in Thousands)								
	FY 2009 Comparable		Recovery Act		FY 2010 Estimate		FY 2011 Request	
	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount
A. Appropriation	0	0	0	0	0	0	0	0
<i>Subtotal Appropriation</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
DOL Reimbursements	634	223,104	0	0	685	228,988	687	233,875
Non-DOL Reimbursements	1	573	0	0	1	573	1	0
<i>Subtotal</i>	<i>635</i>	<i>223,677</i>	<i>0</i>	<i>0</i>	<i>686</i>	<i>229,561</i>	<i>688</i>	<i>233,875</i>
B. Gross Budget Authority	635	223,677	0	0	686	229,561	688	233,875
Non-DOL Reimbursements	-1	-573	0	0	-1	-573	0	0
<i>Subtotal</i>	<i>634</i>	<i>223,104</i>	<i>0</i>	<i>0</i>	<i>685</i>	<i>228,988</i>	<i>688</i>	<i>233,875</i>
C. Budget Authority	634	223,104	0	0	685	228,988	688	233,875
Before Committee	0	0	0	0	0	0	0	0
DOL Reimbursements	634	223,104	0	0	685	228,988	688	233,875
Non-DOL Reimbursements	1	573	0	0	1	573	0	0
<i>Subtotal</i>	<i>635</i>	<i>223,677</i>	<i>0</i>	<i>0</i>	<i>686</i>	<i>229,561</i>	<i>688</i>	<i>233,875</i>
D. Total Budgetary Resources	635	223,677	0	0	686	229,561	688	233,875
Unobligated Balance Expiring	-23	0	0	0	0	0	0	0
E. Total, Estimated Obligations	611	223,677	0	0	686	229,561	688	233,875

WORKING CAPITAL FUND PROGRAMS

SUMMARY OF CHANGES

(Dollars in Thousands)

	FY 2010 Estimate	FY 2011 Request	Net Change
Budget Authority			
General Funds	229,561	233,875	+4,314
Trust Funds	0	0	0
Total	229,561	233,875	+4,314
Full Time Equivalents			
General Funds	686	688	+2
Trust Funds	0	0	0
Total	686	688	+2

Explanation of Change	FY 2010 Base		Trust Funds		FY 2011 Change General Funds		Total	
	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount
Increases:								
A. Built-Ins:								
To Provide For:								
Costs of pay adjustments	686	65,581	0	0	0	1,288	0	1,288
Personnel benefits	0	25,983	0	0	0	265	0	265
Benefits for former personnel	0	16	0	0	0	0	0	0
Travel and transportation of persons	0	1,593	0	0	0	0	0	0
Transportation of things	0	53	0	0	0	0	0	0
Rental payments to GSA	0	8,137	0	0	0	111	0	111
Communications, utilities, and miscellaneous charges	0	29,049	0	0	0	0	0	0
Printing and reproduction	0	113	0	0	0	0	0	0
Advisory and assistance services	0	8,340	0	0	0	0	0	0
Other services	0	35,533	0	0	0	0	0	0
Other government accounts (DHS Charges)	0	509	0	0	0	0	0	0
Other purchases of goods and services from Government accounts	0	10,242	0	0	0	0	0	0
Operation and maintenance of facilities	0	15,503	0	0	0	0	0	0
Operation and maintenance of equipment	0	24,264	0	0	0	0	0	0
Supplies and materials	0	1,813	0	0	0	0	0	0
Equipment	0	2,732	0	0	0	0	0	0
Insurance claims and indemnities	0	100	0	0	0	0	0	0
Built-Ins Subtotal	686	229,561	0	0	0	1,664	0	1,664
B. Program:								
Enterprise Services Office - Trusted								
Internet Connections - MTIPS	0	8,139	0	0	2	2,948	2	2,948
Executive Secretary for Agency Liaison	0	3,521	0	0	1	160	1	160
FPB Utilities	0	9,534	0	0	0	1,767	0	1,767
Payroll Operation	0	6,928	0	0	0	1,417	0	1,417

WORKING CAPITAL FUND PROGRAMS

Explanation of Change	FY 2010 Base		Trust Funds		FY 2011 Change		Total	
					General Funds			
Telephone Switch Replacement	0	9,534	0	0	0	2,000	0	2,000
Workforce Acquisition		144,618	0	0	0	4,537	0	4,537
Programs Subtotal			0	0	+3	+12,829	+3	+12,829
C. Financing:								
Total Increase	+686	+229,561	0	0	+3	+14,493	+3	+14,493
Decreases:								
A. Built-Ins:								
To Provide For:								
Federal Employees Compensation Act (FECA)	0	235	0	0	0	-78	0	-78
Built-Ins Subtotal	0	0	0	0	0	-78	0	-78
B. Program:								
Decrease Paper for FTS Services	0	21,000	0	0	0	-2,000	0	-2,000
Decrease Paper for HRC Contract Services	0	19,746	0	0	0	-333	0	-333
ITC - Streamlined OCIO Contracts	0	5,590	0	0	0	-339	0	-339
National Office Expenses Reduction	0	8,690	0	0	0	-854	0	-854
OCFO - Depreciation Expense Reduction	0	7,900	0	0	0	-4,900	0	-4,900
Reduction in OWSH	0	1,551	0	0	-1	-118	-1	-118
The Elimination of the Investment Reinvestment Fund	0	3,900	0	0	0	-557	0	-557
Warehouse Services Decrease	0	-1,000	0	0	0	-1,000	0	-1,000
Programs Subtotal			0	0	-1	-10,101	-1	-10,101
C. Financing:								
Total Decrease	0	0	0	0	-1	-10,179	-1	-10,179
Total Change	+686	+229,561	0	0	+2	+4,314	+2	+4,314

WORKING CAPITAL FUND PROGRAMS

SUMMARY BUDGET AUTHORITY AND FTE BY ACTIVITY								
(Dollars in Thousands)								
	FY 2009 Comparable		Recovery Act		FY 2010 Estimate		FY 2011 Request	
	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount
Financial and Administrative Services	281	140,190	0	0	309	143,883	312	150,252
General Funds	281	140,190	0	0	309	143,883	312	150,252
Field Services	250	41,895	0	0	264	42,731	264	43,177
General Funds	250	41,895	0	0	264	42,731	264	43,177
Human Resources	79	19,462	0	0	112	21,374	112	21,446
General Funds	79	19,462	0	0	112	21,374	112	21,446
Telecommunications	0	21,000	0	0	0	21,000	0	19,000
General Funds	0	21,000	0	0	0	21,000	0	19,000
Investment in Reinvention	0	557	0	0	0	0	0	0
General Funds	0	557	0	0	0	0	0	0
Non-DOL Reimbursables	1	573	0	0	1	573	0	0
General Funds	1	573	0	0	1	573	0	0
Total	611	223,677	0	0	686	229,561	688	233,875
General Funds	611	223,677	0	0	686	229,561	688	233,875

NOTE: FY 2009 reflects actual FTE.

