

0:0:0.0 --> 0:0:0.790

Dayton, Angela - ETA

Yes, we can.

0:0:1.370 --> 0:0:10.280

Reid, Steirra D - ETA CTR

OK. Good afternoon. My name is Steve, married, and this is the training for the Job Corps scholars applicant background check program.

0:0:11.410 --> 0:0:13.380

Reid, Steirra D - ETA CTR

And I am here with Mr Dante Hall.

0:0:15.910 --> 0:0:20.870

Reid, Steirra D - ETA CTR

Today's agenda is to introduce the new job, core National Office background check program.

0:0:23.920 --> 0:0:40.530

Reid, Steirra D - ETA CTR

The goal of the Job Corps National Office background check program is to standardize and efficient criminal history check process for all applicants while minimizing the potential for bias during emissions. Improving equity in the screening process, and protecting the privacy of all participants.

0:0:43.130 --> 0:1:5.350

Reid, Steirra D - ETA CTR

Now you may be wondering what has changed. Authorized users will no longer submit background checks through the YB system and will now submit applicant background check request via e-mail to the job Core National Office. Authorized users will also no longer view applicant backgrounds, check results and will now receive eligibility status from the job Core National Office.

0:1:8.750 --> 0:1:13.0

Reid, Steirra D - ETA CTR

Scholars participants are limited to four authorized users per organization.

0:1:13.910 --> 0:1:32.440

Reid, Steirra D - ETA CTR

Updates or changes to your organizations authorized users lists must be requested by emailing the ojc PSS at dol.gov Inbox and CC Dante Hall at hall.donte.r@dll.gov and Angela Dayton at dayton.angela@dol.gov.

0:1:35.450 --> 0:2:2.380

Reid, Steirra D - ETA CTR

In this submission process, users will submit applicant data through a pre formatted password protected Excel to the Ojc PSS at dll.gov Inbox. The password and excel sheets will be provided in separate emails. All requests must have an attached student authorization release form. The subject line of the e-mail should state background check requests, dash, organization name, and dash. The date of the day of the request.

0:2:3.20 --> 0:2:5.960

Reid, Steirra D - ETA CTR

When possible, submit multiple requests in one e-mail.

0:2:9.810 --> 0:2:13.60

Reid, Steirra D - ETA CTR

And here is the required applicant data for all requests.

0:2:13.780 --> 0:2:22.250

Reid, Steirra D - ETA CTR

First and last name middle name if applicable. Suffix if applicable. The date of birth, city, county and state of birth.

0:2:23.0 --> 0:2:33.90

Reid, Steirra D - ETA CTR

Territory of birth, if applicable, city of birth if form born Social Security number, sex and known alias and dates of use for that alias.

0:2:37.610 --> 0:2:43.400

Reid, Steirra D - ETA CTR

The process for invalid submissions, incomplete or inaccurate data will result in an invalid submission.

0:2:44.60 --> 0:2:56.10

Reid, Steirra D - ETA CTR

Issues can range from improper name spelling to invalid Social Security, number or records release form. The National office will communicate any deficiencies in, provide corrective steps to users in the event of an invalid submission.

0:2:59.330 --> 0:3:18.130

Reid, Steirra D - ETA CTR

National Office will communicate the student background check results by emailing in Excel indicating the student's name, unique identifiers, and eligibility status. The status is include eligible eligible due to being released from court, involvement in eligible due to disqualifying conviction, and ineligible due to core involvement.

0:3:18.970 --> 0:3:33.170

Reid, Steirra D - ETA CTR

If an applicant would like additional information about their background check following denial into the program, users should refer them to the Ojc National Office at Objc PSS at do.gov for additional assistance.

0:3:35.780 --> 0:3:38.470

Reid, Steirra D - ETA CTR

And here's how to interpret your background check results.

0:3:39.190 --> 0:3:56.60

Reid, Steirra D - ETA CTR

Eligible means that the applicant has passed the background check and is eligible to enroll in the

program. Based on this eligibility criteria, ineligible due to disqualifying conviction, the applicant has a disqualifying conviction and is ineligible based on this this eligibility criteria.

0:3:56.980 --> 0:4:12.390

Reid, Steirra D - ETA CTR

Ineligible due to court involvement means that the applicant is currently court involved and lastly eligible due to being released from core involvement, the applicant was previously court involved, but the court has now made a final adjudication in the matter that allows for eligibility.

0:4:14.580 --> 0:4:15.500

Reid, Steirra D - ETA CTR

Any questions?

0:4:26.710 --> 0:4:30.460

Hall, Daunta R - ETA

Alright, I see one hand. It's Ashley.

