



Public Disclosure Under the LMRDA

This fact sheet is designed to assist anyone who wishes to view and print reports filed under the *Labor-Management Reporting and Disclosure Act* (LMRDA). These reports, described below, must be filed with the U.S. Department of Labor's Office of Labor-Management Standards

(OLMS) by private sector labor unions, union officers and employees, employers, labor relations consultants, and surety companies. The *Civil Service Reform Act* (CSRA) requires most federal sector labor organizations to file the labor organization reports described in this fact sheet.

View and Print Reports

Disclosure via the Internet - Anyone with a computer and internet connection can view and print union annual financial reports, trusteeship reports, employer and labor relations consultant reports, and union officer and employee reports on the [OLMS Online Public Disclosure Room](#) for year 2000 and later. Union annual financial reports are searchable by a variety of criteria, including union name, file number, affiliation, designation name and number, and location.

The Online Public Disclosure Room also features a union data search system. Step-by-step instructions guide users through selecting the unions to be included in the search, the time period covered by the report, which data will appear on the report, and how the report data will be sorted. Users may also conduct searches on union officers and employees, either by union or by name of the officer or employee. Enabling users to define the scope of searches and to determine how the results are presented enables customized reports tailored to users' specific needs.

Union Reports

Unions are required to electronically file an initial information report, as well as subsequent annual financial disclosure reports. The public can also view such reports, filed since 2000, on the OLMS online public disclosure room at www.unionreports.gov. Pursuant to the OLMS Records Retention Schedule, OLMS has not retained union reports filed prior to that date. Reports filed by national or international unions prior to 2000 may still exist, however, at the Federal Records Center. For further information, please contact OLMS at (202) 693-0123 or OLMS-Public@dol.gov.

Form LM-1 Information Reports disclose the union's name, affiliation, mailing address, fiscal year, membership fees and dues, and constitution and bylaws provisions governing specific aspects of its activities. The initial information report also includes the union's constitution and bylaws.

The initial Form LM-1 must be filed electronically within 90 days after the date on which the labor organization first became subject to the LMRDA or CSRA. Thereafter, a union updates its initial

Form LM-1 by filing an amended Form LM-1 as necessary with its annual financial report to disclose changes in the practices or procedures which are not contained in the union's constitution and bylaws. A union must also file any amended constitution and bylaws. Copies of collective bargaining agreements (CBAs) are not required to be filed with OLMS, however OLMS does collect CBAs submitted voluntarily and [posts the CBAs](#) to the OLMS website.

Annual Financial Reports - Unions must electronically file one of three types of annual financial reports based on the total annual receipts of the union. The annual financial reports vary in the level of detail which must be reported and must be filed within 90 days after the end of the labor organization's fiscal year.

Form LM-2 is the most detailed report. Unions with total annual receipts of \$250,000 or more and subordinate labor organizations held in trusteeship must file Form LM-2.

Form LM-3, a less-detailed report, may be filed by unions (that are not in trusteeship) with total annual receipts of less than \$250,000.

Form LM-4, an abbreviated report, may be filed by unions with annual financial receipts of less than \$10,000 (if not in trusteeship).

Simplified annual financial reports may be electronically filed by parent body unions on behalf of subordinate labor organizations with no assets, liabilities, receipts, or disbursements and which meet certain other [conditions](#).

Union Trusteeship Reports

Trusteeship reports are electronically filed by parent body unions on behalf of subordinate labor organizations held in trusteeship. The public can view such reports, filed since 2010, on the OLMS online public disclosure room at www.unionreports.gov. Pursuant to the OLMS Records Retention Schedule, OLMS has not retained trusteeship reports filed prior to that year.

Form LM-15 initial trusteeship reports, filed after trusteeships are imposed, disclose the reason(s) the trusteeship was imposed, the date it was established, and the trustee union's financial condition at the time it was placed in trusteeship. Form LM-15 semiannual trusteeship reports, filed after each 6-month period following imposition of a trusteeship, disclose the reason(s) for its continuance.

Form LM-16 terminal trusteeship reports, filed after trusteeships are lifted or terminated, disclose the termination date and the names, titles, and method of selection of the officers of the formerly trustee union. A terminal trusteeship financial report, which details the financial condition of the formerly trustee union at the time of the termination of the trusteeship, must also be filed on Form LM-2.

Form LM-15A reports must be electronically filed with Form LM-15 or LM-16 whenever, during the period covered by the report, the parent body union held either a convention to which the trustee union sent delegates (or would have if not in trusteeship) or an election of its officers.

Other Reports

Other reports and documents available from OLMS are filed by organizations and individuals, usually on a "one-time" or "as necessary" basis, to disclose specific activities made reportable by LMRDA requirements.

Form LM-10 employer reports must be electronically filed by employers who engage in certain specified financial dealings with their employees, unions, union agents, and labor relations consultants, or who enter into agreements and make payments and expenditures for certain persuader activities or surveillance relating to employee or union activity.

Form LM-20 and Form LM-21 consultant reports must be electronically filed by persons who make agreements or arrangements with employers to persuade employees about exercising their rights to organize and bargain collectively or to obtain information about employee or union activity in connection with a labor dispute involving an employer.

Form LM-20 agreement and activities reports must be filed to disclose each such agreement or arrangement. Form LM-21 receipts and disbursements reports are

filed by each person who received payments for any arrangement requiring the filing of a Form LM-20.

Form LM-30 labor organization officer and employee reports must be electronically filed by union officers or employees (except clerical or custodial) if they, their spouses, or minor children had any interest, transaction, income, or benefit under specific conditions to disclose possible conflicts of interest.

Form S-1 surety company reports must be filed by such companies for each year in which they had a bond in force insuring any union or trust in which a union is interested under the LMRDA, or a welfare or pension plan covered by the Employee Retirement Income Security Act of 1974 (ERISA).

The public can view Forms LM-10, LM-20, LM-21, and LM-30 reports, filed since 2000, on the OLMS online public disclosure room at www.persuader-reports.gov. At present, filers can submit the Form S-1 only in paper form, and the public can obtain such reports, filed since 2010, only upon request to OLMS. Pursuant to the OLMS Records Retention Schedule, OLMS has not retained Forms LM-10, LM-20, LM-21, LM-30, or S-1 reports filed prior to those years.

OLMS Assistance

Additional information about the Labor- Management Reporting and Disclosure Act or the Civil Service Reform Act may be obtained from the OLMS [publications page](#), emailing OLMS-Public@dol.gov, calling OLMS at (202) 693-0123, or directly from [OLMS field offices](#).

In particular, another OLMS publication, [Reports Required](#), contains more detailed information

concerning required reports and the circumstances when each one must be filed, when it is due, required signers, and other basic information.

For electronic filing and information on electronic filing, please visit the OLMS website at www.dol.gov/agencies/olms/reports/electronic-filing.

Office of Labor-Management Standards Field Offices

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For the address and telephone number of our field offices, please visit the [OLMS Office of Field Operations](#) webpage.

OLMS

Office of Labor-Management Standards

U.S. Department of Labor

Revised April 2023

Revised May 2014

(Tech. Rev. March 2019)

Visit us at www.dol.gov/agencies/olms

E-mail us at olms-public@dol.gov

Call us at (202) 693-0123