WORKING CAPITAL FUND PROGRAMS

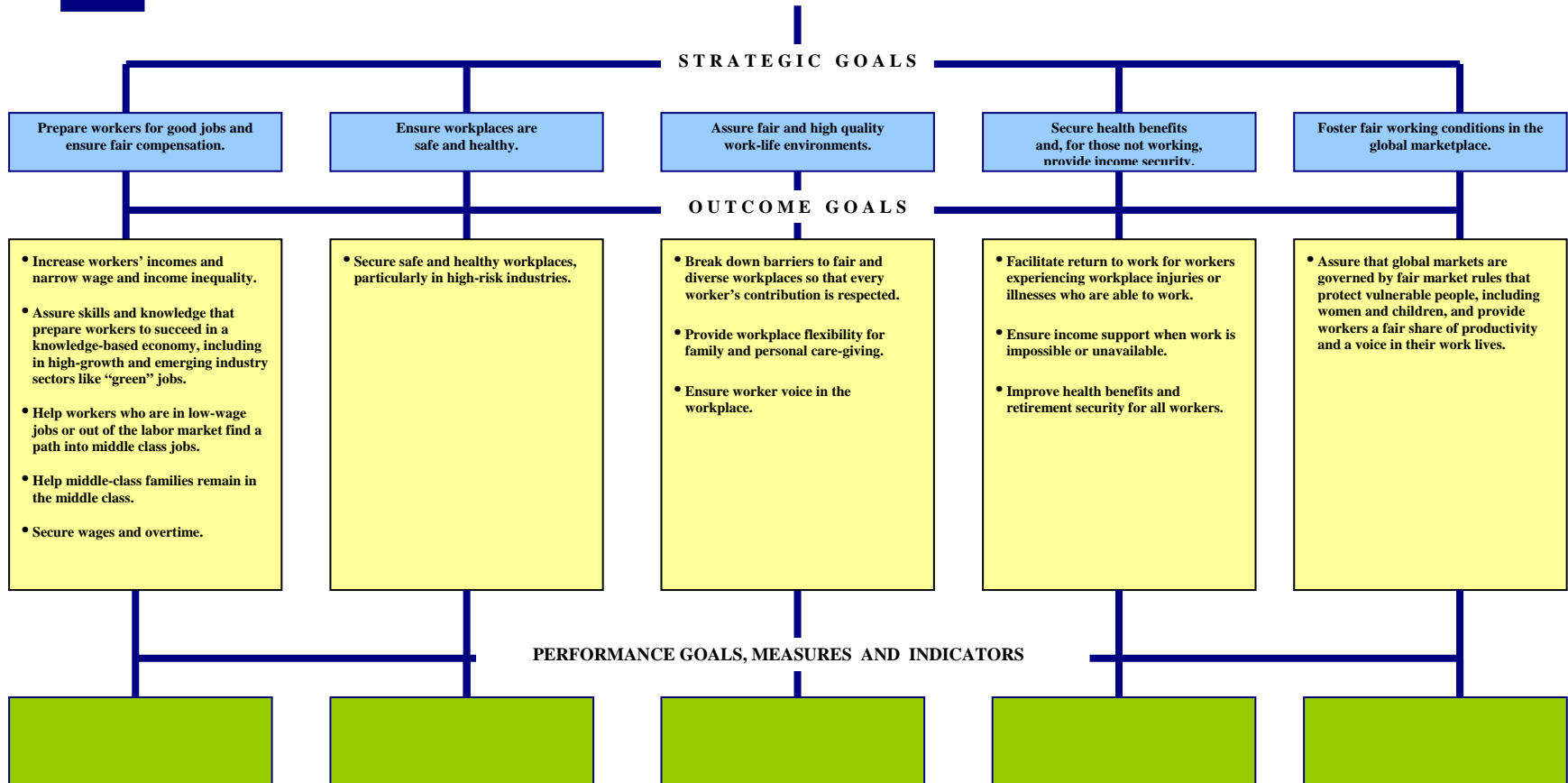
BUDGET AUTHORITY BY OBJECT CLASS						
(Dollars in Thousands)						
		FY 2009 Comparable	Recovery Act	FY 2010 Estimate	FY 2011 Request	Change FY 11 Req. / FY 10 Est.
	Full-Time Equivalent					
	Full-time Permanent	610	0	685	687	2
	Reimbursable	1	0	1	1	0
	Total	611	0	686	688	2
	Total Number of Full-Time Permanent Positions	635	0	686	688	2
	Average ES Salary	170,000	0	173,740	175,434	1694.5
	Average GM/GS Grade	12.9	0	12.9	12.9	0
	Average GM/GS Salary	95,026	0	97,117	98,064	947.2
	Average Salary of Ungraded Positions	56,250	0	57,488	58,049	560.7
11.1	Full-time permanent	59,973	0	64,951	68,172	3221
11.5	Other personnel compensation	2,425	0	630	643	13
11.9	Total personnel compensation	62,398	0	65,581	68,815	3234
12.1	Civilian personnel benefits	25,401	0	25,983	26,765	782
13.0	Benefits for former personnel	0	0	16	16	0
21.0	Travel and transportation of persons	1,429	0	1,593	1,633	40
22.0	Transportation of things	43	0	53	53	0
23.1	Rental payments to GSA	7,942	0	8,137	8,248	111
23.3	Communications, utilities, and miscellaneous charges	29,111	0	29,049	29,779	730
24.0	Printing and reproduction	135	0	113	74	-39
25.1	Advisory and assistance services	10,991	0	8,340	3,440	-4900
25.2	Other services	25,792	0	35,533	38,296	2763
25.3	Other purchases of goods and services from Government accounts 1/	16,783	0	10,751	9,913	-838
25.4	Operation and maintenance of facilities	13,389	0	15,503	17,503	2000
25.7	Operation and maintenance of equipment	22,095	0	24,264	25,108	844
26.0	Supplies and materials	2,105	0	1,813	1,400	-413
31.0	Equipment	6,063	0	2,732	2,732	0
42.0	Insurance claims and indemnities	0	0	100	100	0
	Total	223,677	0	229,561	233,875	4,314
	1/Other Purchases of Goods and Services From Government Accounts					
	Services by Other Government Departments	16,275	0	10,242	9,404	-838
	DHS Services	508	0	509	509	0

NOTE: FY 2009 reflects actual FTE.

WORKING CAPITAL FUND PROGRAMS



Secretary's Vision: "Good Jobs for Everyone"



WORKING CAPITAL FUND PROGRAMS

TOTAL BUDGETARY RESOURCES													
FY 2009 - 2011													
(Dollars in Thousands)													
	FY 2009 Comparable				Recovery Act	FY 2010 Estimate				FY 2011 Request			
	Activity Approp.	Other Approp. ^{1/}	Other Resrcs. ^{2/}	Total		Activity Approp.	Other Approp. ^{1/}	Other Resrcs. ^{2/}	Total	Activity Approp.	Other Approp. ^{1/}	Other Resrcs. ^{2/}	Total
Working Capital Fund	223,677	0	0	223,677	0	229,561	0	0	229,561	233,875	0	0	233,875
Financial and Administrative Services	140,190	0	0	140,190	0	143,883	0	0	143,883	150,252	0	0	150,252
Field Services	41,895	0	0	41,895	0	42,731	0	0	42,731	43,177	0	0	43,177
Human Resources	19,462	0	0	19,462	0	21,374	0	0	21,374	21,446	0	0	21,446
Telecommunications	21,000	0	0	21,000	0	21,000	0	0	21,000	19,000	0	0	19,000
Investment in Reinvention	557	0	0	557	0	0	0	0	0	0	0	0	0
Non-DOL Reimbursables	573	0	0	573	0	573	0	0	573	0	0	0	0
Total	223,677	0	0	223,677	0	229,561	0	0	229,561	233,875	0	0	233,875

^{1/} "Other Appropriation" is comprised of resources appropriated elsewhere, but for which the benefits accrue toward the operation of the budget activities. (Executive Direction, and IT Crosscut)

^{2/} "Other Resources" include funds that are available for a budget activity, but not appropriated such as, reimbursements and fees.

WORKING CAPITAL FUND PROGRAMS

AUTHORIZING STATUTES

Public Law / Act	Legislation	Statute No. / US Code	Volume No.	Page No.	Expiration Date
Pub. L. 85-67	Working capital fund; establishment; availability; capitalization; reimbursement	Stat. 210 29 USC 563			June 29, 1957
Pub. L. 86-703	Working capital fund; establishment; availability; capitalization; reimbursement 1960 Amendment	Stat. 755 29 USC 563			Sept. 2, 1960
Pub. L. 91-204	Working capital fund; availability for personnel functions in regional administrative offices Labor-management dispute settlement expenses. Funds received for services rendered to any entity or person for use of Departmental facilities, including associated utilities and security services, shall be credited to and merged with this fund.	Stat. 26 29 USC 564			Mar. 5, 1970
Pub. L. 102-394	Working capital fund; comprehensive program of centralized services	Stat. 1798 29 USC 567			Oct. 6, 1992
Pub. L. 103-112	Working capital fund; establishment of an Investment in Reinvention Fund (IRF)	Stat. 1088 29 USC 563a			Oct. 21, 1993
Pub. L. 104-134		Stat. 1321-211 1321-219 29 USC 564			Apr. 26, 1996

WORKING CAPITAL FUND PROGRAMS

OVERVIEW

Introduction

The Working Capital Fund (WCF) was established by Public Law 85-67 and amended by Public Laws 86-703 and 91-204 to provide authority, without fiscal year limitation, for expenses necessary to provide certain services and activities on a centralized basis. Under the law, the WCF should be reimbursed in advance from funds available to bureaus, offices, and agencies within the department for which centralized services are performed. Public Law 105-78 amended the WCF authorization in 1997 to authorize an annual transfer of up to \$3,000,000 from unobligated balances in the Department's salaries and expenses account to the unobligated balances of the WCF.