0:4:31.530 --> 0:4:48.470

Iwunwanne, Ashley

So for the mind your own business to what we still need access to that, I mean one of the slides said that you know each organization is permitted to for authorize users. So with what system will we still have?

0:4:49.930 --> 0:4:50.460

Hall, Daunta R - ETA

So.

0:4:49.770 --> 0:4:51.170

Iwunwanne, Ashley

Access to.

0:4:51.940 --> 0:4:57.620

Hall, Daunta R - ETA

Mind your own business will go away. We'll maintain a authorized user list.

0:4:58.430 --> 0:4:59.80

Iwunwanne, Ashley

Ohh OK.

0:4:58.800 --> 0:5:7.20

Hall, Daunta R - ETA

It's not such a big deal with us, but we still have to control the volume of incoming requests of who's submitting them.

0:5:6.820 --> 0:5:7.770

Iwunwanne, Ashley

That's OK.

0:5:8.690 --> 0:5:11.330

Iwunwanne, Ashley

OK, so if I'm understanding this correctly.

0:5:12.640 --> 0:5:16.410

Iwunwanne, Ashley

Will now be emailing the data.

0:5:19.790 --> 0:5:20.670

Iwunwanne, Ashley

Applicant data.

0:5:19.400 --> 0:5:22.870

Hall, Daunta R - ETA

Through a controlled or what I want to say.

0:5:23.920 --> 0:5:25.870

Hall, Daunta R - ETA

A secure excel file.

0:5:25.740 --> 0:5:27.480

Iwunwanne, Ashley

So what's the turn around time please?

0:5:29.460 --> 0:5:42.710

Hall, Daunta R - ETA

So our new process we anticipated three to four days, but it looks like it's probably close to five. We are using a new system, DCS A which is a federally ran a background check.

0:5:46.130 --> 0:5:46.500

Iwunwanne, Ashley

Umm.

0:5:43.220 --> 0:5:49.740

Hall, Daunta R - ETA

Uh, so it has our studies show that it's probably more efficient overall.

0:5:50.290 --> 0:5:52.110

Iwunwanne, Ashley

Hmm. OK, thank you.

0:5:53.580 --> 0:5:54.60

Hall, Daunta R - ETA

You welcome.

0:5:54.880 --> 0:5:56.280

Hall, Daunta R - ETA

Uh, I see another hand.

0:5:57.800 --> 0:5:59.890

Hall, Daunta R - ETA
Jayden Jayden Miller.

0:6:1.870 --> 0:6:12.500

MILLER, JAYDEAN

Yeah, my question was about the time as well I, but I also was curious or I know you're recording this, but can we get a print out of the slides as well emailed to us?

0:6:15.20 --> 0:6:15.330

MILLER, JAYDEAN

OK.

0:6:12.850 --> 0:6:23.0

Hall, Daunta R - ETA

Yeah, we'll share everything with you and being that this is the new process, that's why we didn't include the time yet because it is, you know, in real time being.

0:6:27.310 --> 0:6:27.970

MILLER, JAYDEAN

OK.

0:6:23.690 --> 0:6:30.170

Hall, Daunta R - ETA

Determined we had what we think the timeline will be, but we'll definitely have a definitive update.

0:6:28.890 --> 0:6:45.480

MILLER, JAYDEAN

And is there a I mean a reason that we are gonna have to provide so much more information than we had to with MYOB because having to ask a student we're all have you lived, do you have any aliases? That's not something you know, with Myb we really had to do.

0:6:46.890 --> 0:6:50.970

Hall, Daunta R - ETA

You should be providing the same information. I don't think we've put.

0:6:55.60 --> 0:6:55.490

MILLER, JAYDEAN

OK.

0:6:52.920 --> 0:6:56.270

Hall, Daunta R - ETA

It's not the information's not different, so yeah.

0:7:3.40 --> 0:7:3.670

Wise, Lance

Yes.

0:6:59.460 --> 0:7:4.560

Hall, Daunta R - ETA

Alright, uh have Lance wise and I'm just ringing in order, OK.

0:7:4.940 --> 0:7:7.880

Wise, Lance

It. Thank you the Lance Wise, Atlanta Technical College.

0:7:8.940 --> 0:7:29.490

Wise, Lance

We are the NYB system allowed us to archive all of the background checks. We didn't necessarily have to print them down once we got the green light. You know, we would print that page for our record purpose and so do we need to go in now and print down all the actual background checks that are archived and nyb or how do we how what are we doing there?

0:7:31.140 --> 0:7:35.230

Hall, Daunta R - ETA

We will have a record of all NYB.