Some of the essential administrative functions that are financed through the WCF are Frances Perkins Building operations, payroll operations, procurement, and invoice payment services. These centralized services are performed at rates that will return all expenses of operations in full, including reserves for accrued leave and depreciation of property and equipment. The FY 2010 request includes a direct appropriation to the Working Capital Fund as part of a government-wide initiative to improve the acquisition workforce and activities.

The Investment in Reinvention Fund (IRF) which was established in the DOL Appropriations Act of 1996 is intended to provide a self-sustaining source of financing to DOL agencies for investment in projects designed to produce measurable improvements in agency efficiency and achieve cost savings. This budget request proposes to rescind the IRF due to its lack of use.

The Working Capital Fund meets its responsibilities through five budget activities which include Financial and Administrative Services, Field Services, Human Resources Services, Telecommunications, and Investment in Reinvention Fund.

The Departmental agencies include in their budget requests an amount required to finance the WCF and to cover the services obtained from organizations financed through the WCF. This amount is subsequently advanced to the WCF after enactment of the Department's appropriation. WCF advances normally are obtained from DOL's agencies at the beginning of each quarter.

Cost Model

The FY 2011 request directly supports all of the DOL's strategic goals by providing a comprehensive range of centralized services to all agencies of DOL, both at the national and regional levels and will enable the Department to continue managing organizational operating programs and ensure effective management of these programs. The budget request of \$233,875,000 and 688 FTE will continue to support the following program activities: Financial and Administrative Services with a budget request of \$150,252,000 and 312 FTE which includes \$4,537,000 for acquisition workforce activities; Field Services with a budget request of \$43,177,000 and 264 FTE; Human Resources Services with a budget request of \$21,446,000 and 112 FTE; and Telecommunications (FTS2001) with a budget request of \$19,000,000. Capital

WORKING CAPITAL FUND PROGRAMS

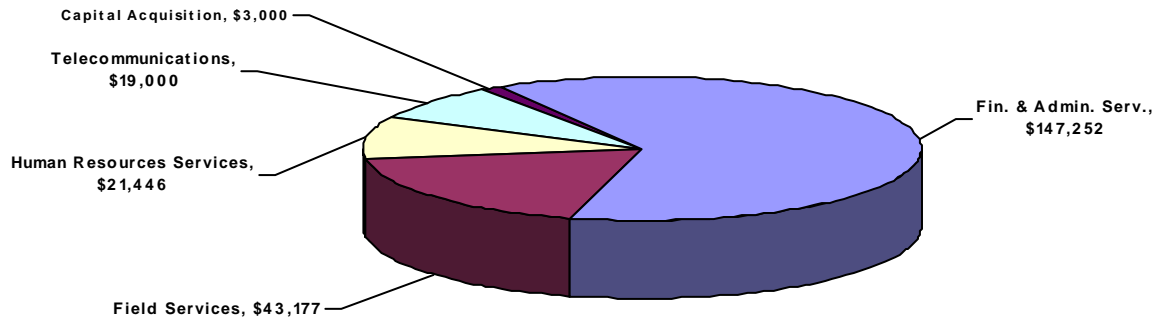
acquisition in the Financial and Administrative Services activity includes \$3,000,000 for departmental systems development.

Based upon the population served, the objective in the WCF programs will be to achieve economies of scale by providing centralized administrative services so that costs of providing services in these areas will increase no more than the annual rate of inflation unless agency service demands increase.

FY 2011 Budget Request by Activity

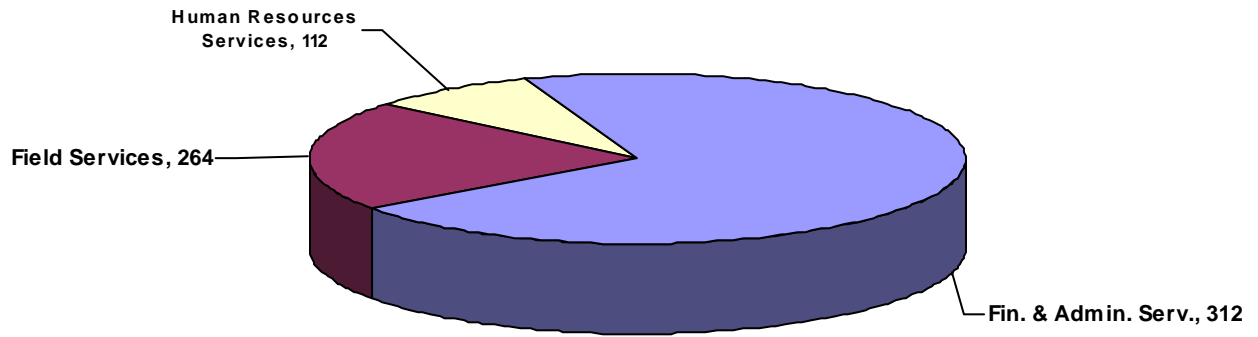
\$233,875

(Dollars in Thousands)



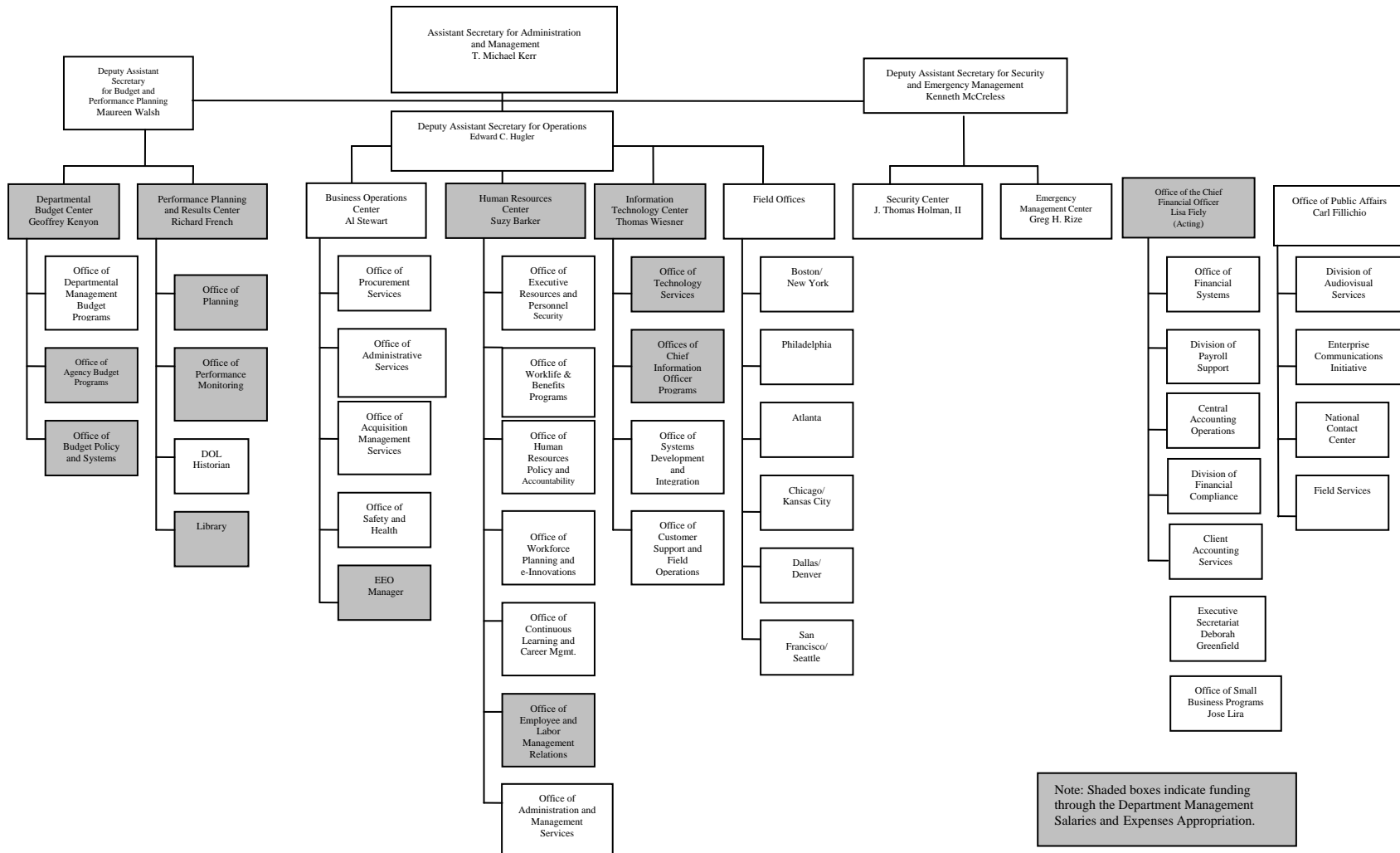
WORKING CAPITAL FUND PROGRAMS

FY2011 FTE Request
FTE: 688



WORKING CAPITAL FUND PROGRAMS

ORGANIZATION CHART



FINANCIAL AND ADMINISTRATIVE SERVICES

BUDGET AUTHORITY BEFORE THE COMMITTEE							
(Dollars in Thousands)							
	FY 2009 Comparable	Recovery Act	FY 2010 Enacted	FY 2010 Estimate	Diff. FY 09 Comp. / FY 10 Est	FY 2011 Request	Diff. FY 10 Est. / FY 11 Req.
Activity Appropriation	140,190	0	143,883	143,883	3,693	150,252	6,369
FTE	281	0	309	309	28	312	3

NOTE: FY 2009 reflects actual FTE. Authorized FTE for FY 2009 was 290.

Introduction

The Financial and Administrative Services activity in the Working Capital Fund (WCF) provides a program of centralized services at both the national and regional levels.

The Office of the Assistant Secretary for Administration and Management (OASAM) provides the infrastructure and support that enables DOL agencies to perform its mission. Within this budget activity, OASAM provides leadership and support for DOL business operations and procurement; budget and finance; information technology; security and emergency management. OASAM achieves its mission through service centers that are functionally organized including the Business Operations Center (BOC); the Information Technology Center (ITC); the Office of Security and Emergency Management (OSEM); and Departmental Budget Center (DBC).

BOC services provides a range of support services including procurement, safety and health, general administrative support, cost determination activities, and operation and maintenance of the France Perkins Building. Procurement services, include the development, negotiation, execution and administration of grants and contracts; resolution of contract disputes, claims and termination; contract close-out activity; the drafting and issuance of solicitations for grant awards; analysis of technical evaluations of grant applications and issuance of appropriate awards; preparation and execution of contract modifications; and the processing of Freedom of Information Act (FOIA) requests involving procurement activity. Safety and health, includes management of the Department's internal safety and health program and employee fitness programs. General administrative support services include space and telecommunications, property and supplies, printing and reproduction, and emergency preparedness. Support services also include cost determination activities for DOL and operation and maintenance of the Frances Perkins Building, which is authorized under delegated authority from the General Services Administration. Funding for DOL's National Headquarters is provided for two purposes: real property operations, including contracts for routine and preventive maintenance support, utilities, cyclical painting and other building services; and recurring repairs involving long-term improvements and maintenance services.

The Information Technology Center (ITC) provides an ongoing deployment of efficient and effective technology infrastructure to its customers including the maintenance of the Department's host computer systems, and new personnel and payroll systems. ITC also has oversight responsibilities of the Department's Federal Telecommunications System (FTS) program.

FINANCIAL AND ADMINISTRATIVE SERVICES

In addition, ITC provides program management and oversight for the DOLNET program. The DOLNET program involves vendor network managed services and telecommunications, Network Operations Center and Security Operations Center, and supporting Enterprise Service Office (ESO) services such as customer service support, change management support, security services and financial, administrative, management of the Enterprise Service Office (ESO). The ESO provides project management and technical leadership for the Department-wide IPv6 project, as well as other support as it relates to DOL Enterprise-wide services, applications, etc.

The Office of Security and Emergency Management Center (OSEM) provides the day-to-day operations of the Department's national office and its assets. OSEM provides security to DOL employees ensuring prompt response to a full spectrum of potential disasters. Also, OSEM is charged with the implementation of standardized procedures, which protect DOL assets, while maintaining continuity of government operations, governing overall programmatic direction and implementation of comprehensive emergency management policies, and supporting various federal response plans.

The Departmental Budget Center, Office of Departmental Management Budget Programs provides budget formulation, justification, and execution services for the Departmental Management accounts including WCF programs.

The Office of the Chief Financial Officer (OCFO) provides financial operating services including accounting support, government-contract charge card and credit card processing and oversight, voucher auditing and administrative payment services, transit subsidy distribution and management of the Department's national office program. They also maintain high-quality, centralized financial management products, services and systems for DOL. In support of the Department's central accounting operations, the OCFO implemented in FY 2010 the New Core Financial Management System (NCFMS) to ensure delivery of reliable and timely financial data for internal and external reporting. NCFMS is neither owned nor operated by the Department, rather it is service provided by a private contractor consistent with the OMB supported Financial Management Line of Business solution.

In addition, OCFO provides overall operational support and maintenance for the Department's centralized payroll system and subsystems for the employee compensation and benefits program, including time and attendance tracking. DOL generates payroll reports and other data required by various regulatory agencies, including the Office of Personnel Management (OPM), and ensures quality control over a broad variety of payroll services such as employee retirement, separation processing, union dues reporting, and garnishment and child support deduction processing. In addition, OCFO establishes and monitors payroll, accounting and timekeeper operational policies and procedures. OCFO also designs, develops, and tests central payroll applicable to major automated systems to ensure integration with systems of other federal agencies such as OPM and the U.S. Department of Agriculture (USDA) National Finance Center. As part of the e-payroll initiative to standardize federal payroll processes, DOL migrated to USDA's National Finance Center on April 3, 2005. OCFO continues to manage and provide operational support for this function.

FINANCIAL AND ADMINISTRATIVE SERVICES

OCFO also manages e-Travel, which is an end-to-end travel management solution that allows for a more efficient and streamlined approach to travel management operations.

The Office of Public Affairs (OPA) was created within the Office of the Secretary of Labor to provide the Department with an information and educational program designed to bring about the widest possible understanding and usage of the Department's programs and services and help ensure compliance with the laws administered by the Department. The OPA is the primary point of contact for all media and the public inquiries. The role of the OPA is to inform and educate Americans about the services, assistance and information that are available to them. Furthermore, OPA provides audiovisual services and regional public affairs activities within this budget activity.

Under the direction of OPA, the Enterprise Communications Initiative (ECI) provides leadership for the coordination and management of the Department's main public website and LaborNet to ensure its information and services are cohesive, accessible, timely, accurate and authoritative. In keeping with stated e-Government goals, ECI is actively reducing and consolidating current Internet and Intranet related hardware systems to minimize duplication of resources within DOL. The integration of the Department's National Contact Center (DOL-NCC) activities and data with DOL websites continues to improve the quality, accuracy and timeliness of the information provided on DOL websites and to reduce call volume.

Included in this activity is funding for a variety of special services. These services include the correspondence control and Department's management support unit under the direction of the Executive Secretariat and the Professional Administration Support Services program, which offers employment and training services for entry level positions within the Department.

Also, funding is included in this activity for the maintenance and development of the Departmental host computer systems, including the Department's payroll and personnel systems. Funds in this area include both operational funds derived from assessments to DOL agencies for services provided and unobligated balances, which are collected from DOL agencies based upon the depreciation of capitalized assets.

Five-Year Budget Activity History

<u>Fiscal Year</u>	<u>Funding</u> (Dollars in Thousands)	<u>FTE</u>
2006	97,415	317
2007	104,221	282
2008	110,780	303
2009	139,309	290
2010	143,883	309

NOTE: Excludes Recovery Act Funding. See budget activity head table.

FINANCIAL AND ADMINISTRATIVE SERVICES

FY 2011

The Financial and Administrative Services activity requests directly supports the Secretary's agency outcome goal *good jobs for everyone* by providing a comprehensive range of centralized services to all agencies of DOL, both at the national and regional levels. In addition, the WCF will continue to manage organizational operating programs and ensure effective management of these programs.

Funding in FY 2011 will support the agency's acquisition workforce activities as part of a government-wide initiative to improve Federal procurement activities. The Working Capital Fund provides centralized procurement services to the Department of Labor.

The Office of the Executive Secretariat will continue to support the Secretary's mission by assuring the timely and accurate flow of information into the Secretary's office for policy and decision making purposes including correspondence control. The Office of Security and Emergency will continue current emergency management, security services and maintenance services to the department.