0:7:36.240 --> 0:7:44.940

Hall, Daunta R - ETA

Requested text prior to the end of that system, so I don't think you would have to worry about archiving and saving it unless it's in your protocols to do so.

0:7:45.660 --> 0:7:53.890

Wise, Lance

And so like, I actually put some request in two requests in yesterday, I'm putting in five requests today and so.

0:7:52.730 --> 0:7:55.980

Hall, Daunta R - ETA

They will still process and you will still get those results. Is this?

0:7:55.980 --> 0:7:59.770

Wise, Lance

I would have access to that at that that that part of the part of their portal.

0:8:0.410 --> 0:8:10.140

Hall, Daunta R - ETA

You will. You will still have access to anything that you request up until the transition, so it will still work. You will still access it, you just will no longer be able to make new requests.

0:8:9.240 --> 0:8:12.570

Wise, Lance

Make request in their system starting Monday. OK, alright, thank you.

0:8:12.950 --> 0:8:13.390

Hall, Daunta R - ETA

You're welcome.

0:8:15.770 --> 0:8:19.400

Hall, Daunta R - ETA

Mr is, I think it's Lucas Hagger.

0:8:21.350 --> 0:8:27.180

Hager, Lucas J.

Actually, the last gentleman asked the question that I was going to, so that pretty much answered the question.

0:8:29.60 --> 0:8:30.70

Hall, Daunta R - ETA

All right and see.

0:8:31.340 --> 0:8:32.590

Hall, Daunta R - ETA

Sorry, Jensen.

0:8:33.880 --> 0:8:40.710

Jensen Saere

So is it now a thing that we have to ask for people, for their place of birth? Should that be added to like the intake and everything?

0:8:43.150 --> 0:8:43.590

Jensen Saere

OK.

0:8:41.750 --> 0:8:44.170

Hall, Daunta R - ETA

It should. If that's not, yeah.

0:8:46.740 --> 0:8:47.290

Hall, Daunta R - ETA

Angela.

0:8:50.540 --> 0:9:10.920

Dayton, Angela - ETA

So I just wanted to kind of follow up with lances comment. Keep in mind that, you know having the background check as part of the eligibility requirements and therefore should be part of the participant case files. So if your case file is electronic, that's fine, but you do need to have a copy of those background checks as part of your eligibility requirement source documentation.

0:9:16.760 --> 0:9:18.660

Hall, Daunta R - ETA

Starson Olivia sarson.

0:9:21.180 --> 0:9:34.140

Olivia Sarson

Hi there. I was just curious. The form that we're just send along with this, is this a standard form that will be sent to us and we're all gonna use the same form because we use the the students select their their.

0:9:36.160 --> 0:9:36.530

Olivia Sarson

That's.

0:9:34.900 --> 0:9:46.800

Hall, Daunta R - ETA

Yes, we will provide you a everything you need and I think it was a question in the chat box as well. So you will receive the Excel, the authorize the the student release form.

0:9:48.30 --> 0:9:51.460

Hall, Daunta R - ETA

By e-mail and as far as transmitting the.

0:9:53.320 --> 0:10:0.70

Hall, Daunta R - ETA

The e-mail or the secure file back and forth how that works is we'll provide you a password protected Excel sheet.

0:10:1.440 --> 0:10:13.950

Hall, Daunta R - ETA

What where you can complete it with the students and you can use multiple information and data. The reason we have to encrypt it or secure it with a password is when by emailing this you don't want it to be.

0:10:14.840 --> 0:10:19.210

Hall, Daunta R - ETA

It's acceptable to bean lost or stolen through any kind of.

0:10:20.480 --> 0:10:20.780

Olivia Sarson

OK.

0:10:20.560 --> 0:10:21.720

Hall, Daunta R - ETA

Means there so.

0:10:22.610 --> 0:10:23.50

Olivia Sarson

Next.

0:10:24.440 --> 0:10:24.890

Hall, Daunta R - ETA

Welcome.

0:10:26.60 --> 0:10:31.190

Hall, Daunta R - ETA

Uh, Mr wise, I see your hands still up, but I don't know if you had another question or.

0:10:35.540 --> 0:10:35.740

Hall, Daunta R - ETA

But.

0:10:36.630 --> 0:10:37.120

Hall, Daunta R - ETA

OK.

0:10:38.400 --> 0:10:42.330

Hall, Daunta R - ETA

Alright, well, if there are no more questions, I'll turn it back to Miss Dayton.

0:10:43.130 --> 0:10:43.550

Hall, Daunta R - ETA

And.