Under the direction of the Office of Public Affairs, the Division of Audiovisual Communication Services will continue to provide a full range of audiovisual services to the Secretary and the Department agencies including developing and implementing policy, guidance and standards regulating all audiovisual activities and products. The Division of Enterprise Communications will continue ongoing enterprise communications for the Department. The National Call Center will continue the centralization of department-wide Tier-1 customer service call centers and continue with its quality improvement plan of implementing Tier-0 services. The OPA Field Services will continue to provide expert advice and guidance pertaining to the Departments regional public affairs program and related activities.

Under the direction of the Office of the Assistant Secretary for Administration and Management (OASAM), the Business Operations Center will continue to provide support services including procurement, safety and health, general administrative support, cost determination activities, and operation and maintenance of the Frances Perkins Building. The Information Technology Center will continue to provide ongoing deployment of technology infrastructure to its customers including operations and maintenance services of the host computer systems and Help Desk support. The Departmental Budget Center will continue to provide the Department with leadership, direction, policy advice, technical assistance and related services concerning budget formulation, justification, and apportionment of funds; oversee preparation of all Departmental budget submissions; and coordinate the presentation of all budget submissions to OMB and Congress.

Furthermore, the Professional Administration Support Services program which manages the Department's support unit will continue to offer employment and training services for entry level positions within the Department.

FINANCIAL AND ADMINISTRATIVE SERVICES

The Office of the Chief Financial Officer will continue to provide financial leadership to the Department and strong financial management and accountability while providing timely, accurate, and reliable financial information and enhancing internal controls.

FY 2010

In FY 2010, the Employment Standards Administration (ESA) comparatively transferred a total of \$2,830,000 and 24 FTE to the Office of the Assistant Secretary for Administration and Management (OASAM) for a variety of administrative services for four ESA programs. The programs include the Office of Labor Management Services (OLMS), the Office of Federal Contract Compliance Programs (OFCCP), the Wage-Hour Division (WHD), and the Office of Workers' Compensation Programs (OWCP).

Also, during FY 2010, a new Office of Small and Disadvantaged Business Utilization (OSDBU) will be established within the OASAM Business Operations Center. The Office of Small Business Programs will be dissolved and its functions transferred to OASAM.

The Office of the Assistant Secretary for Administration and Management (OASAM) will provide the infrastructure and support that enables DOL agencies to perform its mission. OASAM will provide leadership and support for DOL business operations and procurement; budget and finance; information technology; security and emergency management. OASAM achieves its mission through service centers that are functionally organized including the Business Operations Center (BOC); the Information Technology Center (ITC); the Office of Security and Emergency Management (OSEM); and Departmental Budget Center (DBC).

Under the direction of OASAM, BOC will provide a range of support services including procurement, safety and health, general administrative support, cost determination activities, and operation and maintenance of the France Perkins Building. Procurement services, including the development, negotiation, execution and administration of grants and contracts; resolution of contract disputes, claims and termination; contract close-out activity; the drafting and issuance of solicitations for grant awards; analysis of technical evaluations of grant applications and issuance of appropriate awards; preparation and execution of contract modifications will continue. Safety and health services including management of the Department's internal safety and health program and employee fitness programs will be maintained. Furthermore, space and telecommunications, property and supplies, printing and reproduction, and emergency preparedness will continue in FY 2010.

Under the direction of the Information Technology Center (ITC), ongoing deployment of efficient and effective technology infrastructure including the maintenance of the Department's host computer systems and new personnel/payroll systems will be continued. Management and oversight of the DOLNET program including vendor network services and telecommunications including services provided by the Enterprise Service Office (ESO) will be maintained. The ESO will provide project management and technical leadership for the Department-wide IPv6 project, as well as other support as it relates to DOL Enterprise-wide services, applications, etc.

FINANCIAL AND ADMINISTRATIVE SERVICES

Under the direction of the Office of the Chief Financial Officer (OCFO), centralized financial management products, services and systems for DOL will be supported as well as the Department of Labor's New Core Financial Management System (NCFMS) to ensure delivery of reliable and timely financial data for internal and external use. Accounting system reliability is ensured through continuous analysis of accounting transactions and account reconciliations. Management of the interfaces between NCFMS and the payroll system with other internal and external systems to ensure timely and accurate reports will continue to be supported by the OCFO as well as oversight of the electronic fund transfer (EFT) provisions of the Debt Collection Act of 1996.

Other services provided in this activity including correspondence control and management through the Executive Secretariat and Department's management support unit under the direction of the Executive Secretariat and the Professional Administration Support Services program, which offers employment and training services for entry level positions within the Department, will continue.

FY 2009

Under OASAM's leadership, the Information Technology Center's Employee Computer Network program continued to adhere to new OMB security requirements and IG audit compliance. ITC continued to meet the demands of the implementation of all required NIST controls, automating new security policies and practices to better secure its operating environment and enhancing the ECN's security profile by replacing obsolete hardware and software. In an effort to maintain timely IT services and support to DOL users, the ECN continued to support secure management of remote wireless access to the ECN; mobile device encryption to better protect PII; two-factor authentication for mobile devices; user account life-cycle process automation and auditing for compliance; and End-of-life hardware refresh.

Furthermore, the ITC's Departmental Computer Network program continued to provide support for the Department's IT enterprise vision. ITC continued to provide common Enterprise services and a common Enterprise application hosting environment. With the increase in the number of Enterprise applications planned for DCN hosting, funding supported the secure hosting and operations of existing systems as well as new systems including Enterprise Architecture Tool (DEAMS), DEBS GSS Support, e-Adjudication GSS Support, Document Management/Record Management system Phase 1, Enterprise Services Office (ESO) Universal Tool, and FISMA Reporting Tool (CSAM).

To comply with Homeland Security Presidential Directive 12 (HSPD-12) requirements, OASAM provided for a secure infrastructure that proactively assured integrity, confidentiality, and availability of DOL data and information systems. The DOL's Personal Identity Verification II (PIV-II) system ensures compliance of HSPD-12 requirements for issuance of secure, reliable and interoperable forms of identification to eligible federal and contractor personnel. This automated system issues credentials that meet HSPD-12 and Federal Information Processing (FIPS)-201 requirements for credentials that are issued based on verifying an individual employee's identity; strongly resistant to identity fraud, tampering, counterfeiting and terrorist

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exploitation; can be rapidly authenticated electronically; and issued only by providers whose reliability has been established by an official accreditation process.

In support of OMB's efforts to maintain a Budget Formulation and Execution (BF&E) Line of Business (LoB), DOL has assumed a leadership role in helping to discover the strategic value of automating the budget process and delivering a future electronic budget interface to OMB for access to Labor's submission. DEBS moved into operations and maintenance status in FY 2009. In addition, OASAM will continue to provide contract support for an independent audit of the Federal Procurement Data Systems (FPDS) data entries as well as the award and close-out process.

The Office of Security and Emergency Management continued their efforts to support the emergency management and continuity programs across the entire Department. Establishing minimum communications and continuity requirements to support execution of agency essential functions as mandated by NCSO 3-10 will continue to be undertaken. In FY 2009, along with the initial implementation plan, the projected timeline to reach full implementation of NCSO 3-10 is on target. As DOL is a Category 2 agency, the projected timeline addresses NCSO 3-10 Category 2 requirements for DOL headquarters, alternate operating facilities, and Senior Leadership.

The OCFO continued to work towards the implementation of the DOL New Core Financial Management System to support DOL agency programs. Continuation of the system will ensure the availability of timely, accurate, reliable and useful financial information that can be used to better discern how well programs deliver results in regards to the resources invested. The DOL legacy Financial Management Systems, DOLAR\$ is over 18 years old and the technology is antiquated (Mainframe COBOL system). DOLAR\$ predates laws that place additional demands on financial management systems including the CFO Act of 1990, Government Performance and Results Act of 1993, Government Management Reform Act of 1994, Clinger Cohen Act of 1996, Reports Consolidation Act of 2000, and Federal Information Security Management Act of 2002. Additionally, support was provided for the DOL NCFMS Project Management Office and Independent Verification & Validation (IV&V) contractor activities to oversee full implementation and final operation. The NCFMS system went live January 14, 2010.

The OCFO continued to oversee all financial management activities relating to the Department's programs and operations. Program activity plans for FY 2009 included continuing to support the Department adherence to the Improper Payments Improvement Act (IPIA) of 2002 and OMB Circular A-123 to improve the accuracy, timeliness, and usefulness of financial information. Moreover, efforts continued in support of the Department's Improper Payments Information Act (IPIA) to meet the improper payments reduction and recovery targets, continued execution of corrective and preemptive action plans, and ensure that agency internal controls over financial reporting and systems are well documented, sufficiently tested, and properly assessed.

Finally, the OCFO continued to oversee the maintenance and upgrades of the Cost Analysis Manager (CAM) System to improve the accuracy, timeliness, and usefulness of financial information; and to ensure effective and efficient cost-to-benefit planning. Upgrades and enhancements enabled CAM's utilization by more managers throughout the Department and

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managers had the capability to evaluate programmatic and financial goals when making critical decisions regarding their programs. Specifically, the functions that are performed will be maintaining and supporting the CAM Project Management Office (PMO) at DOL; providing agency training and conducting briefing; automating data extracts and revise models; updating quarterly and provide support to the separate FY 2009 agency cost models; developing and revising CAM reports; and supporting Budget and Performance Integration (BPI) efforts.

FINANCIAL AND ADMINISTRATIVE SERVICES

BUDGET ACTIVITY BY OBJECT CLASS						
(Dollars in Thousands)						
		FY 2009 Comparable	Recovery Act	FY 2010 Estimate	FY 2011 Request	Change FY 11 Req. / FY 10 Est.
11.1	Full-time permanent	29,783	0	33,669	36,153	2,484
11.5	Other personnel compensation	1,400	0	-422	-422	0
11.9	Total personnel compensation	31,183	0	33,247	35,731	2,484
12.1	Civilian personnel benefits	12,017	0	11,657	12,401	744
13.0	Benefits for former personnel	0	0	16	16	0
21.0	Travel and transportation of persons	593	0	623	663	40
22.0	Transportation of things	32	0	34	34	0
23.1	Rental payments to GSA	3,642	0	3,793	3,841	48
23.3	Communications, utilities, and miscellaneous charges	7,275	0	7,555	10,285	2,730
24.0	Printing and reproduction	72	0	72	33	-39
25.1	Advisory and assistance services	10,036	0	7,100	2,200	-4,900
25.2	Other services	22,091	0	31,097	34,193	3,096
25.3	Other purchases of goods and services from Government accounts 1/	12,205	0	7,631	6,793	-838
25.4	Operation and maintenance of facilities	13,374	0	15,498	17,498	2,000
25.7	Operation and maintenance of equipment	20,584	0	21,992	23,409	1,417
26.0	Supplies and materials	1,434	0	1,264	851	-413
31.0	Equipment	5,652	0	2,204	2,204	0
42.0	Insurance claims and indemnities	0	0	100	100	0
	Total	140,190	0	143,883	150,252	6,369
1/Other Purchases of Goods and Services From Government Accounts						
	Services by Other Government Departments	12,075	0	7,500	6,662	-838
	DHS Services	130	0	131	131	0

FINANCIAL AND ADMINISTRATIVE SERVICES

CHANGES IN FY 2011

(Dollars in Thousands)

Activity Changes

Built-In

To Provide For:

Costs of pay adjustments	\$538
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Personnel benefits	149
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Rental payments to GSA	48
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Built-Ins Subtotal	735
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Net Program	5,618
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Direct FTE	2
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	Estimate	FTE
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Base	144,618	310
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Program Increase	12,829	3
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Program Decrease	-7,211	-1
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FIELD SERVICES

BUDGET AUTHORITY BEFORE THE COMMITTEE							
(Dollars in Thousands)							
	FY 2009 Comparable	Recovery Act	FY 2010 Enacted	FY 2010 Estimate	Diff. FY 09 Comp. / FY 10 Est	FY 2011 Request	Diff. FY 10 Est. / FY 11 Req.
Activity Appropriation	41,895	0	42,731	42,731	836	43,177	446
FTE	250	0	264	264	14	264	0

NOTE: FY 2009 reflects actual FTE. Authorized FTE for FY 2009 was 264.

Introduction

The Field Services activity in the Working Capital Fund (WCF) provides leadership, planning, direction and coordination for administrative programs to all Department organizations through the DOL regions; represents the Assistant Secretary for Administration and Management OASAM in all administrative matters within the DOL regions; and assists in the development, implementation and modification of the Department's programs in the field.

Under the direction of the Office of the Assistant Secretary for Administration Management (OASAM), services are provided in the areas of financial management, human resources management, information technology management, safety and health, and general administrative support. OASAM has regional offices in the following six cities: Boston, Philadelphia, Atlanta, Chicago, Dallas, and San Francisco. In addition, OASAM has field offices in New York, Kansas City, Missouri, and Seattle.

Five-Year Budget Activity History

<u>Fiscal Year</u>	<u>Funding</u> (Dollars in Thousands)	<u>FTE</u>
2006	37,083	290
2007	38,799	243
2008	39,647	243
2009	41,895	264
2010	42,731	264

NOTE: Excludes Recovery Act Funding. See budget activity head table.

FY 2011

During FY 2011 will enable the OASAM Field Services to continue to carry out regional operations without major cutbacks to services or operations. This funding will provide for a comprehensive level of services in the six regional cities and field offices and the continued planning for Continuity of Operations to equip field offices to respond to emergencies. The OASAM Regional offices will continue to explore new opportunities for providing cost effective services to their customers in Boston, Philadelphia, Atlanta, Chicago, Dallas, and San Francisco as well as the OASAM field offices located in New York, Kansas City, Missouri, and Seattle. Some of the cost effective services include safety and health, human resources, administrative, IT, Emergency Preparedness (EP) and Continuity of Operations Plan (COOP), and information technology.

FIELD SERVICES

FY 2010

During FY 2010 this activity will continue its current level of services to DOL agencies, allowing the Department to achieve its priorities, strategic goals and promote effective business practices in the administrative programs and internal support. Resources for this activity will be dedicated to providing quality, responsive, cost effective and timely administrative and support services to DOL program agencies and employees throughout the country and to pursue management strategies to improve customer service. Customer service and good communications are a couple of the major lifelines for which OASAM regional offices are responsible.

OASAM regions have on-going roles in National initiatives that are important to the Secretary and the President. These initiatives, such as the Secretary's *Good Jobs for Everyone* initiative, require resources in the OASAM regions. Specific initiatives currently underway or expected in FY2010 include OMB's Lines of Business in implementing the New Core Financial Management System and Human Resources systems, hiring initiatives to increase staffing by 10-20% in many DOL agencies, hiring and related activity to accomplish the American Recovery and Reinvestment Act, "green" initiatives, safety and health initiatives, and many new and far-reaching HR initiatives that are expected from OPM during FY 2010.

The DOL Regional Finance Offices will continue services provided in the areas of finance and accounting including debt collection, invoice payments, and management of the federal mass transit subsidy program. The RFOs will continue to help customer agency staff access their budget and accounting information by granting access to and guidance on the use of financial systems, generating financial and budgetary reports, or summarizing financial data to highlight problem areas (*e.g.*, identifying the number and cause of late invoice payments that resulted in prompt pay penalties). Management, design and implementation of the travel credit card program in the OASAM regional offices will be continued to ensure that DOL travel cards are used properly. RFOs will continue to provide advice and guidance to employees on federal travel policy and eTravel system use. In addition to these functions, the OASAM RFO will continue to manage the Department's employee relocation program, processes most of the Department's administrative checks (Freedom of Information fees, vendor refunds, employee travel refunds, etc.) and manage the salary offset program to collect delinquent travel credit card debt accrued by DOL employees

FY 2009

Funding under this budget activity supported the changing demands of the nation's workers and employers in the 21st Century through a structured Department-wide succession plan, identifying and eliminating skills gaps in the workforce, and expanding targeted recruitment programs.

Under the leadership of the Office of the Assistant Secretary for Administration and Management, the Regional Offices continued their Safety and Health programs by traveling to conduct worksite inspections, train staff in safety and health, and conduct investigations. HR core operations including staffing, classification, retirement counseling, processing, and labor

FIELD SERVICES

and employee relations were continued. Training IT staff in project management and in complying with IT's architectural enterprise initiatives were accomplished. Space management reporting was maintained by coordinating the collection and updating the space data from all regions and compiling annual OASAM Space Management Reports. Management of the Emergency Preparedness (EP) and Continuity of Operations (COOP) program continued for OASAM regional and field offices.