0:10:45.340 --> 0:10:46.950

Hall, Daunta R - ETA

One more caller, Davidson.

0:10:48.560 --> 0:11:18.510

Davidson, Carla

I had a question. I'm just to just to clarify. I submitted I called MYB and they instructed me gave me an e-mail address to submit my request. That was on Tuesday. So I submitted my request to the help desk at jobcore.org and someone has been contacting me back and forth and today they wanted to know if I was trying to run a background check for a student upon Beach student, college student or a Job Corps scholars program person. So is this website.

0:11:18.850 --> 0:11:19.820

Davidson, Carla

It is this.

0:11:20.480 --> 0:11:25.360

Davidson, Carla

The site that I have to go through is, the person responded, said JCDC tech.

0:11:45.460 --> 0:11:45.910

Davidson, Carla

OK.

0:11:56.340 --> 0:11:56.810

Davidson, Carla

OK.

0:11:27.50 --> 0:11:57.130

Hall, Daunta R - ETA

So chances are in my B just gave you the wrong information because the process is slightly different for the sinners and you all so they the centers would have to contact tech for assistance. You all would contact us at the National Office directly, so that's probably why there's a little confusion. But if you

want, you can e-mail that OJ CPSS, you know, ado.gov, inbox and forward and I can help get you squared away.

0:11:57.790 --> 0:11:59.170

Davidson, Carla

OK, perfect. Thank you.

0:11:59.640 --> 0:12:0.170

Hall, Daunta R - ETA

You welcome.

0:12:1.110 --> 0:12:3.240

Hall, Daunta R - ETA

And then I see Kelly Acres.

0:12:5.200 --> 0:12:17.80

AKERS, KELLI M.

Thank you. Let's see, will our current mind your business users be transferred to this new process or do we need to submit their names to this new office?

0:12:29.380 --> 0:12:29.960

AKERS, KELLI M.

OK.

0:12:18.540 --> 0:12:31.710

Hall, Daunta R - ETA

So we maintain a list, but I am probably gonna reach out with Angela just to get it updated user list from all participants. It's just so we can make sure you know, we know who's gonna contact you.

0:12:31.90 --> 0:12:47.750

AKERS, KELLI M.

And then my second, I got another question. So it appears the slides went fairly quickly, but if I if I understood it correctly, the the results of each background search is going to help us determine eligibility on this particular criterion. Is that correct?

0:12:48.160 --> 0:13:1.160

Hall, Daunta R - ETA

Right. So the background, if you look at the requirements for determining eligibility for the program, really with our background checks, you're really just looking for disqualifying convictions.

0:13:1.390 --> 0:13:2.80

AKERS, KELLI M.

Umm.

0:13:2.360 --> 0:13:12.970

Hall, Daunta R - ETA

So rather than having you all read the results and trying to make the determination, we are now gonna do that and just tell you if individuals eligible or ineligible.

0:13:13.640 --> 0:13:15.190

AKERS, KELLI M.

Based on that criterion.

0:13:16.230 --> 0:13:16.910

AKERS, KELLI M.

OK.

0:13:15.470 --> 0:13:25.140

Hall, Daunta R - ETA

Yeah. And so you'll still do everything else that you previously done. We're gonna just taking some of the work away and making it easier for you to say, OK, what's the background? They're good. Or the background. They're not good.

0:13:25.400 --> 0:13:31.850

AKERS, KELLI M.

That's great. I appreciate that. So is this system dedicated strictly to Job Corps scholars then?

0:13:43.300 --> 0:13:43.620

AKERS, KELLI M.

OK.

0:13:32.600 --> 0:13:44.990

Hall, Daunta R - ETA

No. So you know it's a new process, so automation isn't fully deployed yet. So as we continue to build we this is kind of a manual stopgap for that process. If I'm being completely honest.

0:13:45.540 --> 0:13:47.40

AKERS, KELLI M.

OK. Thank you.

0:13:47.690 --> 0:13:48.140

Hall, Daunta R - ETA

Welcome.

0:13:51.40 --> 0:13:52.960

Hall, Daunta R - ETA

I don't think there are any more questions.

0:13:55.890 --> 0:14:7.390

Hall, Daunta R - ETA

Well, thank you all. Umm, that is all we have. Uh. Again, we'll share the slide deck. We will share the authorization form in Excel with you by close of Business Today and.

0:14:8.210 --> 0:14:10.680

Hall, Daunta R - ETA

If you have any questions, don't ever hesitate though.

0:14:12.140 --> 0:14:13.830

Hall, Daunta R - ETA

So we're here to help you.