DOL field managers continued administrative support services for space management initiatives, market surveys, management of telephone switches, and space move initiatives. Training of staff in mandatory continuing education requirements for procurement activities was continued.

FIELD SERVICES

BUDGET ACTIVITY BY OBJECT CLASS						
(Dollars in Thousands)						
		FY 2009 Comparable	Recovery Act	FY 2010 Estimate	FY 2011 Request	Change FY 11 Req. / FY 10 Est.
11.1	Full-time permanent	20,996	0	21,453	21,826	373
11.5	Other personnel compensation	750	0	768	780	12
11.9	Total personnel compensation	21,746	0	22,221	22,606	385
12.1	Civilian personnel benefits	11,093	0	11,483	11,491	8
21.0	Travel and transportation of persons	589	0	652	652	0
22.0	Transportation of things	11	0	19	19	0
23.1	Rental payments to GSA	3,653	0	3,697	3,750	53
23.3	Communications, utilities, and miscellaneous charges	441	0	484	484	0
24.0	Printing and reproduction	60	0	40	40	0
25.1	Advisory and assistance services	216	0	415	415	0
25.2	Other services	626	0	1,042	1,042	0
25.3	Other purchases of goods and services from Government accounts 1/	1,200	0	370	370	0
25.7	Operation and maintenance of equipment	1,501	0	1,698	1,698	0
26.0	Supplies and materials	414	0	347	347	0
31.0	Equipment	345	0	263	263	0
	Total	41,895	0	42,731	43,177	446
1/Other Purchases of Goods and Services From Government Accounts						
	Services by Other Government Departments	830	0	0	0	0
	DHS Services	370	0	370	370	0

FIELD SERVICES

CHANGES IN FY 2011

(Dollars in Thousands)

Activity Changes

Built-In

To Provide For:

Costs of pay adjustments \$385

Personnel benefits 86

Federal Employees Compensation Act (FECA) -78

Rental payments to GSA 53

Built-Ins Subtotal 446

	Estimate	FTE
Base	43,177	264

HUMAN RESOURCES SERVICES

BUDGET AUTHORITY BEFORE THE COMMITTEE							
(Dollars in Thousands)							
	FY 2009 Comparable	Recovery Act	FY 2010 Enacted	FY 2010 Estimate	Diff. FY 09 Comp. / FY 10 Est	FY 2011 Request	Diff. FY 10 Est. / FY 11 Req.
Activity Appropriation	19,462	0	21,374	21,374	1,912	21,446	72
FTE	79	0	112	112	33	112	0

NOTE: FY 2009 reflects actual FTE. Authorized FTE for FY 2009 was 79.

Introduction

The Human Resources Services activity in the Working Capital Fund provides leadership, guidance, and technical expertise in all areas related to management of the Department's human resources, including recruitment and development of staff, management of personnel systems, and leadership in labor management partnership. Key roles of the Human Resources Services activity include ensuring that employees have job-based competencies and skills necessary to accomplish organizational goals and objectives and providing employees with tools for career management and growth and planning assistance for potential second careers inside and outside of the Department. Furthermore, services are provided to Department of Labor employees to improve and support work and family life, and direct human resource support and services for OASAM and OASAM client agencies.

Under the direction of Office of the Assistant Secretary for Administration and Management (OASAM), components of this activity focus on a strategic planning process that will result in sustained leadership and assistance to DOL agencies in recruiting, developing and retaining a high quality, diverse workforce that effectively meets the changing mission requirements and program priorities of the Department.

Some of the functions under the direction of the Human Resources Services activity include developing human resource programs and providing Departmental leadership and direct client services for staffing, classification, performance management, and pay administration; assisting DOL managers in executive management and providing advisory services related to organizational design; performing related program analysis and evaluation and managing supporting automated systems; representing the Department to the Office of Personnel Management and the Merit Systems Protection Board in matters related to human resource issues and related responsibilities; and providing leadership and expert assistance in Departmental employee relations and labor management relations matters.

Other functions include administering DOL's collective bargaining agreements, providing policy and technical guidance regarding employee and labor relations issues; representing the Department of Labor in negotiations and proceedings before various third parties; providing Departmental guidance and technical assistance in matters related to employee benefits and direct benefits counseling and services for employees of OASAM and client Agencies; producing the Department's internal communication media, including Labor Exchange and OASAM Newsletter, and disseminating human resource management regulations and program information through paper and electronic media, e.g., LaborNet.

HUMAN RESOURCES SERVICES

Five-Year Budget Activity History

<u>Fiscal Year</u>	<u>Funding</u> (Dollars in Thousands)	<u>FTE</u>
2006	10,574	80
2007	10,797	82
2008	15,292	74
2009	17,513	79
2010	21,374	112

NOTE: Excludes Recovery Act Funding. See budget activity head table.

FY 2011

The Agency Request level \$21,446,000 and 112 FTE will enable the Human Resources Services activity to provide maximum personnel services to the Department by consolidating costs required to run the Department's e-HR systems which will include the e-HR Initiatives maintenance and help desk support, consolidate to manage more effectively the Department's Succession Planning Program as well as provide improvements to personnel security to adhere to the requirements of HSPD-12 and enhance our position management services. HRC will continue to provide succession planning and competency assessments as required by the agencies and the Office of Personnel Management (OPM).

FY 2010

Under the direction of this activity, the Department will continue improving the performance management system; and will continue workforce planning and strengthening, bridging skill gaps through competency assessments, revitalizing the workforce, and shaping the workforce of tomorrow. Operations will continue with the Department's "steady state" operation and maintenance of e-Human Resource systems under the leadership of the Office of the Assistant Secretary for Administration and Management. In addition, enhancements made in human resource services will enable DOL to continue to carry out its Strategic Human Capital Management program and promote and establish DOL as a quality workplace by providing information and resources on a myriad of available family-friendly initiatives to DOL employees.

The Human Resources Services activity will also provide a variety of administrative services to the Office of Labor Management Services (OLMS), the Office of Federal Contract Compliance Programs (OFCCP), the Wage-Hour Division (WHD), and the Office of Workers' Compensation Programs (OWCP) as part of a reorganization of the Employment Standards Administration in FY 2010.

HUMAN RESOURCES SERVICES

FY 2009

In FY 2009, this budget activity consolidated the costs necessary to run the Department's "steady state" e-HR systems. Each of the systems, the DOL Online Opportunities Recruitment System (DOORS), USAJOBS interface, e-OPF, e-Clearance, e-Reporting, e-Training system administration and the Labor & Employee Relations Management (LERMS) successfully met their OMB alignment milestones and moved from the development stage.

The Department continued recruiting, retaining, and developing talented employees enabling DOL to carry out its goals for the strategic management of human capital. Through a comprehensive approach, which included effective performance management, professional development, succession planning, emergency readiness, and continuous learning, the Department was able to build upon its workforce skills to accomplish the mission, goals, and organizational objectives.

HUMAN RESOURCES SERVICES

BUDGET ACTIVITY BY OBJECT CLASS						
(Dollars in Thousands)						
		FY 2009 Comparable	Recovery Act	FY 2010 Estimate	FY 2011 Request	Change FY 11 Req. / FY 10 Est.
11.1	Full-time permanent	9,139	0	9,829	10,193	364
11.5	Other personnel compensation	275	0	284	285	1
11.9	Total personnel compensation	9,414	0	10,113	10,478	365
12.1	Civilian personnel benefits	2,280	0	2,843	2,873	30
21.0	Travel and transportation of persons	247	0	318	318	0
23.1	Rental payments to GSA	647	0	647	657	10
23.3	Communications, utilities, and miscellaneous charges	2	0	10	10	0
24.0	Printing and reproduction	3	0	1	1	0
25.1	Advisory and assistance services	739	0	825	825	0
25.2	Other services	2,518	0	3,394	3,061	-333
25.3	Other purchases of goods and services from Government accounts 1/	3,378	0	2,750	2,750	0
25.4	Operation and maintenance of facilities	15	0	5	5	0
25.7	Operation and maintenance of equipment	10	0	1	1	0
26.0	Supplies and materials	157	0	202	202	0
31.0	Equipment	52	0	265	265	0
	Total	19,462	0	21,374	21,446	72
	1/Other Purchases of Goods and Services From Government Accounts					
	DHS Services	8	0	8	8	0
	Services by Other Government Departments	3,370	0	2,742	2,742	0

HUMAN RESOURCES SERVICES

CHANGES IN FY 2011

(Dollars in Thousands)

Activity Changes

Built-In

To Provide For:

Costs of pay adjustments \$365

Personnel benefits 30

Rental payments to GSA 10

Built-Ins Subtotal 405

Net Program -333

	Estimate	FTE
Base	21,779	112
Program Decrease	-333	0

TELECOMMUNICATIONS

BUDGET AUTHORITY BEFORE THE COMMITTEE							
(Dollars in Thousands)							
	FY 2009 Comparable	Recovery Act	FY 2010 Enacted	FY 2010 Estimate	Diff. FY 09 Comp. / FY 10 Est	FY 2011 Request	Diff. FY 10 Est. / FY 11 Req.
Activity Appropriation	21,000	0	21,000	21,000	0	19,000	-2,000
FTE	0	0	0	0	0	0	0

NOTE: FY 2009 reflects actual FTE. Authorized FTE for FY 2009 was 0.

Introduction

This budget activity provides payments to the General Services Administration (GSA) for Departmental Federal Telecommunications. The Federal Telecommunications System (FTS) is a domestic, long-distance service provided by a commercial carrier under contract to GSA. It also provides funding to provide support to all DOL agencies for IT services that are being migrated to a single, Department-wide solution.

Federal Telecommunications System (FTS)

The Department's Long Distance Telecommunications program promotes the effective and efficient procurement and use of long distance telecommunications services by providing high value low cost long distance telecommunications services and solutions to support DOL program activities; maintaining continuity of service for all long distance telecommunications services (both voice and data); reducing the cost of long distance services by fully participating in all strategic sourcing and government-wide procurement vehicles; and consolidating departmental agencies IT network resources.

DOL converted its telecommunications services to the FTS2001 system during FY 1991. Under the direction of the Office of the Assistant Secretary for Administration and Management (OASAM), increased monitoring of FTS2001 traffic and billing data was undertaken since this conversion to ensure equitable distribution of costs both to the Department in total and internally to DOL agencies. Departmental staff meets periodically with GSA to ensure that the billing of FTS2001 services is properly documented.

The Working Capital Fund (WCF) is used to fund this payment centrally in the Department so that GSA can submit a consolidated invoice to the Department for FTS2001 services. DOL's assessment is billed in total to the WCF, where the cost of services is distributed to the DOL agencies.

Enterprise Services Office (ESO)

The Enterprise Services Office was established in March, 2006 to provide technical support for the design, development and implementation of *DOLNet*, the Department's single wide-area network for data communications. *DOLNet* was the first project selected by the Department Infrastructure Optimization (**DIO**) team for implementation. The Enterprise Services Office (**ESO**) is also actively supporting a number of other initiatives both those sponsored by the Department as well as those to be implemented across the Federal Government.

TELECOMMUNICATIONS

The ESO completed the migration of nine agencies to *DOLNet* in FY 2009. In addition, it has supported the Federal-wide initiatives for securing domain name services (DNSSec), migration to IPv6, and the Trusted Internet Connections. Departmental projects include the Universal Service Management Tool (USMT), on-going support for the Change Control Steering Committee (CCSC), and multimedia broadcasts to the desktop of major events at DOL.

The ESO was established to implement the enterprise-wide, consolidation projects that would yield improved delivery of IT services across the Department. It also serves as the technical and project focal point for Federal-wide IT initiatives to deploy common, cost-effective solutions for the DOL IT infrastructure. Since its inception, there have been numerous other Federal-wide initiatives where the ESO has participated in all phases of the project life cycle to assure the Department's interests and requirements are incorporated and address the long-term strategic goal of efficient, cost-effective IT service delivery that can readily incorporate evolving IT initiatives, both those internal to DOL as well ones which are Federal-wide.

Five-Year Budget Activity History

<u>Fiscal Year</u>	<u>Funding</u> (Dollars in Thousands)	<u>FTE</u>
2006	21,106	0
2007	25,785	0
2008	25,785	0
2009	21,000	0
2010	21,000	0

NOTE: Excludes Recovery Act Funding. See budget activity head table.

FY 2011

Funding at the Agency Request Level in the amount of \$19,000,000 will provide sufficient funding for telecommunications services for the Department.

FY 2010

During FY 2010, the Department will transition from FTS2001, the current General Services Administration (GSA) government-wide long distance telecommunications program to Networx. DOL is currently on target to meet the transition schedule.

FY 2009

The Long Distance Telecommunications funding included the cost of moving from FTS2001, the current General Services Administration (GSA) government-wide long distance telecommunications program to Networx, the new GSA long distance telecommunications program called Networx; an expected increase in per unit pricing for Networx service; and the

TELECOMMUNICATIONS

inclusion of cellular and other wireless service which is currently provide by other GSA contract vehicles and other DOL funding sources.

Transition activities to move the long distance telecommunications to the Networx contract vehicle began during the First Quarter of FY 2008 and continued through FY 2009. DOL is currently on target to meet our transition schedule.

TELECOMMUNICATIONS

BUDGET ACTIVITY BY OBJECT CLASS						
(Dollars in Thousands)						
		FY 2009 Comparable	Recovery Act	FY 2010 Estimate	FY 2011 Request	Change FY 11 Req. / FY 10 Est.
23.3	Communications, utilities, and miscellaneous charges	21,000	0	21,000	19,000	-2,000
	Total	21,000	0	21,000	19,000	-2,000

TELECOMMUNICATIONS

CHANGES IN FY 2011

(Dollars in Thousands)

Activity Changes

Built-In

To Provide For:

Built-Ins Subtotal

\$0

Net Program

-2,000

	Estimate	FTE
Base	21,000	0
Program Decrease	-2,000	0

INVESTMENT IN REINVENTION

BUDGET AUTHORITY BEFORE THE COMMITTEE							
(Dollars in Thousands)							
	FY 2009 Comparable	Recovery Act	FY 2010 Enacted	FY 2010 Estimate	Diff. FY 09 Comp. / FY 10 Est	FY 2011 Request	Diff. FY 10 Est. / FY 11 Req.
Activity Appropriation	557	0	0	0	-557	0	0
FTE	0	0	0	0	0	0	0

NOTE: FY 2009 reflects actual FTE. Authorized FTE for FY 2009 was 0.

Introduction

An Investment in Reinvention Fund (IRF) was established within the Working Capital Fund for the Department of Labor (DOL) in the DOL Appropriations Act of 1996. The IRF is intended to provide a self-sustaining source of financing to DOL agencies to invest in projects designed to produce measurable improvements in agency efficiency and to achieve cost savings.

For each project funded by this activity, the amount borrowed from the fund by a DOL agency must be repaid to the fund no later than September 30th of the following fiscal year, of which the project is completed. Repayments will be made from accounts anticipated to receive the greatest long-term benefit from the project at the time the loan is made. As repayments are made to the fund, new loans will be made for new projects, achieving new savings and continually replenishing the fund.

Five-Year Budget Activity History

<u>Fiscal Year</u>	<u>Funding</u> (Dollars in Thousands)	<u>FTE</u>
2006	557	0
2007	557	0
2008	557	0
2009	557	0
2010	0	0

NOTE: Excludes Recovery Act Funding. See budget activity head table.

FY 2011

This budget request proposes the permanent rescission of IRF in the Working Capital Fund. The payback requirements are viewed as too restrictive for agencies to work up a plan that will allow them to use these resources. The fund has not been used since FY 2001 and the resources should be reverted back to Treasury as it is not likely they will be used again.

FY 2010

Continued funding within this budget activity will be made available to DOL agencies to invest in projects designed to produce improvements in agency efficiency and to achieve cost savings.

INVESTMENT IN REINVENTION

FY 2009

Funding within this budget activity will be available to DOL agencies to invest in projects designed to produce improvements in agency efficiency and to achieve cost savings.

INVESTMENT IN REINVENTION

BUDGET ACTIVITY BY OBJECT CLASS						
(Dollars in Thousands)						
		FY 2009 Comparable	Recovery Act	FY 2010 Estimate	FY 2011 Request	Change FY 11 Req. / FY 10 Est.
25.2	Other services	557	0	0	0	0
	Total	557	0	0	0	0

INVESTMENT IN REINVENTION

CHANGES IN FY 2011

(Dollars in Thousands)

Activity Changes

Built-In

To Provide For:

Built-Ins Subtotal

\$0

Net Program

-557

Estimate

FTE

Program Decrease

-557

0